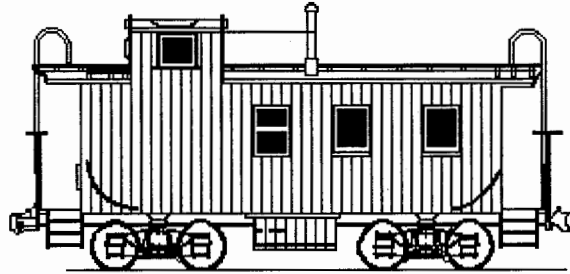


Approved 10/2/07
T.C. Mtg



**CLIFTON TOWN MEETING MINUTES
FOR TUESDAY, September 4, 2007 7:30 PM
CLIFTON TOWN MEETING HALL
12641 CHAPEL ROAD
CLIFTON, VA 20124**

Public Hearings:

1. Amendment to the Comprehensive Plan.

Mike Anton discussed why the Town Council was holding a Public Hearing regarding amending the Comprehensive Plan. He explained that this Town Council has budgeted \$12,500 toward revising and updating the current plan and this is the guiding document for the Town Council, Planning Commission and all other committees should abide by. The current Comprehensive Plan mentions specific use of the Town Hall and if this Town Council is going to consider changing that use, it must amend the plan. He discussed that it is important for this Town to follow the correct process. No other comments were made.

Motion: Wayne Nickum made a motion that the joint public hearing be closed. Tom Peterson seconded, and it passed.

2. Rezoning of Old Town Hall property to Low Impact Commercial

No comments were offered.

Motion: Wayne Nickum made a motion that the joint public hearing be closed. Tom Peterson seconded, and it passed.

Town Council members present: Chuck Rusnak, Mike Anton, Tom Peterson, Pat Layden, Wayne Nickum

Not present: Lane Johnston

Town officials present: Marilyn Barton and Kathleen Barton

Regular Town Council meeting:

Order of business

APPROVED BY THE TOWN OF CLIFTON

Kathleen Barton, Town Clerk
(Signature and Title)

10.2.07
(Date)

1. Reading of minutes of last regular meeting and any subsequent special meetings.

Wayne Nickum began by noting a few edits: first, there was a change in reference at item number two, midway down. There was a decrease in the usage of the air conditioning, not an increase. Second, there was a use permit that was approved for the Acacia Lodge; the motion was added in to the Minutes under number 7-A and it's second. **Motion:** Mike Anton made a motion to approve the Tuesday August 7, 2007 Minutes. Wayne Nickum seconded the motion, and it passed.

2. Report of the Treasurer

Treasurer Marilyn Barton presented the Financial Statements for the period ended August 30, 2007. She reported the cash balances totaling \$499,069.88. The report includes the Wine Festival results recorded as of Aug. 30th with \$35,460 in August (\$40,070 YTD) and expenses of \$13,806 in August (\$15,006 YTD) and additional income and expenses still coming in. The Profit and Loss to Budget Statement reports total YTD income of \$57,602, total expenses of \$29,472 for a net income of \$28,130. Wayne Nickum provided additional highlights on the financials and noted the preliminary results of the Wine Festival: gross revenue \$53,000, expenses \$33,000, net income \$20,000 and 3,003 people attended the event. An update on the Wine Festival results will be provided at the next Town Council meeting. Tom Peterson enhanced that the budget for the Wine Festival was successful. The town purchased too many wine glasses, he added with a laugh, but the lesson was learned, and it was a successful event. **Motion:** Wayne Nickum made a motion to accept the Treasurer's report. Pat Layden seconded, and it passed.

3. Reading of communication

Tom Peterson reported that he received two citizens' communications: The first was concerning a VDOT issue – stating that as cars are coming from the Centreville area by the triangle they cannot turn left in the morning as they're going up Newman Rd. The writer believed that there should be a yield to any coming traffic that's coming left. Tom Peterson believed that the Town can work with VDOT on this. The second letter was a request that the Town have a Commercial District Committee. Tom Peterson indicated that he will be involved and that there will be a meeting with the Commercial District Committee.

Wayne Nickum diverted the discussion back to the VDOT issue, indicating that there is a website for citizens to report their complaints. Chuck Rusnak added that the Town's Citizens also has the benefit of requesting their elected officials to contact VDOT on their behalf. Wayne Nickum believed that the process is faster when all the citizens write individually, adding that it would be their choice to do so. Mike Anton interjected that the Director of VDOT had been asked to come into Town for lunch. It was suggested they do a walk through of the Town to look at some projects that could be worked on. Mr. Rusnak indicated that he would put the VDOT forms on the Town's website to provide the option for citizens to use it and if they prefer to have elected officials handle it, they could do that too. Wayne Nickum agreed that would be just fine.

4. Citizens' remarks.

There were no citizens' remarks.

5. Unfinished business.

a. Buckley Bridge repair update (Pat Layden)

Pat Layden reported that the completion date is set for October 9th. On August 15th 2007, he continued, the Town received the Fairfax County Site Plan that was approved work in the flood plane. On August 17, a contract between the Town and Nitz Development and Construction was signed. August 21, the Building plan was approved. August 22, Nitz Construction began construction, starting mobilization on the site. On August 23, the request to VDEM/FEMA for \$23,324.00 in additional project funds was sent. On the 28th of August, the Army Corps of Engineers Permit #13 was received, and the notice to proceed was sent to Nitz Construction to begin work. Scheduled for the following weeks, Mr. Layden continued, was to install coffer dam at the east abutment, remove the dirt walk way to east abutment, remove steel bridge structure from east and west abutments, remove and dispose of east concrete abutment, replace east abutment, footing and back wall, backfill east abutment and walk ramp, reset bridge, install Rip Rap, and install wood decking and railings onto the bridge. This should all be done by October 9, he concluded, as it is the target date, and the bridge should be opened for the public again. Tom Peterson thanked Mr. Layden for his hard work, and for a fantastic job. Pat Layden then thanked Wayne Nickum for filling in for him while he was away.

b. Revenue Survey (Potential vote, Mike Anton)

Concerning the Revenue Survey, Mike Anton began that forming a Process Committee is the main goal to finalizing the Revenue Survey by the next meeting. Pat Layden asked if the thought proposed was to clean up the survey sheet then to create a process for the October 07 meeting. Mr. Anton answered yes. Wayne Nickum added that the Committee would be setting up the process of methodology. Tom Peterson explained for those who weren't aware, that the survey offers a way for residents to give ideas on generating consistent sources of revenue, and the Town Council would like to hear everyone's opinions. Wayne Nickum added that this process is conducted anonymously.

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d. Wine Festival update (Tom Peterson) Tom Peterson noted that the Town would be waiting to get final tally with the next month's financials. A financial statement, he continued, was needed to turn in to the VA ABC by September 11, 2007. He reported that the Wine Festival had outstanding support from 99% of the people in Town. The Town was lucky, Mr. Peterson continued, because the day of the event was beautiful. Just two days before it was 100 degrees and muggy, so would it have been two days earlier, the event would not have been successful. Tom Peterson

noted that the date of the Wine Festival should be, in the future, scheduled in the fall or early spring.

e. Town issues with VDOT (Tom Peterson)

Mike Anton announced that the Town is still working with VDOT on administering the project. The issue is that the project is still being held up by the US Dept. of Transportation. Tom Peterson asked if there were any other issues and noted that at the beginning of the process a letter was supposed to be sent out. A VDOT meeting will have taken place by the next Town Council meeting, in October. It was added that many maintenance issues still need to be resolved. Twelve areas have been identified but haven't been addressed.

6. Reports of Committees, Planning Commission, and ARB

a. Planning Commission

Motion: Wayne Nickum made a motion to approve Levon Buller's use permit application as proposed by the Planning Commission. Pat Layden seconded the motion, and it passed. **Motion:** Wayne Nickum made a motion to approve the Use Permit application for The Pink Pantry. Pat Layden seconded, and the motion passed.

Kathy Baber presented and handed out a Proposed Amendment to the Town of Clifton Plan for the Old Town Hall property. It explained the background: "On August 7, 2007, the Town Council and Planning Commission agreed to a joint public hearing for consideration of a Plan Amendment for an approximately .56 acre site on the north side of Chapel Road near the intersection of Water Street (the 'Town Hall Property'). The proposed Plan Amendment considers allowing low impact commercial uses on the property. Also, on that date, the Town Council and the Planning Commission agreed to a joint public hearing to consider the rezoning application of the Town Hall Property to Low Impact Commercial District." The "Character of the Property" is "currently zoned Residential." The proposed amendment discussed the recommendations, such as "The Town Hall (Lot 21) and adjacent lots 19 and 20 have been consolidated into one lot ('the Town Hall Property'). The Town Hall is deteriorating and should be restored if possible. The Town Hall should be limited to low impact community functions such as a town office and/or museum or a place for small group meetings/gatherings as a result of its location near established residents. The expanded acreage will allow for parking on-site rather than on-street..." Page 6-8 noted "Open Space, Parks, and Recreation," Page 6-9 noted trails and sidewalks, and public parking.

Motion: Wayne Nickum made a motion that changes to the Town Clifton Plan be accepted as presented. Pat Layden seconded, and the motion passed. Kathy Baber announced that the Planning Commission had a recommendation for the Town Council that the Town Hall property be rezoned to Low Impact Commercial. **Motion:** Wayne Nickum made a motion to approve the recommendation of the Planning Commission to rezone the Town Hall property. Pat Layden seconded, and the motion passed.

b. ARB

Chuck Rusnak reported that the ARB considered Jamie and Donna Netchart's plan to add a screen porch to their property, and approved it – the only stipulation the ARB had was that appropriate construction be done in wood, including deck. The ARB also took a look at another proposal from Acacia Lodge who had talked about raising the building up approximately three feet with a handicap ramp and elevator. The ARB approved this because they will be building on the original footprint, they are not expanding anything. They are also planning on turning the property parallel to the street. Board approved that. Jamie Netchart added that they would also like to go to the ARB for changes in the Town Gazebo. They would like to knock out the back wall, making a back entrance, and add a patio around it. They also like to include moveable picnic tables. **Motion:** Wayne Nickum made a motion that Donna Netchart be authorized to file an application to the ARB on behalf of the Town for changes in the Town gazebo. Mike Anton seconded, and the motion passed.

Chuck Rusnak informed the Town Council that there had been graffiti, possibly gang related, on the old basket ball backboard. This graffiti is possibly the same type seen along the creek and power lines where the concrete wall is. He suggested having police investigate it. For evidence, Mr. Rusnak offered to take pictures.

Mr. Rusnak had also noticed, over the past months, young teenagers riding motorbikes on the sidewalks at three in the morning. The kids, he continued, were too young to drive, so he couldn't imagine anyone driving or walking into town to do these things. It seems to be a thread, he believes, that will do nothing but breed problems in the future. Mr. Rusnak believed that it's something that the Town should keep their eye on. Wayne Nickum suggested the Town ask if some patrol can be provided for the Town. It was also discovered that someone had thrown an object into Baptist Church stain glass window. The front window, Pat Layden added.

c. Community Hall – Rental regulations and appointment of Karen Arnold to the committee.

Motion: Judy McNamara made a motion to appoint Karen Arnold to the Committee. Pat Layden seconded the motion, and it passed.

7. New business

a. Haunted Trail discussion (Tom Peterson)

Pat Layden reported that Cox was spoken to and some people in Fairfax requested October 27th for a movie festival. They still have a banner from two years earlier and the Town has Munster Movies in the Moon. Cox is willing to sponsor a movie night in the flood plain field. Pat Layden added that there is a risk. For example, if the weather isn't to the event's advantage, it could be delayed. The Committee, he continued, should be looking at the flood plain as a second choice if there is a delay on the Bridge before the Haunted Trail.

Michelle Stein added that the flood plain belongs to CBA. She asked if the Town will be asking her to bring the topic up at the CBA meeting. Mike Anton said yes, as a second choice. Pat Layden said that based on the amount of work that still needs to be done, the committee must get enough horsepower to do it. Chuck Rusnak remarked that this was “dropping a bomb on the Art’s Committee.”

Motion: Mr. Layden made a motion the Town authorize the Haunted Trail and see if the Haunted Trail can be ready by October 27th, depending on how far Lane Johnston is on the project. Wayne Nickum seconded the motion, and it passed.

Mike Anton understood that Lane had talked to a few Drama students at George Mason and they’re excited about it. Michelle Stein informed that after the Wine Festival there was a generator missing.

b. Voicemail system (Vote needed, Mike Anton)

Mike Anton began by saying that \$35 was being spent a month, and there was no budget for voicemail. He asked whether the voicemail was being used and if it was, it should be included in the budget. Pat Layden responded that the voicemail was set up a year ago. He personally had received very few calls on the number and was in favor of discontinuing it. Chuck Rusnak added that the voicemail isn’t being used and it isn’t public. When funding was budgeted for this last year, he added, it was desired that the communication be improved with the community, and to raise the level of access to public. If the voicemail is taken away, Mr. Rusnak continued, there would not be any way of being in touch with the public, except for home phone. Michelle Stein contributed that she would never call the voicemail and others agree.

Motion: Wayne Nickum made a motion to table this discussion for the next meeting in October. Pat Layden seconded the motion.

Mr. Buller requested that the Minutes from the past April through the most recent be posted on the website. The Clerk agreed to email them to Mr. Rusnak for posting.

c. Amendment to the Comprehensive Plan (vote needed)

Action was taken under the Planning Commission.

d. Rezoning of Old Town Hall to Low Impact Commercial (vote needed)

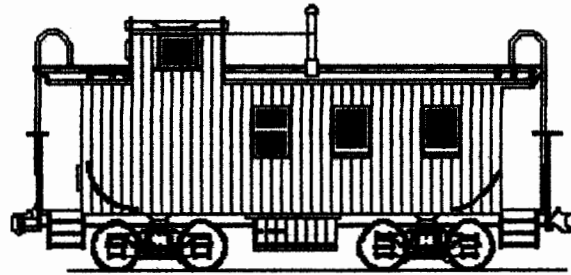
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Adjournment:

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Motion: Wayne Nickum made a motion that the joint public hearing be closed. Tom Peterson seconded, and it passed.

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c. Amendment to the Comprehensive Plan (vote needed)

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d. Rezoning of Old Town Hall to Low Impact Commercial (vote needed)

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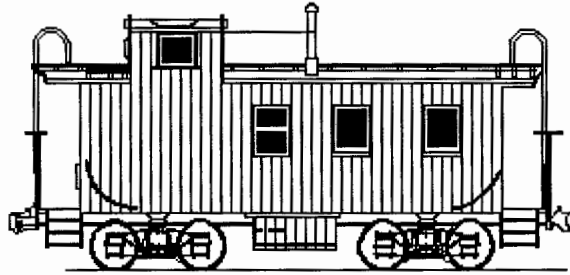
Motion: Wayne Nickum made a motion to adjourn at 9:00 pm.

Minutes prepared by Kathleen L. Barton, Town Clerk.

Minutes were officially approved at the October 2, 2007 Town Council meeting.



Approved
10/2/07
TC Mtg.



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Motion: Wayne Nickum made a motion that the joint public hearing be closed. Tom Peterson seconded, and it passed.

2. Rezoning of Old Town Hall property to Low Impact Commercial

No comments were offered.

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Not present: Lane Johnston

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Wayne Nickum began by noting a few edits: first, there was a change in reference at item number two, midway down. There was a decrease in the usage of the air conditioning, not an increase. Second, there was a use permit that was approved for the Acacia Lodge; the motion was added in to the Minutes under number 7-A and it's second. **Motion:** Mike Anton made a motion to approve the Tuesday August 7, 2007 Minutes. Wayne Nickum seconded the motion, and it passed.

2. Report of the Treasurer

Treasurer Marilyn Barton presented the Financial Statements for the period ended August 30, 2007. She reported the cash balances totaling \$499,069.88. The report includes the Wine Festival results recorded as of Aug. 30th with \$35,460 in August (\$40,070 YTD) and expenses of \$13,806 in August (\$15,006 YTD) and additional income and expenses still coming in. The Profit and Loss to Budget Statement reports total YTD income of \$57,602, total expenses of \$29,472 for a net income of \$28,130. Wayne Nickum provided additional highlights on the financials and noted the preliminary results of the Wine Festival: gross revenue \$53,000, expenses \$33,000, net income \$20,000 and 3,003 people attended the event. An update on the Wine Festival results will be provided at the next Town Council meeting. Tom Peterson enhanced that the budget for the Wine Festival was successful. The town purchased too many wine glasses, he added with a laugh, but the lesson was learned, and it was a successful event. **Motion:** Wayne Nickum made a motion to accept the Treasurer's report. Pat Layden seconded, and it passed.

3. Reading of communication

Tom Peterson reported that he received two citizens' communications: The first was concerning a VDOT issue – stating that as cars are coming from the Centreville area by the triangle they cannot turn left in the morning as they're going up Newman Rd. The writer believed that there should be a yield to any coming traffic that's coming left. Tom Peterson believed that the Town can work with VDOT on this. The second letter was a request that the Town have a Commercial District Committee. Tom Peterson indicated that he will be involved and that there will be a meeting with the Commercial District Committee.

Wayne Nickum diverted the discussion back to the VDOT issue, indicating that there is a website for citizens to report their complaints. Chuck Rusnak added that the Town's Citizens also has the benefit of requesting their elected officials to contact VDOT on their behalf. Wayne Nickum believed that the process is faster when all the citizens write individually, adding that it would be their choice to do so. Mike Anton interjected that the Director of VDOT had been asked to come into Town for lunch. It was suggested they do a walk through of the Town to look at some projects that could be worked on. Mr. Rusnak indicated that he would put the VDOT forms on the Town's website to provide the option for citizens to use it and if they prefer to have elected officials handle it, they could do that too. Wayne Nickum agreed that would be just fine.

4. Citizens' remarks.

There were no citizens' remarks.

5. Unfinished business.

a. Buckley Bridge repair update (Pat Layden)

Pat Layden reported that the completion date is set for October 9th. On August 15, 2007, he continued, the Town received the Fairfax County Site Plan that was approved work in the flood plane. On August 17, a contract between the Town and Nitz Development and Construction was signed. August 21, the Building plan was approved. August 22, Nitz Construction began construction, starting mobilization on the site. On August 23, the request to VDEM/FEMA for \$23,324.00 in additional project funds was sent. On the 28th of August, the Army Corps of Engineers Permit #13 was received, and the notice to proceed was sent to Nitz Construction to begin work. Scheduled for the following weeks, Mr. Layden continued, was to install coffer dam at the east abutment, remove the dirt walk way to east abutment, remove steel bridge structure from east and west abutments, remove and dispose of east concrete abutment, replace east abutment, footing and back wall, backfill east abutment and walk ramp, reset bridge, install Rip Rap, and install wood decking and railings onto the bridge. This should all be done by October 9, he concluded, as it is the target date, and the bridge should be opened for the public again. Tom Peterson thanked Mr. Layden for his hard work, and for a fantastic job. Pat Layden then thanked Wayne Nickum for filling in for him while he was away.

b. Revenue Survey (Potential vote, Mike Anton)

Concerning the Revenue Survey, Mike Anton began that forming a Process Committee is the main goal to finalizing the Revenue Survey by the next meeting. Pat Layden asked if the thought proposed was to clean up the survey sheet then to create a process for the October 07 meeting. Mr. Anton answered yes. Wayne Nickum added that the Committee would be setting up the process of methodology. Tom Peterson explained for those who weren't aware, that the survey offers a way for residents to give ideas on generating consistent sources of revenue, and the Town Council would like to hear everyone's opinions. Wayne Nickum added that this process is conducted anonymously.

c. Verizon line burial update (Mike Anton)

Mike Anton stated that he received a bid back from Verizon of \$53,000 to bury the lines on Main St., to reattach the wires on Main St. from the low poles to the high poles, as well as along the flood plain near the barn. Verizon was asked to provide an itemized bid but this hadn't been done yet. Pat Layden asked if the noted price included work on Chapel Rd. Mike Anton responded yes, and on Main St. Michelle Stein informed the Town Council that Verizon declined to be a Clifton Day sponsor.

d. Wine Festival update (Tom Peterson)

Tom Peterson noted that the Town would be waiting to get final tally with the next month's financials. A financial statement, he continued, was needed to turn in to the VA ABC by September 11, 2007. He reported that the Wine Festival had outstanding support from 99% of the people in Town. The Town was lucky, Mr. Peterson continued, because the day of the event was beautiful. Just two days before it was 100 degrees and muggy, so would it have been two days earlier, the event would not have been successful. Tom Peterson

noted that the date of the Wine Festival should be, in the future, scheduled in the fall or early spring.

e. Town issues with VDOT (Tom Peterson)

Mike Anton announced that the Town is still working with VDOT on administering the project. The issue is that the project is still being held up by the US Dept. of Transportation. Tom Peterson asked if there were any other issues and noted that at the beginning of the process a letter was supposed to be sent out. A VDOT meeting will have taken place by the next Town Council meeting, in October. It was added that many maintenance issues still need to be resolved. Twelve areas have been identified but haven't been addressed.

6. Reports of Committees, Planning Commission, and ARB

a. Planning Commission

Motion: Wayne Nickum made a motion to approve Levon Buller's use permit application as proposed by the Planning Commission. Pat Layden seconded the motion, and it passed. **Motion:** Wayne Nickum made a motion to approve the Use Permit application for The Pink Pantry. Pat Layden seconded, and the motion passed.

Kathy Baber presented and handed out a Proposed Amendment to the Town of Clifton Plan for the Old Town Hall property. It explained the background: "On August 7, 2007, the Town Council and Planning Commission agreed to a joint public hearing for consideration of a Plan Amendment for an approximately .56 acre site on the north side of Chapel Road near the intersection of Water Street (the 'Town Hall Property'). The proposed Plan Amendment considers allowing low impact commercial uses on the property. Also, on that date, the Town Council and the Planning Commission agreed to a joint public hearing to consider the rezoning application of the Town Hall Property to Low Impact Commercial District." The "Character of the Property" is "currently zoned Residential." The proposed amendment discussed the recommendations, such as "The Town Hall (Lot 21) and adjacent lots 19 and 20 have been consolidated into one lot ('the Town Hall Property'). The Town Hall is deteriorating and should be restored if possible. The Town Hall should be limited to low impact community functions such as a town office and/or museum or a place for small group meetings/gatherings as a result of its location near established residents. The expanded acreage will allow for parking on-site rather than on-street...." Page 6-8 noted "Open Space, Parks, and Recreation," Page 6-9 noted trails and sidewalks, and public parking.

Motion: Wayne Nickum made a motion that changes to the Town Clifton Plan be accepted as presented. Pat Layden seconded, and the motion passed. Kathy Baber announced that the Planning Commission had a recommendation for the Town Council that the Town Hall property be rezoned to Low Impact Commercial. **Motion:** Wayne Nickum made a motion to approve the recommendation of the Planning Commission to rezone the Town Hall property. Pat Layden seconded, and the motion passed.

b. ARB

Chuck Rusnak reported that the ARB considered Jamie and Donna Netchart's plan to add a screen porch to their property, and approved it – the only stipulation the ARB had was that appropriate construction be done in wood, including deck. The ARB also took a look at another proposal from Acacia Lodge who had talked about raising the building up approximately three feet with a handicap ramp and elevator. The ARB approved this because they will be building on the original footprint, they are not expanding anything. They are also planning on turning the property parallel to the street. Board approved that. Jamie Netchart added that they would also like to go to the ARB for changes in the Town Gazebo. They would like to knock out the back wall, making a back entrance, and add a patio around it. They also like to include moveable picnic tables. **Motion:** Wayne Nickum made a motion that Donna Netchart be authorized to file an application to the ARB on behalf of the Town for changes in the Town gazebo. Mike Anton seconded, and the motion passed.

Chuck Rusnak informed the Town Council that there had been graffiti, possibly gang related, on the old basket ball backboard. This graffiti is possibly the same type seen along the creek and power lines where the concrete wall is. He suggested having police investigate it. For evidence, Mr. Rusnak offered to take pictures.

Mr. Rusnak had also noticed, over the past months, young teenagers riding motorbikes on the sidewalks at three in the morning. The kids, he continued, were too young to drive, so he couldn't imagine anyone driving or walking into town to do these things. It seems to be a thread, he believes, that will do nothing but breed problems in the future. Mr. Rusnak believed that it's something that the Town should keep their eye on. Wayne Nickum suggested the Town ask if some patrol can be provided for the Town. It was also discovered that someone had thrown an object into Baptist Church stain glass window. The front window, Pat Layden added.

c. Community Hall – Rental regulations and appointment of Karen Arnold to the committee.

Motion: Judy McNamara made a motion to appoint Karen Arnold to the Committee. Pat Layden seconded the motion, and it passed.

7. New business

a. Haunted Trail discussion (Tom Peterson)

Pat Layden reported that Cox was spoken to and some people in Fairfax requested October 27th for a movie festival. They still have a banner from two years earlier and the Town has Munster Movies in the Moon. Cox is willing to sponsor a movie night in the flood plain field. Pat Layden added that there is a risk. For example, if the weather isn't to the event's advantage, it could be delayed. The Committee, he continued, should be looking at the flood plain as a second choice if there is a delay on the Bridge before the Haunted Trail.

Michelle Stein added that the flood plain belongs to CBA. She asked if the Town will be asking her to bring the topic up at the CBA meeting. Mike Anton said yes, as a second choice. Pat Layden said that based on the amount of work that still needs to be done, the committee must get enough horsepower to do it. Chuck Rusnak remarked that this was "dropping a bomb on the Art's Committee."

Motion: Mr. Layden made a motion the Town authorize the Haunted Trail and see if the Haunted Trail can be ready by October 27th, depending on how far Lane Johnston is on the project. Wayne Nickum seconded the motion, and it passed.

Mike Anton understood that Lane had talked to a few Drama students at George Mason and they're excited about it. Michelle Stein informed that after the Wine Festival there was a generator missing.

b. **Voicemail system** (Vote needed, Mike Anton)

Mike Anton began by saying that \$35 was being spent a month, and there was no budget for voicemail. He asked whether the voicemail was being used and if it was, it should be included in the budget. Pat Layden responded that the voicemail was set up a year ago. He personally had received very few calls on the number and was in favor of discontinuing it. Chuck Rusnak added that the voicemail isn't being used and it isn't public. When funding was budgeted for this last year, he added, it was desired that the communication be improved with the community, and to raise the level of access to public. If the voicemail is taken away, Mr. Rusnak continued, there would not be any way of being in touch with the public, except for home phone. Michelle Stein contributed that she would never call the voicemail and others agree.

Motion: Wayne Nickum made a motion to table this discussion for the next meeting in October. Pat Layden seconded the motion.

Mr. Buller requested that the Minutes from the past April through the most recent be posted on the website. The Clerk agreed to email them to Mr. Rusnak for posting.

c. **Amendment to the Comprehensive Plan** (vote needed)

Action was taken under the Planning Commission.

d. **Rezoning of Old Town Hall to Low Impact Commercial** (vote needed)

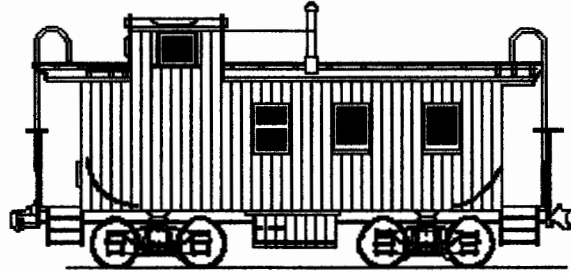
Action was taken under the Planning Commission.

e. **BPOL Audit discussion**

Mike Anton requested the status of the Town Council requested BPOL Audit process. Marilyn Barton responded that as the Town Council had requested a random selection of the businesses to be audited, she plans to ask the Town's independent auditors to make the random selection during their upcoming field audit in late September.

Adjournment:

Motion: Wayne Nickum made a motion to adjourn at 9:00 pm.



**CLIFTON TOWN MEETING AGENDA for TUESDAY, October 2, 2007 7:30 PM
CLIFTON TOWN MEETING HALL , 12641 CHAPEL ROAD, CLIFTON, VA 20124**

Order of business:

Citizen Recognition award by Chuck Rusnack

1. Reading of minutes of last regular meeting and any subsequent special meetings.
2. Report of the Treasurer
3. Reading of communication
4. Citizens' remarks.

(Suggestions or complaints of citizens and taxpayers, and other persons authorized by the Mayor to address the Council. Each person wishing to address the Council shall, when recognized by the Mayor; Give his name and address, Direct his remarks to the Council and not to other citizens present, Be limited to one period of not over five (5) minutes, unless granted additional time by unanimous consent of the Council.). Priority shall be given to persons who have signified to the Clerk their desire to address the Council and the Mayor shall enforce this Subsection.

5. Unfinished business.

- a. Buckley Bridge repair update (Pat Layden), FEMA update (Lane)
- b. Haunted Trail update (Lane Johnston)
- c. Revenue Survey (Mike Anton) vote needed
- d. Verizon line burial update (Tom Peterson and Mike Anton)
- e. Town issues and report on VDOT meeting (Tom Peterson)
- f. Community Hall rental contract update (Lane Johnston)
- g. Tabled items from last Town Council Meeting

6. Reports of Committees, Planning Commission, and ARB

- a. Planning Commission
- b. ARB
- c. Name change for the Commercial District Committee to the Clifton Business Coalition and and appointments to the committee.
- d. Appointments to the to the Clifton Life Committee.

7. New business

- a. Town budget amendment discussion (Wayne Nickum) vote needed
- b. Basketball court safety issue)Tom Peterson
- c. Town Park Project/budget discussion (Pat Layden)
- e. Event fee for use of town streets and property. Discussion (Pat Layden)

Adjournment

If anyone attending the Town Council meeting needs a sign language interpreter, or any other type of special accommodation or auxiliary aid, please call Tom Peterson at 703-830-6769. A request should be made at least five (5) days in advance of the meeting to provide sufficient time to make the necessary arrangements. These services are available at no charge to the individual.

POSTED September 30, 2007,-- CLIFTON POST OFFICE, CLIFTON STORE, PETERSON'S ICE CREAM DEPOT, TOWN WEBSITE (www.cliftonva.us)

RESOLUTION

WHEREAS, the Town of Clifton has been requested to permit the Town of Clifton, Chapel and the Town Park to be used from 6 a.m. until 9 p.m. on Sunday, October 7, 2007 (the "Event Day") (October 14, 2007 in case of inclement weather) by the Clifton Betterment Association (the "Event Sponsors") to sponsor the 40th Annual Clifton Day; and

WHEREAS, the Town Code Sec. 13-1.DESIGNATION OF CLIFTON DAY, mentions that the second Sunday (or third Sunday if the second Sunday has inclement weather) of October of each year beginning in 1975 and each year thereafter shall be designated "Clifton Day" in the Town of Clifton. This year, Clifton Day falls on the first Sunday of the month because Columbus Day is on the calendar earlier this year.

WHEREAS, the Town of Clifton has permitted the hosting of this event for the last 40 years which is a testament to the success of this event; and

WHEREAS, the event provides enormous publicity for the Town of Clifton, involves numerous volunteers from within town and the surrounding area and is major source of revenue for variety of local charities; and

WHEREAS, the event includes a wide variety of crafts and fine arts, antiques, craft demonstrations, a flea market, events and entertainment, children's activities, live music, and food; and

WHEREAS, Clifton is proud of its connection and closeness to the railroad, this is the one time out of the year that the passengers can take the train to and from the town.

NOW, THEREFORE, BE IT RESOLVED BY THE CLIFTON TOWN COUNCIL AS FOLLOWS:

1. The Town hereby declares October 7, 2007 (or October 14, 2007 in case of inclement weather) as Clifton Day and authorizes that all roads into and within Clifton and the Children's Park (the "Reserved Area") to be closed except for local and event traffic from 6 a.m. until 5:00 p.m. on the Event Day (the "Event Period").
2. Amplified music in the Children's Park and in front of the Community hall is only allowed between the hours of 9 a.m. and 5 p.m.
3. As a condition of the Town's permission granted hereby, the Event Sponsors shall be required to obtain liability insurance with coverage of not less than \$1,000,000 per occurrence, to name the Town as an additional insured on such insurance and to provide the Town written evidence of such insurance coverage.

This resolution shall be effective as of its adoption.

Buckley Bridge Restoration Project

FEMA –FIPS # 059-17376-00

Monthly Report – October 2, 2007

Aug / Sept	COMPLETED
08/28 – 09/30	Notice to Proceed with Construction
	Install coffer dam at east abutment
	Remove dirt walk way to east abutment
	Remove steel bridge structure from east and west abutments
	Remove and dispose of east concrete abutment
	Replace east abutment, footing and back wall
	Backfill east abutment and walk ramp
	Reset steel bridge
	Install Rip Rap
	Install wood decking

OCTOBER	SCHEDULED
1 - 5	Install wood railings on bridge
	Final grading of site
	Walk through inspection
	Demobilization
5	Town can use the bridge
2	Receipt of Invoice
	Payment of Invoice
	Note: Nitz Development & Construction completed prior to the 10/09 target completion date.
October 9th	Target Date – Substantial Completion date, Town can use the bridge
8 - 31	Follow up with FEMA / VDEM - additional funds & project close out

Town of Clifton			
CAPITAL/GRANT			
REVENUE/COST STATEMENT			
REVENUES:			
CBA contribution-Flood Plain Park			\$10,000
FEDERAL GRANTS			
FEMA - Buckley Bridge Restoration			\$77,465
Federal Trans. Project -ISTEA- Trails-Clifton Entrance Triangle		\$51,000	
Town Match/In-kind		\$4,200	
CBA Match-Clifton Entrance Triangle		\$6,000	
Total Trails Grants			\$61,200
Fire Programs Grant			\$8,000
Litter Control Grant			\$1,000
SAFETEA-LU Grant-Various Projects			\$157,779
Committee CIP Projects			
Clifton Life Committee			\$0
Communication Committee			\$0
Council for the Arts Committee			\$0
Finance Committee			\$0
Historic Preservation Committee			\$0
Special Projects Committee			\$0
Town Parks Committee			
Fundraisers-Playground			\$0
Traffic, Parking and Safety Committee			\$0
Welcoming & Sunshine Committee			
Total Committee CIP Projects			\$0
TOTAL REVENUES:			\$315,444
COSTS:			
Committee CIP Projects			
Clifton Life Committee		\$0	
Communication Committee		\$0	
Council for the Arts Committee		\$0	
Finance Committee		\$0	
Historic Preservation Committee		\$0	
Special Projects Committee		\$0	
Town Parks Committee		\$0	
Landscape Improvements		\$20,000	
Hardscape & Equipment Improvements		\$6,000	
Old Playground Equipment Refurbishment		\$1,250	
Memorial		\$1,000	
Traffic, Parking and Safety Committee		\$0	
Welcoming & Sunshine Committee		\$0	
Total Committee CIP Projects			\$28,250
Flood Plain Park			\$10,000
FEMA - Buckley Bridge Restoration			\$89,040
Fire Program - FCFD			\$8,000
Litter Control			\$1,000
Miscellaneous			\$0
SAFETEA-LU Improvements-Various Projects			\$22,779
Version Cable Burial		\$10,000	
Development of Streetscape Phase I		\$35,000	
Special Project Phase 2		\$85,000	\$130,000
Town Meeting Hall:			
Equipment		\$0	
Physical Improvements		\$0	
Total Town Meeting Hall:			\$0
Trails-Clifton Entrance Triangle Improvements-ISTEA			\$53,200
Design & Construct Sidewalk Clifton Creek Rd Neighborhoods/Clifton Elementary School-ISTEA			\$8,000
TOTAL COSTS			\$350,269
NET REVENUES/(COST)			-\$34,825

Other Contractual Expenses:		
Beautification Committee		\$5,000
Citizen Recognition Fund		\$200
Clifton Day Expenses		\$0
Clifton Life Committee		
Wine Festival (2nd Annual)		\$25,000
Communication Committee		
Web Server Annual Maintenance	\$1,100	
Internet Service Provider & Domain Subscriptions	\$250	
Web Master Reimbursement	\$0	
Town Phone Number & Voice Mail Service	\$0	
Other	\$0	\$1,350
Council for the Arts Committee		
Spring Concert	\$1,000	
Winter Concert	\$1,000	
Art Show & Sale	\$300	
Wine Festival	\$16,313	\$18,613
Farmers' Market Expense		\$0
Haunted Trails Event		\$5,000
Historic Preservation Committee		
Post Office 100th Anniversary Rural Free Delivery	\$500	
Post Cards	\$500	
Calendar for 2008	\$775	
Clifton Day Commemorative Cover	\$500	
Clifton Elementary School	\$375	
HPC Membership & Education	\$350	\$3,000
Homes Tour Expense		\$3,000
Legal Advertising		\$1,000
Mayoral Reimbursement		\$0
Miscellaneous Contractual Expenses		\$1,300
Printing & Publication		\$300
Special Projects Committee		\$0
Summer in the Parks Event		\$0
Town Parks Committee		
Landscape Maintenance	\$1,500	
Playground Maintenance	\$1,200	\$2,700
Traffic, Parking and Safety Committee		\$1,300
Welcoming & Sunshine Committee		
Welcome Baskets-Emergency Funds for Town Victims of Catastrophic Events		\$1,500
Other		\$2,500
Clifton Business Coalition		
Town Public Relations		\$5,000
TOTAL OTHER CONTRACTUAL:		\$76,763
Commodities:		
Computer Supplies		\$700
Copies		\$100
License Plates		\$900
Miscellaneous Commodities		\$500
Office Supplies		\$500
Postage & Delivery		\$500
Miscellaneous		\$2,500
TOTAL COMMODITIES:		\$5,700
TOTAL EXPENSES:		\$174,413
NET INCOME (LOSS):		\$28,747

NOTICE

PUBLIC HEARING

Notice is hereby given that the Clifton Town Council will hold a Public Hearing on Monday, October 18, 2007 at 7:30 P.M. at the Clifton Town Meeting Hall, 12641 Chapel Road, Clifton, Va. 20124 to consider a proposed amended FY2008 Town Budget. The 2008 proposed amended Town Budget will be posted the Town's website (www.cliftonva.us). All interested parties are invited to attend to express their views with respect to the proposed amended FY2008 Town Budget. Town residents are strongly urged to attend. A Special Town Council meeting will immediately follow.

By order of the Town Council, Clifton, VA

K. Barton, Town Clerk

October 3, 2007

Dear Andrea Smith,

Please run the Public Hearing Notice as described below in the one publication at least 7 days prior to Monday, October 15, 2007 in the one publication of the Connection (Fairfax Station and Clifton)

Sincerely,
K. Barton

**PUBLIC HEARING
TOWN OF CLIFTON
October 3, 2007**

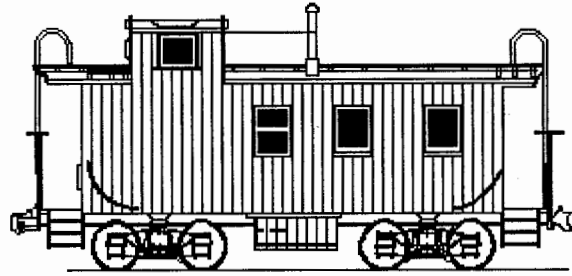
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By order of the Town Council, Clifton, VA

K. Barton, Town Clerk

Billing should be forwarded to:

Town of Clifton
P.O. Box 309
Attn: Treasurer
Clifton, VA 20124-0309



**CLIFTON TOWN MEETING MINUTES
FOR TUESDAY, September 4, 2007 7:30 PM
CLIFTON TOWN MEETING HALL
12641 CHAPEL ROAD
CLIFTON, VA 20124**

Public Hearings:

1. Amendment to the Comprehensive Plan.

Mike Anton discussed why the Town Council was holding a Public Hearing regarding amending the Comprehensive Plan. He explained that this Town Council has budgeted \$12,500 toward revising and updating the current plan and this is the guiding document for the Town Council, Planning Commission and all other committees should abide by. The current Comprehensive Plan mentions specific use of the Town Hall and if this Town Council is going to consider changing that use, it must amend the plan. He discussed that it is important for this Town to follow the correct process. No other comments were made.

Motion: Wayne Nickum made a motion that the joint public hearing be closed. Tom Peterson seconded, and it passed.

2. Rezoning of Old Town Hall property to Low Impact Commercial

No comments were offered.

Motion: Wayne Nickum made a motion that the joint public hearing be closed. Tom Peterson seconded, and it passed.

Town Council members present: Chuck Rusnak, Mike Anton, Tom Peterson, Pat Layden, Wayne Nickum

Not present: Lane Johnston

Town officials present: Marilyn Barton and Kathleen Barton

Regular Town Council meeting:

Order of business

1. Reading of minutes of last regular meeting and any subsequent special meetings.

Wayne Nickum began by noting a few edits: first, there was a change in reference at item number two, midway down. There was a decrease in the usage of the air conditioning, not an increase. Second, there was a use permit that was approved for the Acacia Lodge; the motion was added in to the Minutes under number 7-A and it's second. **Motion:** Mike Anton made a motion to approve the Tuesday August 7, 2007 Minutes. Wayne Nickum seconded the motion, and it passed.

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4. Citizens' remarks.

There were no citizens' remarks.

5. Unfinished business.

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Pat Layden reported that the completion date is set for October 9th. On August 15th 2007, he continued, the Town received the Fairfax County Site Plan that was approved work in the flood plane. On August 17, a contract between the Town and Nitz Development and Construction was signed. August 21, the Building plan was approved. August 22, Nitz Construction began construction, starting mobilization on the site. On August 23, the request to VDEM/FEMA for \$23,324.00 in additional project funds was sent. On the 28th of August, the Army Corps of Engineers Permit #13 was received, and the notice to proceed was sent to Nitz Construction to begin work. Scheduled for the following weeks, Mr. Layden continued, was to install coffer dam at the east abutment, remove the dirt walk way to east abutment, remove steel bridge structure from east and west abutments, remove and dispose of east concrete abutment, replace east abutment, footing and back wall, backfill east abutment and walk ramp, reset bridge, install Rip Rap, and install wood decking and railings onto the bridge. This should all be done by October 9, he concluded, as it is the target date, and the bridge should be opened for the public again. Tom Peterson thanked Mr. Layden for his hard work, and for a fantastic job. Pat Layden then thanked Wayne Nickum for filling in for him while he was away.

b. Revenue Survey (Potential vote, Mike Anton)

Concerning the Revenue Survey, Mike Anton began that forming a Process Committee is the main goal to finalizing the Revenue Survey by the next meeting. Pat Layden asked if the thought proposed was to clean up the survey sheet then to create a process for the October 07 meeting. Mr. Anton answered yes. Wayne Nickum added that the Committee would be setting up the process of methodology. Tom Peterson explained for those who weren't aware, that the survey offers a way for residents to give ideas on generating consistent sources of revenue, and the Town Council would like to hear everyone's opinions. Wayne Nickum added that this process is conducted anonymously.

c. Verizon line burial update (Mike Anton)

Mike Anton stated that he received a bid back from Verizon of \$53,000 to bury the lines on Main St., to reattach the wires on Main St. from the low poles to the high poles, as well as along the flood plain near the barn. Verizon was asked to provide an itemized bid but this hadn't been done yet. Pat Layden asked if the noted price included work on Chapel Rd. Mike Anton responded yes, and on Main St. Michelle Stein informed the Town Council that Verizon declined to be a Clifton Day sponsor.

d. Wine Festival update (Tom Peterson) Tom Peterson noted that the Town would be waiting to get final tally with the next month's financials. A financial statement, he continued, was needed to turn in to the VA ABC by September 11, 2007. He reported that the Wine Festival had outstanding support from 99% of the people in Town. The Town was lucky, Mr. Peterson continued, because the day of the event was beautiful. Just two days before it was 100 degrees and muggy, so would it have been two days earlier, the event would not have been successful. Tom Peterson

noted that the date of the Wine Festival should be, in the future, scheduled in the fall or early spring.

e. Town issues with VDOT (Tom Peterson)

Mike Anton announced that the Town is still working with VDOT on administering the project. The issue is that the project is still being held up by the US Dept. of Transportation. Tom Peterson asked if there were any other issues and noted that at the beginning of the process a letter was supposed to be sent out. A VDOT meeting will have taken place by the next Town Council meeting, in October. It was added that many maintenance issues still need to be resolved. Twelve areas have been identified but haven't been addressed.

6. Reports of Committees, Planning Commission, and ARB

a. Planning Commission

Motion: Wayne Nickum made a motion to approve Levon Buller's use permit application as proposed by the Planning Commission. Pat Layden seconded the motion, and it passed. **Motion:** Wayne Nickum made a motion to approve the Use Permit application for The Pink Pantry. Pat Layden seconded, and the motion passed.

Kathy Baber presented and handed out a Proposed Amendment to the Town of Clifton Plan for the Old Town Hall property. It explained the background: "On August 7, 2007, the Town Council and Planning Commission agreed to a joint public hearing for consideration of a Plan Amendment for an approximately .56 acre site on the north side of Chapel Road near the intersection of Water Street (the 'Town Hall Property'). The proposed Plan Amendment considers allowing low impact commercial uses on the property. Also, on that date, the Town Council and the Planning Commission agreed to a joint public hearing to consider the rezoning application of the Town Hall Property to Low Impact Commercial District." The "Character of the Property" is "currently zoned Residential." The proposed amendment discussed the recommendations, such as "The Town Hall (Lot 21) and adjacent lots 19 and 20 have been consolidated into one lot ('the Town Hall Property'). The Town Hall is deteriorating and should be restored if possible. The Town Hall should be limited to low impact community functions such as a town office and/or museum or a place for small group meetings/gatherings as a result of its location near established residents. The expanded acreage will allow for parking on-site rather than on-street...." Page 6-8 noted "Open Space, Parks, and Recreation," Page 6-9 noted trails and sidewalks, and public parking.

Motion: Wayne Nickum made a motion that changes to the Town Clifton Plan be accepted as presented. Pat Layden seconded, and the motion passed. Kathy Baber announced that the Planning Commission had a recommendation for the Town Council that the Town Hall property be rezoned to Low Impact Commercial. **Motion:** Wayne Nickum made a motion to approve the recommendation of the Planning Commission to rezone the Town Hall property. Pat Layden seconded, and the motion passed.

b. ARB

Chuck Rusnak reported that the ARB considered Jamie and Donna Netchart's plan to add a screen porch to their property, and approved it – the only stipulation the ARB had was that appropriate construction be done in wood, including deck. The ARB also took a look at another proposal from Acacia Lodge who had talked about raising the building up approximately three feet with a handicap ramp and elevator. The ARB approved this because they will be building on the original footprint, they are not expanding anything. They are also planning on turning the property parallel to the street. Board approved that. Jamie Netchart added that they would also like to go to the ARB for changes in the Town Gazebo. They would like to knock out the back wall, making a back entrance, and add a patio around it. They also like to include moveable picnic tables. **Motion:** Wayne Nickum made a motion that Donna Netchart be authorized to file an application to the ARB on behalf of the Town for changes in the Town gazebo. Mike Anton seconded, and the motion passed.

Chuck Rusnak informed the Town Council that there had been graffiti, possibly gang related, on the old basket ball backboard. This graffiti is possibly the same type seen along the creek and power lines where the concrete wall is. He suggested having police investigate it. For evidence, Mr. Rusnak offered to take pictures.

Mr. Rusnak had also noticed, over the past months, young teenagers riding motorbikes on the sidewalks at three in the morning. The kids, he continued, were too young to drive, so he couldn't imagine anyone driving or walking into town to do these things. It seems to be a thread, he believes, that will do nothing but breed problems in the future. Mr. Rusnak believed that it's something that the Town should keep their eye on. Wayne Nickum suggested the Town ask if some patrol can be provided for the Town. It was also discovered that someone had thrown an object into Baptist Church stain glass window. The front window, Pat Layden added.

c. Community Hall – Rental regulations and appointment of Karen Arnold to the committee.

Motion: Judy McNamara made a motion to appoint Karen Arnold to the Committee. Pat Layden seconded the motion, and it passed.

7. New business

a. Haunted Trail discussion (Tom Peterson)

Pat Layden reported that Cox was spoken to and some people in Fairfax requested October 27th for a movie festival. They still have a banner from two years earlier and the Town has Munster Movies in the Moon. Cox is willing to sponsor a movie night in the flood plain field. Pat Layden added that there is a risk. For example, if the weather isn't to the event's advantage, it could be delayed. The Committee, he continued, should be looking at the flood plain as a second choice if there is a delay on the Bridge before the Haunted Trail.

Michelle Stein added that the flood plain belongs to CBA. She asked if the Town will be asking her to bring the topic up at the CBA meeting. Mike Anton said yes, as a second choice. Pat Layden said that based on the amount of work that still needs to be done, the committee must get enough horsepower to do it. Chuck Rusnak remarked that this was “dropping a bomb on the Art’s Committee.”

Motion: Mr. Layden made a motion the Town authorize the Haunted Trail and see if the Haunted Trail can be ready by October 27th, depending on how far Lane Johnston is on the project. Wayne Nickum seconded the motion, and it passed.

Mike Anton understood that Lane had talked to a few Drama students at George Mason and they’re excited about it. Michelle Stein informed that after the Wine Festival there was a generator missing.

b. Voicemail system (Vote needed, Mike Anton)

Mike Anton began by saying that \$35 was being spent a month, and there was no budget for voicemail. He asked whether the voicemail was being used and if it was, it should be included in the budget. Pat Layden responded that the voicemail was set up a year ago. He personally had received very few calls on the number and was in favor of discontinuing it. Chuck Rusnak added that the voicemail isn’t being used and it isn’t public. When funding was budgeted for this last year, he added, it was desired that the communication be improved with the community, and to raise the level of access to public. If the voicemail is taken away, Mr. Rusnak continued, there would not be any way of being in touch with the public, except for home phone. Michelle Stein contributed that she would never call the voicemail and others agree.

Motion: Wayne Nickum made a motion to table this discussion for the next meeting in October. Pat Layden seconded the motion.

Mr. Buller requested that the Minutes from the past April through the most recent be posted on the website. The Clerk agreed to email them to Mr. Rusnak for posting.

c. Amendment to the Comprehensive Plan (vote needed)

Action was taken under the Planning Commission.

d. Rezoning of Old Town Hall to Low Impact Commercial (vote needed)

Action was taken under the Planning Commission.

e. BPOL Audit discussion

Mike Anton requested the status of the Town Council requested BPOL Audit process. Marilyn Barton responded that as the Town Council had requested a random selection of the businesses to be audited, she plans to ask the Town’s independent auditors to make the random selection during their upcoming field audit in late September.

Adjournment:

Motion: Wayne Nickum made a motion to adjourn at 9:00 pm.

09/30/07

Town of Clifton
Cash Balance Report
As of September 30, 2007

	<u>Sep 30, 07</u>
ASSETS	
Current Assets	
Checking/Savings	
Checking-SunTrust	22,572.46
Investments-LGIP	
CPC PC Escrow Fund	533.15
Haunted Trail Funds	6,863.76
Investments-LGIP - Other	409,654.92
Total Investments-LGIP	<u>417,051.83</u>
UBS Investment	50,093.62
Total Checking/Savings	<u>489,717.91</u>
Total Current Assets	489,717.91

Town of Clifton
Profit & Loss Budget Performance
September 2007

	<u>Sep 07</u>	<u>Budget</u>	<u>Jul - Sep 07</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
rdinary Income/Expense					
Income					
Committees Fundraising					
Beautification Committee					
Homes Tour	0	417	0	1,250	5,000
Total Beautification Committee	0	417	0	1,250	5,000
Historic Preservation Comm					
Clifton Day Commerative Covers	0	63	0	188	750
Calendar for 2008	0	83	0	250	1,000
Post Cards	0	63	0	188	750
PO 100th Annv Rural Delivery	0	63	588	188	750
Total Historic Preservation Comm	0	272	588	814	3,250
Clifton Life Committee	0	250	0	750	3,000
Council of the Arts					
Art Show & Sale	0	42	0	125	500
Spring Concert	0		0		1,000
Wine Festival	10,236		50,907	34,300	34,300
Winter Concert	0		0		1,000
Total Council of the Arts	10,236	42	50,907	34,425	36,800
Total Committees Fundraising	10,236	981	51,495	37,239	48,000
Interest Income	0	1,917	4,107	5,750	23,000
Clifton Day Revenues	0		0		500
Community Hall Revenues					
Community Hall Rentals	966	1,000	966	3,000	12,000
Total Community Hall Revenues	966	1,000	966	3,000	12,000
Grants					
Federal					
Federal Grant-Land					
CBA Match - Land	0	500	0	1,500	6,000
Town Match - Land	0	350	0	1,050	4,200
Federal Grant-Land - Other	0	4,250	0	12,750	51,000
Total Federal Grant-Land	0	5,100	0	15,300	61,200
FEMA	0		0		56,009
SAFET-LU Grant	0	13,148	0	39,445	157,779
Total Federal	0	18,248	0	54,745	274,988
Other					
CBA Grant	0		0		10,000
Total Other	0		0		10,000

Town of Clifton
Profit & Loss Budget Performance
September 2007

	<u>Sep 07</u>	<u>Budget</u>	<u>Jul - Sep 07</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
State					
Fire Program Funds	0	8,000	0	8,000	8,000
Total State	<u>0</u>	<u>8,000</u>	<u>0</u>	<u>8,000</u>	<u>8,000</u>
 Total Grants	 0	 26,248	 0	 62,745	 292,988
 Haunted Trail Event	0		11,878		
Other Income	2,016	17	2,016	50	200
Park Rental	0	192	500	575	2,300
S.R. - Litter Control Grant	0	1,000	0	1,000	1,000
Tax and Permits Revenue					
Franchise Fees - Cox Cable	(492)	292	0	875	3,500
Franchise Fees - Cell Phones	0		3,501		
ABC Profits	0	9	0	27	110
ARB Permits	0	8	0	25	100
BPOL tax	0		85		20,000
Cigarette Tax	0	250	558	750	3,000
Motor Vehicle Tags	1,936		2,084		5,800
Railroad Tax	0	100	0	300	1,200
Sales Tax	1,978	1,667	1,978	5,000	20,000
Use Permits	25	25	200	75	300
Utility Consumption Tax	15	92	109	275	1,100
Total Tax and Permits Revenue	<u>3,462</u>	<u>2,443</u>	<u>8,515</u>	<u>7,327</u>	<u>55,110</u>
 Total Income	 16,680	 33,798	 79,477	 117,686	 435,148
 Expense					
Payroll Expenses					
Gross Wages					
Town Clerk (Administrative)	0		0		4,600
Town Treasurer	0		0		8,000
Total Gross Wages	<u>0</u>		<u>0</u>		<u>12,600</u>
Payroll Taxes					
FICA	0		0		1,978
Total Payroll Taxes	<u>0</u>		<u>0</u>		<u>1,978</u>
Total Payroll Expenses	0		0		14,578
 Contractual					
Insurance	0		6,145	6,200	6,200
Town Government					
Planning Commission					
General Consulting	0	250	1,416	750	3,000
Update Town Plan	0	1,042	0	3,125	12,500

Town of Clifton
Profit & Loss Budget Performance
September 2007

	Sep 07	Budget	Jul - Sep 07	YTD Budget	Annual Budget
Regional Water Study	0	139	0	417	1,6
Total Planning Commission	0	1,431	1,416	4,292	17,167
Town Committees Expense					
Traffic, Parking & Safety Comm	0	108	0	325	1,300
Town Parks Committee Exp	0	225	0	675	2,700
Historic Preservation Comm Exp					
HPC Membership & Educ E	0	29	0	87	350
Clifton Elem School Exp	0	31	0	94	375
Clifton Day Commemorative C	0	500	0	500	500
Calendar 2008 Exp	0		0		775
Post Cards Expense	0	42	0	125	500
PO 100th Rural Anniv Exp	201		201	500	500
Total Historic Preservation Com	201	602	201	1,306	3,000
Clifton Life Committee					
Citizens' Recognition Expe	0	17	0	50	200
Total Clifton Life Committee	0	17	0	50	200
Communication Committee					
Internet Service	0	21	0	63	250
Web Server Annual Expens	0	92	0	275	1,10
Total Communication Committe	0	113	0	338	1,3
Council for the Arts Committee					
Art Show & Sale Expenses	0	25	0	75	300
Winter Concert	0		0		1,000
Spring Concert Expenses	0		0		1,000
Wine Festival Expenses	23,556		38,063	16,313	16,313
Total Council for the Arts Commr	23,556	25	38,063	16,388	18,613
Sunshine Committe	0	125	100	375	1,500
Total Town Committees Expense	23,757	1,215	38,364	19,457	28,663
Beautification Comm.					
Homes Tour/Bazaar Exp	0		0		3,000
Beautification Comm. - Other	0	417	0	1,250	5,000
Total Beautification Comm.	0	417	0	1,250	8,000
Total Town Government	23,757	3,063	39,780	24,999	53,830
Professional Fees					
Accounting	0		0		3,500
Legal Fees	775	833	3,207	2,500	10,0
Special Counsel	1,893	125	1,893	375	1,5
Total Professional Fees	2,668	958	5,100	2,875	15,000

Town of Clifton

Profit & Loss Budget Performance

September 2007

	Sep 07	Budget	Jul - Sep 07	YTD Budget	Annual Budget
Rent					
Ayre Square Rental	0		472	700	700
Railroad Siding Rental	100		100	775	775
Total Rent	<u>100</u>		<u>572</u>	<u>1,475</u>	<u>1,475</u>
Town Facilities					
Buckley Park FEMA Cleanup	0		32		
Grounds Maintenance	1,070	125	1,070	375	1,500
R.R. Siding/Caboose Maint.	0	21	0	63	250
Total Town Facilities	<u>1,070</u>	<u>146</u>	<u>1,102</u>	<u>438</u>	<u>1,750</u>
Town Services					
Elections	0		0		800
Fire Program	0		0		8,000
Grass Mowing	1,350	400	2,100	1,200	4,800
Trash Collection	192	92	384	275	1,100
Utilities					
Gas and Electric	(536)	67	(488)	200	800
Town Voice Mail	32		139		
Total Utilities	<u>(504)</u>	<u>67</u>	<u>(349)</u>	<u>200</u>	<u>800</u>
Total Town Services	<u>1,038</u>	<u>559</u>	<u>2,135</u>	<u>1,675</u>	<u>15,500</u>
Dues and Subscriptions					
Va. Municipal League	0		344	450	450
Total Dues and Subscriptions	<u>0</u>		<u>344</u>	<u>450</u>	<u>450</u>
Caboose Expenses					
Caboose Electric	0	21	0	63	250
Total Caboose Expenses	<u>0</u>	<u>21</u>	<u>0</u>	<u>63</u>	<u>250</u>
Community Hall Expenses					
C.H.-Cleaning	0	325	0	975	3,900
C.H.-Equipment	175	33	175	100	400
C.H.-Ffx Co Maint. Contract	0	275	0	825	3,300
C.H.-General Maintenance	335		666		
C.H.-Management Fee	378	200	378	600	2,400
C.H. - Electric	0	1,290	287	3,870	15,480
C.H. Floors	0	175	499	525	2,100
Total Community Hall Expenses	<u>888</u>	<u>2,298</u>	<u>2,005</u>	<u>6,895</u>	<u>27,580</u>
Legal Advertising	0	83	444	250	1,000
Miscellaneous	127	108	273	325	1,300
Printing and Reproduction	0	25	0	75	300
Total Contractual	<u>29,648</u>	<u>7,261</u>	<u>57,900</u>	<u>45,720</u>	<u>124,635</u>

Town of Clifton
Profit & Loss Budget Performance
September 2007

	<u>Sep 07</u>	<u>Budget</u>	<u>Jul - Sep 07</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
Commodities					
Computer Supplies	157	58	157	175	700
Copies	17	8	27	25	100
License Plates	0	900	671	900	900
Miscellaneous	0	208	0	625	2,500
Miscellaneous - Commodities	0	42	0	125	500
Office Supplies	52	42	210	125	500
Postage and Delivery	82	42	316	125	500
Total Commodities	<u>308</u>	<u>1,300</u>	<u>1,381</u>	<u>2,100</u>	<u>5,700</u>
CIF Expenses					
FEMA - Buckley Bridge Repair	269		2,037		62,232
CIF-Playground Impr.	0	2,354	0	7,062	28,250
CIF - Land Purchase	0		0		10,000
Total CIF Expenses	<u>269</u>	<u>2,354</u>	<u>2,037</u>	<u>7,062</u>	<u>100,482</u>
Fed Fund-Transportation Proj					
F.F.- Transp. Project-Trails	0	5,100	0	15,300	61,200
Total Fed Fund-Transportation Proj	<u>0</u>	<u>5,100</u>	<u>0</u>	<u>15,300</u>	<u>61,200</u>
SAFET-LU Grant Administrator	0	1,898	0	5,695	22,77
SAFET-LU Improvements	0	10,833	0	32,500	130,0
Special Revenue Expenses					
S.R. - Litter Control	0		0		1,000
Total Special Revenue Expenses	<u>0</u>	<u></u>	<u>0</u>	<u></u>	<u>1,000</u>
Total Expense	<u>30,225</u>	<u>28,746</u>	<u>61,318</u>	<u>108,377</u>	<u>460,374</u>
Net Ordinary Income	<u>(13,545)</u>	<u>5,052</u>	<u>18,159</u>	<u>9,309</u>	<u>(25,226)</u>
Other Income/Expense					
Other Expense					
Other Expenses	0	208	0	625	2,500
Total Other Expense	<u>0</u>	<u>208</u>	<u>0</u>	<u>625</u>	<u>2,500</u>
Net Other Income	<u>0</u>	<u>(208)</u>	<u>0</u>	<u>(625)</u>	<u>(2,500)</u>
	<u>(13,545)</u>	<u>4,844</u>	<u>18,159</u>	<u>8,684</u>	<u>(27,726)</u>

RESOLUTION

WHEREAS, the Town of Clifton has been requested to permit the Town of Clifton, Chapel and the Town Park to be used from 6 a.m. until 9 p.m. on Sunday, October 7, 2007 (the "Event Day") (October 14, 2007 in case of inclement weather) by the Clifton Betterment Association (the "Event Sponsors") to sponsor the 40th Annual Clifton Day; and

WHEREAS, the Town Code Sec. 13-1.DESIGNATION OF CLIFTON DAY, mentions that the second Sunday (or third Sunday if the second Sunday has inclement weather) of October of each year beginning in 1975 and each year thereafter shall be designated "Clifton Day" in the Town of Clifton. This year, Clifton Day falls on the first Sunday of the month because Columbus Day is on the calendar earlier this year.

WHEREAS, the Town of Clifton has permitted the hosting of this event for the last 40 years which is a testament to the success of this event; and

WHEREAS, the event provides enormous publicity for the Town of Clifton, involves numerous volunteers from within town and the surrounding area and is major source of revenue for variety of local charities; and

WHEREAS, the event includes a wide variety of crafts and fine arts, antiques, craft demonstrations, a flea market, events and entertainment, children's activities, live music, and food; and

WHEREAS, Clifton is proud of its connection and closeness to the railroad, this is the one time out of the year that the passengers can take the train to and from the town.

NOW, THEREFORE, BE IT RESOLVED BY THE CLIFTON TOWN COUNCIL AS FOLLOWS:

1. The Town hereby declares October 7, 2007 (or October 14, 2007 in case of inclement weather) as Clifton Day and authorizes that all roads into and within Clifton and the Children's Park (the "Reserved Area") to be closed except for local and event traffic from 6 a.m. until 5:00 p.m. on the Event Day (the "Event Period").
2. Amplified music in the Children's Park and in front of the Community hall is only allowed between the hours of 9 a.m. and 5 p.m.
3. As a condition of the Town's permission granted hereby, the Event Sponsors shall be required to obtain liability insurance with coverage of not less than \$1,000,000 per occurrence, to name the Town as an additional insured on such insurance and to provide the Town written evidence of such insurance coverage.

This resolution shall be effective as of its adoption.

Barton, Marilyn

n: Marilyn Barton [pawsnfins@cox.net]
t: Sunday, September 30, 2007 10:41 PM
To: Chuck Rusnak; lgjohnston@cox.net; michael.anton@cox.net; pjlayden@verizon.net; WAYNE H. NICKUM; TOMMYPCLIFTON@aol.com
Cc: Gifford Hampshire; Barton, Marilyn
Subject: 07 Sept. 30 Treasurer's Report

Hello everyone,

Attached is the Financial Report - Profit and Loss Budget Performance format - for the period ended 9/30/07. Please review the report and let me know if you have any questions or comments. I have been in touch with our auditors to schedule our audit for the FY07 ended 6/30/07. Andy Cannaday should be giving me some dates tomorrow. We'll make every effort to schedule it in the very near future. Since they will only be doing a single year, the completion time should be much quicker.

I am finalized the accrual entries and have only a couple of pending adjustments that need further analysis - these affect the Balance Sheet accounts - not the Income and Expense accounts. Once completed, I'll be sending you a full accrual Financial Report for FY07 as of June 30, preaudited of course, until the audit is completed. The report will include both the P&L Budget Performance Report and the Balance Sheet Report. At that time I'll also send you a Balance Sheet Report for 9/30/07.

I look forward to seeing you at the meeting on Tuesday, if not before.

Marilyn

10/1/2007

09/30/07

**Town of Clifton
Cash Balance Report
As of September 30, 2007**

	<u>Sep 30, 07</u>
ASSETS	
Current Assets	
Checking/Savings	
Checking-SunTrust	22,572.46
Investments-LGIP	
CPC PC Escrow Fund	533.15
Haunted Trail Funds	6,863.76
Investments-LGIP - Other	409,654.92
Total Investments-LGIP	<u>417,051.83</u>
UBS Investment	50,093.62
Total Checking/Savings	<u>489,717.91</u>
Total Current Assets	489,717.91

Town of Clifton

Profit & Loss Budget Performance

September 2007

	Sep 07	Budget	Jul - Sep 07	YTD Budget	Annual Budget
rdinary Income/Expense					
Income					
Committees Fundraising					
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Historic Preservation Comm					
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Total Council of the Arts	10,236	42	50,907	34,425	36,800
Total Committees Fundraising	10,236	981	51,495	37,239	48,050
Interest Income	0	1,917	4,107	5,750	23,000
Clifton Day Revenues	0		0		500
Community Hall Revenues					
Community Hall Rentals	966	1,000	966	3,000	12,000
Total Community Hall Revenues	966	1,000	966	3,000	12,000
Grants					
Federal					
Federal Grant-Land					
CBA Match - Land	0	500	0	1,500	6,000
Town Match - Land	0	350	0	1,050	4,200
Federal Grant-Land - Other	0	4,250	0	12,750	51,000
Total Federal Grant-Land	0	5,100	0	15,300	61,200
FEMA	0		0		56,009
SAFET-LU Grant	0	13,148	0	39,445	157,779
Total Federal	0	18,248	0	54,745	274,988
Other					
CBA Grant	0		0		10,000
Total Other	0		0		10,000

Town of Clifton
Profit & Loss Budget Performance
September 2007

	<u>Sep 07</u>	<u>Budget</u>	<u>Jul - Sep 07</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
State					
Fire Program Funds	0	8,000	0	8,000	8,000
Total State	0	8,000	0	8,000	8,000
 Total Grants	 0	 26,248	 0	 62,745	 292,988
 Haunted Trail Event	 0		 11,878		
Other Income	2,016	17	2,016	50	200
Park Rental	0	192	500	575	2,300
S.R. - Litter Control Grant	0	1,000	0	1,000	1,000
Tax and Permits Revenue					
Franchise Fees - Cox Cable	(492)	292	0	875	3,500
Franchise Fees - Cell Phones	0		3,501		
ABC Profits	0	9	0	27	110
ARB Permits	0	8	0	25	100
BPOL tax	0		85		20,000
Cigarette Tax	0	250	558	750	3,000
Motor Vehicle Tags	1,936		2,084		5,800
Railroad Tax	0	100	0	300	1,200
Sales Tax	1,978	1,667	1,978	5,000	20,000
Use Permits	25	25	200	75	30
Utility Consumption Tax	15	92	109	275	1,1
Total Tax and Permits Revenue	3,462	2,443	8,515	7,327	55,110
 Total Income	 16,680	 33,798	 79,477	 117,686	 435,148
 Expense					
Payroll Expenses					
Gross Wages					
Town Clerk (Administrative)	0		0		4,600
Town Treasurer	0		0		8,000
Total Gross Wages	0		0		12,600
Payroll Taxes					
FICA	0		0		1,978
Total Payroll Taxes	0		0		1,978
Total Payroll Expenses	0		0		14,578
 Contractual					
Insurance	0		6,145	6,200	6,200
Town Government					
Planning Commission					
General Consulting	0	250	1,416	750	3,0
Update Town Plan	0	1,042	0	3,125	12,500

Town of Clifton

Profit & Loss Budget Performance

September 2007

	Sep 07	Budget	Jul - Sep 07	YTD Budget	Annual Budget
Regional Water Study	0	139	0	417	1,667
Total Planning Commission	0	1,431	1,416	4,292	17,167
Town Committees Expense					
Traffic, Parking & Safety Comm	0	108	0	325	1,300
Town Parks Committee Exp	0	225	0	675	2,700
Historic Preservation Comm Exp					
HPC Membership & Educ E	0	29	0	87	350
Clifton Elem School Exp	0	31	0	94	375
Clifton Day Commorative C	0	500	0	500	500
Calendar 2008 Exp	0		0		775
Post Cards Expense	0	42	0	125	500
PO 100th Rural Anniv Exp	201		201	500	500
Total Historic Preservation Com	201	602	201	1,306	3,000
Clifton Life Committee					
Citizens' Recognition Expe	0	17	0	50	200
Total Clifton Life Committee	0	17	0	50	200
Communication Committee					
Internet Service	0	21	0	63	250
Web Server Annual Expens	0	92	0	275	1,100
Total Communication Committe	0	113	0	338	1,350
Council for the Arts Committee					
Art Show & Sale Expenses	0	25	0	75	300
Winter Concert	0		0		1,000
Spring Concert Expenses	0		0		1,000
Wine Festival Expenses	23,556		38,063	16,313	16,313
Total Council for the Arts Commr	23,556	25	38,063	16,388	18,613
Sunshine Committe	0	125	100	375	1,500
Total Town Committees Expense	23,757	1,215	38,364	19,457	28,663
Beautification Comm.					
Homes Tour/Bazaar Exp	0		0		3,000
Beautification Comm. - Other	0	417	0	1,250	5,000
Total Beautification Comm.	0	417	0	1,250	8,000
Total Town Government	23,757	3,063	39,780	24,999	53,830
Professional Fees					
Accounting	0		0		3,500
Legal Fees	775	833	3,207	2,500	10,000
Special Counsel	1,893	125	1,893	375	1,500
Total Professional Fees	2,668	958	5,100	2,875	15,000

Town of Clifton
Profit & Loss Budget Performance
September 2007

	<u>Sep 07</u>	<u>Budget</u>	<u>Jul - Sep 07</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
Rent					
Ayre Square Rental	0		472	700	700
Railroad Siding Rental	100		100	775	775
Total Rent	<u>100</u>		<u>572</u>	<u>1,475</u>	<u>1,475</u>
Town Facilities					
Buckley Park FEMA Cleanup	0		32		
Grounds Maintenance	1,070	125	1,070	375	1,500
R.R. Siding/Caboose Maint.	0	21	0	63	250
Total Town Facilities	<u>1,070</u>	<u>146</u>	<u>1,102</u>	<u>438</u>	<u>1,750</u>
Town Services					
Elections	0		0		800
Fire Program	0		0		8,000
Grass Mowing	1,350	400	2,100	1,200	4,800
Trash Collection	192	92	384	275	1,100
Utilities					
Gas and Electric	(536)	67	(488)	200	800
Town Voice Mail	32		139		
Total Utilities	<u>(504)</u>	<u>67</u>	<u>(349)</u>	<u>200</u>	<u>800</u>
Total Town Services	<u>1,038</u>	<u>559</u>	<u>2,135</u>	<u>1,675</u>	<u>15,5</u>
Dues and Subscriptions					
Va. Municipal League	0		344	450	450
Total Dues and Subscriptions	<u>0</u>		<u>344</u>	<u>450</u>	<u>450</u>
Caboose Expenses					
Caboose Electric	0	21	0	63	250
Total Caboose Expenses	<u>0</u>	<u>21</u>	<u>0</u>	<u>63</u>	<u>250</u>
Community Hall Expenses					
C.H.-Cleaning	0	325	0	975	3,900
C.H.-Equipment	175	33	175	100	400
C.H.-Ffx Co Maint. Contract	0	275	0	825	3,300
C.H.-General Maintenance	335		666		
C.H.-Management Fee	378	200	378	600	2,400
C.H. - Electric	0	1,290	287	3,870	15,480
C.H. Floors	0	175	499	525	2,100
Total Community Hall Expenses	<u>888</u>	<u>2,298</u>	<u>2,005</u>	<u>6,895</u>	<u>27,580</u>
Legal Advertising	0	83	444	250	1,000
Miscellaneous	127	108	273	325	1,3
Printing and Reproduction	0	25	0	75	3
Total Contractual	<u>29,648</u>	<u>7,261</u>	<u>57,900</u>	<u>45,720</u>	<u>124,635</u>

Town of Clifton
Profit & Loss Budget Performance
September 2007

	<u>Sep 07</u>	<u>Budget</u>	<u>Jul - Sep 07</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
Commodities					
Computer Supplies	157	58	157	175	700
Copies	17	8	27	25	100
License Plates	0	900	671	900	900
Miscellaneous	0	208	0	625	2,500
Miscellaneous - Commodities	0	42	0	125	500
Office Supplies	52	42	210	125	500
Postage and Delivery	82	42	316	125	500
Total Commodities	<u>308</u>	<u>1,300</u>	<u>1,381</u>	<u>2,100</u>	<u>5,700</u>
CIF Expenses					
FEMA - Buckley Bridge Repair	269		2,037		62,232
CIF-Playground Impr.	0	2,354	0	7,062	28,250
CIF - Land Purchase	0		0		10,000
Total CIF Expenses	<u>269</u>	<u>2,354</u>	<u>2,037</u>	<u>7,062</u>	<u>100,482</u>
Fed Fund-Transportation Proj					
F.F.- Transp. Project-Trails	0	5,100	0	15,300	61,200
Total Fed Fund-Transportation Proj	<u>0</u>	<u>5,100</u>	<u>0</u>	<u>15,300</u>	<u>61,200</u>
SAFET-LU Grant Administrator	0	1,898	0	5,695	22,779
SAFET-LU Improvements	0	10,833	0	32,500	130,000
Special Revenue Expenses					
S.R. - Litter Control	0		0		1,000
Total Special Revenue Expenses	<u>0</u>	<u></u>	<u>0</u>	<u></u>	<u>1,000</u>
Total Expense	<u>30,225</u>	<u>28,746</u>	<u>61,318</u>	<u>108,377</u>	<u>460,374</u>
Net Ordinary Income	(13,545)	5,052	18,159	9,309	(25,226)
Other Income/Expense					
Other Expense					
Other Expenses	0	208	0	625	2,500
Total Other Expense	<u>0</u>	<u>208</u>	<u>0</u>	<u>625</u>	<u>2,500</u>
Net Other Income	<u>0</u>	<u>(208)</u>	<u>0</u>	<u>(625)</u>	<u>(2,500)</u>
	<u>(13,545)</u>	<u>4,844</u>	<u>18,159</u>	<u>8,684</u>	<u>(27,726)</u>

Main Identity

From: "WAYNE H. NICKUM" <CLIFNICK@ATT.NET>
To: <chuckles3293@hotmail.com>; <CLIFNICK@att.net>; <lgjohnston@cox.net>;
<michael.anton@cox.net>; <pjlayden@verizon.net>; <tommypclifton@aol.com>
Cc: <bb@baberkal.com>; "MARLYN BARTON" <PAWSNFINS@COX.NET>
Sent: Wednesday, September 19, 2007 3:42 PM
Subject: TOWN BUDGET-AMENDMENTS

WE NEED TO CONSIDER AMENDMENTS TO OUR TOWN BUDGET. ITEMS SUCH AS 2ND ANNUAL CLIFTON WINE FESTIVAL WITH A SPRING DATE, COST INCREASES TO THE BUCKLEY BRIDGE PROJECT, TOWN OF CLIFTON PR, HAUNTED TRAIL, AND ANY OTHER ITEMS I MISSED. PLEASE PROVIDE ANY FEEDBACK BY 09-26-07 SO I CAN PRESENT A PROPOSAL AT OUR NEXT TOWN COUNCIL MTG.

THANKS

9/20/2007

Barton, Marilyn

m: Kathleen .b. [babysquirrels7@cox.net]

Sent: Monday, September 17, 2007 7:56 PM

To: Mom; Barton, Marilyn; Chuck Rusnak; Mr. Anton; Lane Johnston; Mr. Peterson; Pat Layden; mr. nickum

Subject: Sep. 4 07 TC Minutes

Hello everyone,

Attached are the Minutes for your review and comments. Please provide any input you may have for the Public Hearings, which went by very quickly.

Looking forward to your comments-

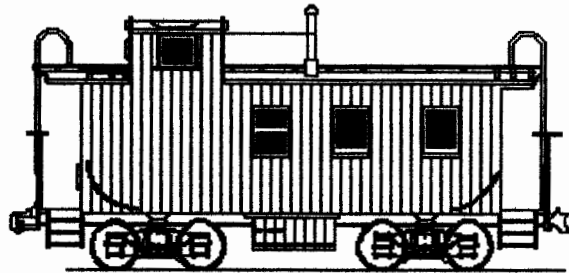
Thanks

Kathleen B.

Town Clerk

9/18/2007

*Approved -
10/2/07*



**CLIFTON TOWN MEETING MINUTES
FOR TUESDAY, September 4, 2007 7:30 PM
CLIFTON TOWN MEETING HALL
12641 CHAPEL ROAD
CLIFTON, VA 20124**

Public Hearings:

- 1. Amendment to the Comprehensive Plan.**
- 2. Rezoning of Old Town Hall property to Low Impact Commercial**

Motion: Wayne Nickum made a motion that the joint public hearing be closed. Tom Peterson seconded, and it passed.

Town Council members present: Chuck Rusnak, Mike Anton, Tom Peterson, Pat Layden, Wayne Nickum

Not present: Lane Johnston

Town officials present: Marilyn Barton and Kathleen Barton

Regular Town Council meeting:

Order of business

- 1. Reading of minutes of last regular meeting and any subsequent special meetings.**

Wayne Nickum began by noting a few edits: first, there was a change in reference at item number two, midway down. There was a decrease in the usage of the air conditioning, not an increase. Second, there was a use permit that was approved for the Acacia Lodge; the motion was added in to the

Minutes under number 7-A and it's second. **Motion:** Mike Anton made a motion to approve the Tuesday August 7, 2007 Minutes. Wayne Nickum seconded the motion, and it passed.

2. Report of the Treasurer

Treasurer Marilyn Barton presented the Financial Statements for the period ended August 30, 2007. She reported the cash balances totaling \$499,069.88. The report includes the Wine Festival results recorded as of Aug. 30th with \$35,460 in August (\$40,070 YTD) and expenses of \$13,806 in August (\$15,006 YTD) and additional income and expenses still coming in. The Profit and Loss to Budget Statement reports total YTD income of \$57,602, total expenses of \$29,472 for a net income of \$28,130. Wayne Nickum provided additional highlights on the financials and noted that 3,003 people attended the Wine Festival event. An update on the Wine Festival results will be provided at the next Town Council meeting. Tom Peterson enhanced that the budget for the Wine Festival was successful. The town purchased too many wine glasses, he added with a laugh, but the lesson was learned, and it was a successful event. **Motion:** Wayne Nickum made a motion to accept the Treasurer's report. Pat Layden seconded, and it passed.

3. Reading of communication

Tom Peterson reported that he received two citizens' communications: The first was concerning a VDOT issue – stating that as cars are coming from the Centreville area by the triangle they cannot turn left in the morning as they're going up Newman Rd. The writer believed that there should be a yield to any coming traffic that's coming left. Tom Peterson believed that the Town can work with VDOT on this. The second letter was a request that the Town have a Commercial District Committee. Tom Peterson indicated that he will be involved and that there will be a meeting with the Commercial District Committee.

Wayne Nickum diverted the discussion back to the VDOT issue, indicating that there is a website for citizens to report their complaints. Chuck Rusnak added that the Town's Citizens also has the benefit of requesting their elected officials to contact VDOT on their behalf. Wayne Nickum believed that the process is faster when all the citizens write individually, adding that it would be their choice to do so. Mike Anton interjected that the Director of VDOT had been asked to come into Town for lunch. It was suggested they do a walk through of the Town to look at some projects that could be worked on. Mr. Rusnak indicated that he would put the VDOT forms on the Town's website to provide the option for citizens to use it and if they prefer to have elected officials handle it, they could do that too. Wayne Nickum agreed that would be just fine.

4. Citizens' remarks.

There were no citizens' remarks.

5. Unfinished business.

a. Buckley Bridge repair update (Pat Layden)

Pat Layden reported that the completion date is set for October 9th. On August 15, 2007, he continued, the Town received the Fairfax County Site Plan that was approved work in the flood plane. On August 17, a contract between the Town and Nitz Development and Construction was signed. August 21, the Building plan was approved. August 22, Nitz Construction began construction, starting mobilization on the site. On August 23, the request to VDEM/FEMA for \$23,324.00 in additional project funds was sent. On the 28th of August, the Army Corps of Engineers Permit #13 was received, and the notice to proceed was sent to Nitz Construction to begin work. Scheduled for the following weeks, Mr. Layden continued, was to install coffer dam at the east abutment, remove the dirt walk way to east abutment, remove steel bridge structure from east and west abutments, remove and dispose of east concrete abutment, replace east abutment, footing and back wall, backfill east abutment and walk ramp, reset steel bridge, install Rip Rap, and install wood decking and railings onto the bridge. This should all be done by October 9, he concluded, as it is the target date, and the bridge should be opened for the public again. Tom Peterson thanked Mr. Layden for his hard work, and for a fantastic job. Pat Layden then thanked Wayne Nickum for filling in for him while he was away.

b. Revenue Survey (Potential vote, Mike Anton)

Concerning the Revenue Survey, Mike Anton began that forming a Process Committee is the main goal to finalizing the Revenue Survey by the next meeting. Pat Layden asked if the thought proposed was to clean up the survey sheet then to create a process for the October 07 meeting. Mr. Anton answered yes. Wayne Nickum added that the Committee would be setting up the process of methodology. Tom Peterson explained for those who weren't aware, that the survey offers a way for residents to give ideas on generating consistent sources of revenue, and the Town Council would like to hear everyone's opinions. Wayne Nickum added that this process is conducted anonymously.

c. Verizon line burial update (Mike Anton)

Mike Anton stated that he received a bid back from Verizon of \$53,000 to bury the lines on Main St., to reattach the wires on Main St. from the low poles to the high poles, as well as along the flood plain near the barn. Verizon was asked to provide an itemized bid but this hadn't been done yet. Pat Layden asked if the noted price included

work on Chapel Rd. Mike Anton responded yes, and on Main St. Michelle Stein informed the Town Council that Verizon declined to be a Clifton Day sponsor.

a. Wine Festival update (Tom Peterson)

Tom Peterson noted that the Town would be waiting to get final tally with the next month's financials. A financial statement, he continued, was needed to turn in to the VA ABC by September 11, 2007. He reported that the Wine Festival had outstanding support from 99% of the people in Town. The Town was lucky, Mr. Peterson continued, because the day of the event was beautiful. Just two days before it was 100 degrees and muggy, so would it have been two days earlier, the event would not have been successful. Tom Peterson noted that the date of the Wine Festival should be, in the future, scheduled in the fall or early spring.

b. Town issues with VDOT (Tom Peterson)

Mike Anton announced that the Town is still working with VDOT on administering the project. The issue is that the project is still being held up by the US Dept. of Transportation. Tom Peterson asked if there were any other issues and noted that at the beginning of the process a letter was supposed to be sent out. A VDOT meeting will have taken place by the next Town Council meeting, in October. It was added that many maintenance issues still need to be resolved. Twelve areas have been identified but haven't been addressed.

6. Reports of Committees, Planning Commission, and ARB

a. Planning Commission

Motion: Wayne Nickum made a motion to approve Levon Buller's use permit application as proposed by the Planning Commission. Pat Layden seconded the motion, and it passed. **Motion:** Wayne Nickum made a motion to approve the Use Permit application for The Pink Pantry. Pat Layden seconded, and the motion passed.

Kathy Baber presented and handed out a Proposed Amendment to the Town of Clifton Plan for the Old Town Hall property. It expalined the background: "On August 7, 2007, the Town Council and Planning Commission agreed to a joint public hearing for consideration of a Plan Amendment for an approximately .56 acre site on the north side of Chapel Road near the intersection of Water Street (the 'Towh Hall Property'). The proposed Plan Amendment considers allowing low impact commercial uses on the property. Also, on that date, the Town Council and the Planning Commission agreed to a joint public hearing to consder the rezoning application of the Town Hall Property to Low Impact Commercial District." The "Character of the Property" is "currently zoned Residential." The proposed amendment discussed the recommendations, such as "The Town

Hall (Lot 21) and adjacent lots 19 and 20 have been consolidated into one lot ('the Town Hall Property'). The Town Hall is deteriorating and should be restored if possible. The Town Hall should be limited to low impact community functions such as a town office and/or museum or a place for small group meetings/gatherings as a result of its location near established residents. The expanded acreage will allow for parking on-site rather than on-street...." Page 6-8 noted "Open Space, Parks, and Recreation," Page 6-9 noted trails and sidewalks, and public parking.

Motion: Wayne Nickum made a motion that changes to the Town Clifton Plan be accepted as presented. Pat Layden seconded, and the motion passed. Kathy Baber announced that the Planning Commission had a recommendation for the Town Council that the Town Hall property be rezoned to Low Impact Commercial. **Motion:** Wayne Nickum made a motion to approve the recommendation of the Planning Commission to rezone the Town Hall property. Pat Layden seconded, and the motion passed.

b. ARB

Chuck Rusnak reported that the ARB considered Jamie and Donna Netchart's plan to add a screen porch to their property, and approved it – the only stipulation the ARB had was that appropriate construction be done in wood, including deck. The ARB also took a look at another proposal from Acacia Lodge who had talked about raising the building up approximately three feet with a handicap ramp and elevator. The ARB approved this because they will be building on the original footprint, they are not expanding anything. They are also planning on turning the property parallel to the street. Board approved that. Jamie Netchart added that they would also like to go to the ARB for changes in the Town Gazebo. They would like to knock out the back wall, making a back entrance, and add a patio around it. They also like to include moveable picnic tables. **Motion:** Wayne Nickum made a motion that Mr. Netchart present his application for changes to the ARB. Mike Anton seconded, and the motion passed.

Chuck Rusnak informed the Town Council that there had been graffiti, possibly gang related, on the old basket ball backboard. This graffiti is possibly the same type seen along the creek and power lines where the concrete wall is. He suggested having police investigate it. For evidence, Mr. Rusnak offered to take pictures.

Mr. Rusnak had also noticed, over the past months, young teenagers riding motorbikes on the sidewalks at three in the morning. The kids, he continued, were too young to drive, so he couldn't imagine anyone driving or walking into town to do these things. It seems to be a thread, he believes, that will do nothing but breed problems in the future. Mr. Rusnak believed that it's

something that the Town should keep their eye on. Wayne Nickum suggested the Town ask if some patrol can be provided for the Town. It was also discovered that someone had thrown an object into Baptist Church stain glass window. The front window, Pat Layden added.

c. **Community Hall** – Rental regulations and appointment of Karen Arnold to the committee.

Motion: Judy McNamara made a motion to appoint Karen Arnold to the Committee. Pat Layden seconded the motion, and it passed.

7. **New business**

a. **Haunted Trail discussion** (Tom Peterson)

Pat Layden reported that Cox was spoken to and some people in Fairfax requested October 27th for a movie festival. They still have a banner from two years earlier and the Town has Munster Movies in the Moon. Cox is willing to sponsor a movie night in the flood plain field. Pat Layden added that there is a risk. For example, if the weather isn't to the event's advantage, it could be delayed. The Committee, he continued, should be looking at the flood plain as a second choice if there is a delay on the Bridge before the Haunted Trail.

Michelle Stein added that the flood plain belongs to CBA. She asked if the Town will be asking her to bring the topic up at the CBA meeting. Mike Anton said yes, as a second choice. Pat Layden said that based on the amount of work that still needs to be done, the committee must get enough horsepower to do it. Chuck Rusnak remarked that this was "dropping a bomb on the Art's Committee."

Motion: Mr. Layden made a motion the Town authorize the Haunted Trail and see if the Haunted Trail can be ready by October 27th, depending on how far Lane Johnston is on the project. Wayne Nickum seconded the motion, and it passed.

Mike Anton understood that Lane had talked to a few Drama students at George Mason and they're excited about it. Michelle Stein informed that after the Wine Festival there was a generator missing.

b. **Voicemail system** (Vote needed, Mike Anton)

Mike Anton began by saying that \$35 was being spent a month, and there was no budget for voicemail. He asked whether the voicemail was being used and if it was, it should be included in the budget. Pat Layden responded that the voicemail was set up a year ago. He personally had received very few calls on the number and was in favor of discontinuing it. Chuck Rusnak added that the voicemail isn't being used and it isn't public.

When funding was budgeted for this last year, he added, it was desired that the communication be improved with the community, and to raise the level of access to public. If the voicemail is taken away, Mr. Rusnak continued, there would not be any way of being in touch with the public, except for home phone. Michelle Stein contributed that she would never call the voicemail and others agree. **Motion:** Wayne Nickum made a motion to table this discussion for the next meeting in October. Pat Layden seconded the motion.

Mr. Buller requested that the Minutes from the past April through the most recent be posted on the website. The Clerk agreed to email them to Mr. Rusnak for posting.

c. Amendment to the Comprehensive Plan (vote needed)

Action was taken under the Planning Commission.

d. Rezoning of Old Town Hall to Low Impact Commercial (vote needed)

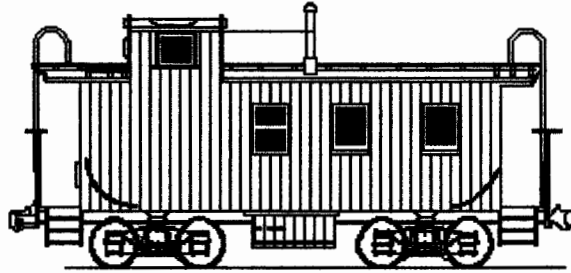
Action was taken under the Planning Commission.

e. BPOL Audit discussion

Mike Anton requested the status of the Town Council requested BPOL Audit process. Marilyn Barton responded that as the Town Council had requested a random selection of the businesses to be audited, she plans to ask the Town's independent auditors to make the random selection during their upcoming field audit in late September.

Adjournment:

Motion: Wayne Nickum made a motion to adjourn at 9:00 pm.



**CLIFTON TOWN MEETING AGENDA for TUESDAY, October 2, 2007 7:30 PM
CLIFTON TOWN MEETING HALL , 12641 CHAPEL ROAD, CLIFTON, VA 20124**

Order of business:

Citizen Recognition award by Chuck Rusnack

1. Reading of minutes of last regular meeting and any subsequent special meetings.
2. Report of the Treasurer
3. Reading of communication
4. Citizens' remarks.

(Suggestions or complaints of citizens and taxpayers, and other persons authorized by the Mayor to address the Council. Each person wishing to address the Council shall, when recognized by the Mayor; Give his name and address, Direct his remarks to the Council and not to other citizens present, Be limited to one period of not over five (5) minutes, unless granted additional time by unanimous consent of the Council.). Priority shall be given to persons who have signified to the Clerk their desire to address the Council and the Mayor shall enforce this Subsection.

5. Unfinished business.
 - a. Buckley Bridge repair update (Pat Layden), FEMA update (Lane)
 - b. Haunted Trail update (Lane Johnston)
 - c. Revenue Survey (Mike Anton) vote needed
 - d. Verizon line burial update (Tom Peterson and Mike Anton)
 - e. Town issues and report on VDOT meeting (Tom Peterson)
 - f. Community Hall rental contract update (Lane Johnston)
 - g. Tabled items from last Town Council Meeting
6. Reports of Committees, Planning Commission, and ARB
 - a. Planning Commission
 - b. ARB
 - c. Name change for the Commercial District Committee to the Clifton Business Coalition and and appointments to the committee.
 - d. Appointments to the to the Clifton Life Committee.
7. New business
 - a. Town budget amendment discussion (Wayne Nickum) vote needed
 - b. Basketball court safety issue)Tom Peterson
 - c. Town Park Project/budget discussion (Pat Layden)
 - e. Event fee for use of town streets and property. Discussion (Pat Layden)

Adjournment

If anyone attending the Town Council meeting needs a sign language interpreter, or any other type of special accommodation or auxiliary aid, please call Tom Peterson at 703-830-6769. A request should be made at least five (5) days in advance of the meeting to provide sufficient time to make the necessary arrangements. These services are available at no charge to the individual.

POSTED September 30, 2007,-- CLIFTON POST OFFICE, CLIFTON STORE, PETERSON'S ICE CREAM DEPOT, TOWN WEBSITE (www.cliftonva.us)

September 4, 2007

**Proposed Amendment to the Town of Clifton Plan for
Old Town Hall Property**

Parcel Location: 12634, 12638 and 12640 Chapel Rd.

Tax Map ID: 75-4 ((2)) Parcels 19, 20 and 21. The property was the subject of a lot consolidation approved by the Planning Commission on May 29, 2007.

Land Area: .56 acres (24,568 square feet)

Background:

On August 7, 2007, the Town Council and the Planning Commission agreed to a joint public hearing for consideration of a Plan Amendment for an approximately .56 acre site on the north side of Chapel Road near the intersection of Water Street (the "Town Hall Property"). The proposed Plan Amendment considers allowing low impact commercial uses on the property. Also, on that date, the Town Council and the Planning Commission agreed to a joint public hearing to consider the rezoning application of the Town Hall Property to the Low Impact Commercial District.

Character of the Property

The property is currently zoned Residential. The existing Old Town Hall is located on Parcel 21 and is listed on the National Register of Historic Places. Parcels 19 and 20 are vacant.

Adopted Town Plan Recommendation for the Property (excerpts from the Town of Clifton Plan, August 6, 1996)

Section VI-4 Public Facilities and Recommendations:

Pg. 6-6

Recommendations:

Town Hall

Use of the Town Hall (Lot 21) should be limited to low impact community functions such as small group meetings/gatherings as a result of its location near established residences, the small size of the building and lot, and parking constraints. Provisions should be made for parking on-site rather than on-street. Such parking should be scaled to accommodate the sole needs of activities occurring at the Town hall.

Approved 9/4/07 Town
Council
Mtg.

Pg. 6-8 *Open Space, Parks, and Recreation*
Lots 19 and 20 adjacent to the Town hall should be developed as a children's playground, primarily providing open space for unstructured play (ie., for ball games and ad-hoc team sports).

Pg. 6-9 *Trails and Sidewalks*
Pedestrian access to any new park developed on Lots 19 and 20 (adjacent to the Town Hall) is to be encouraged and should be promoted by the development of a trail system between the sidewalk on the north side of Chapel Road and the Chapel Road/Water Street intersection. Vehicular parking along this trail should be discouraged.

Public Parking
On-site, off-street parking for the Town Hall is desirable. Such parking should be scaled to accommodate the sole needs of activities occurring at the Town Hall.

Adopted Clifton Future Land Use Map – Figure 18 p. 7-4A
The map represents the following land use designations for the subject property:
Parcel 21 – Developed Public Use
Parcels 19 &20 – Public Open Space

Proposed Town Plan Amendment Recommendation

It is recommended that the Town Plan be modified as shown below. Text proposed to be added is shown as underlined.

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Change the Adopted Clifton Future Land Use Map – (Figure 18 p. 7-4A) to reflect the Town Hall property as one lot planned for public use with an option for Low Impact Commercial Uses.

Town of Clifton Revenue Ballot

Instructions: Only one response per registered voter Town of Clifton. Give your opinion of each option by checking the appropriate box. Please rank your choices from 1 (Best) to 11 (Worst) in the first column on the left and degree of favor in the last column on the right. You may make your comments at the bottom or on the back of this form. Leave blank if you have no opinion.

Please Rank (1 = most favored)	Source of Revenue	Approx no units involved	Projected Revenue	Strongly Favor	Favor	Neutral	Against	Strongly Against
	TOLL ROAD Explore a one way "Speed Pass" style toll road. Each vehicle could be reimbursed with "Clifton Dollars" to be spent in our stores with 1 month expiration.	8000 vehicles	\$32,000	Strongly Favor <input type="checkbox"/>	Favor <input type="checkbox"/>	Neutral <input type="checkbox"/>	Against <input type="checkbox"/>	Strongly Against <input type="checkbox"/>
	REAL ESTATE TAX Taxed levied on all real estate in town. The estimate was based on \$0.05 for every \$100.00 of 2006 assessed property value. (\$1 million home value = \$500 tax)	\$73 million	\$36,500	Strongly Favor <input type="checkbox"/>	Favor <input type="checkbox"/>	Neutral <input type="checkbox"/>	Against <input type="checkbox"/>	Strongly Against <input type="checkbox"/>
	TELECOMMUNICATION TOWER Telecommunications tower would be erected in 8-acre park with rental paid to the town.	1	\$10,000	Strongly Favor <input type="checkbox"/>	Favor <input type="checkbox"/>	Neutral <input type="checkbox"/>	Against <input type="checkbox"/>	Strongly Against <input type="checkbox"/>
	MEALS TAX Meals tax would be added to all food prepared in town. Proposed at 2%.	\$2.0 million	\$50,000	Strongly Favor <input type="checkbox"/>	Favor <input type="checkbox"/>	Neutral <input type="checkbox"/>	Against <input type="checkbox"/>	Strongly Against <input type="checkbox"/>
	OCCUPANCY TAX Proposed 2% room tax for occupancy at bed and breakfast and/or hotel	\$10,000	\$200	Strongly Favor <input type="checkbox"/>	Favor <input type="checkbox"/>	Neutral <input type="checkbox"/>	Against <input type="checkbox"/>	Strongly Against <input type="checkbox"/>
	CORPORATE SPONSORSHIP Begin a tasteful Corporate Sponsorship Program		\$1,000- \$25,000	Strongly Favor <input type="checkbox"/>	Favor <input type="checkbox"/>	Neutral <input type="checkbox"/>	Against <input type="checkbox"/>	Strongly Against <input type="checkbox"/>
	CLIFTON DAY ADMISSION A small fee would be charged to attendees of Clifton Day.	\$2 per attendee	\$2000	Strongly Favor <input type="checkbox"/>	Favor <input type="checkbox"/>	Neutral <input type="checkbox"/>	Against <input type="checkbox"/>	Strongly Against <input type="checkbox"/>
	EVENT TAX Implement a "Use Tax" of between 5 - 10% of net profit for all fundraising events help by organizations in our corporate limits.	5 events	\$2000	Strongly Favor <input type="checkbox"/>	Favor <input type="checkbox"/>	Neutral <input type="checkbox"/>	Against <input type="checkbox"/>	Strongly Against <input type="checkbox"/>
	MARKET FACILITIES Actively market our facilities for rental (Community Hall and Children's Park)	2	\$1000	Strongly Favor <input type="checkbox"/>	Favor <input type="checkbox"/>	Neutral <input type="checkbox"/>	Against <input type="checkbox"/>	Strongly Against <input type="checkbox"/>
	ADDITIONAL EVENTS Create 1 or 2 additional town fundraising events.	2-3	\$4000- \$30,000	Strongly Favor <input type="checkbox"/>	Favor <input type="checkbox"/>	Neutral <input type="checkbox"/>	Against <input type="checkbox"/>	Strongly Against <input type="checkbox"/>
	OLD TOWN HALL SALE Do you strongly favor the sale of the Town Hall collect a yearly interest on the principal?	1	\$9000	Strongly Favor <input type="checkbox"/>	Favor <input type="checkbox"/>	Neutral <input type="checkbox"/>	Against <input type="checkbox"/>	Strongly Against <input type="checkbox"/>

COMMENTS:

08/30/07

Town of Clifton
Cash Balance Report
As of August 30, 2007

	<u>Aug 30, 07</u>
ASSETS	
Current Assets	
Checking/Savings	
Checking-SunTrust	34,026.78
Investments-LGIP	415,604.10
UBS Investment	<u>49,439.00</u>
Total Checking/Savings	<u>499,069.88</u>
Total Current Assets	<u>499,069.88</u>
TOTAL ASSETS	<u><u>499,069.88</u></u>
LIABILITIES & EQUITY	0.00

**Note: \$103,862.48 was wired from the UBS
Investments account to the LGIP Investments account on
August 30, 2007.**

Town of Clifton
Profit & Loss Budget Performance
August 2007

	<u>Aug 07</u>	<u>Budget</u>	<u>Jul - Aug 07</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
Ordinary Income/Expense					
Income					
Committees Fundraising					
Beautification Committee					
Homes Tour	0	417	0	833	5,000
Total Beautification Committee	0	417	0	833	5,000
Historic Preservation Comm					
Clifton Day Commemorative Covers	0	63	0	125	750
Calendar for 2008	0	83	0	167	1,000
Post Cards	0	63	0	125	750
PO 100th Annv Rural Delivery	0	63	588	125	750
Total Historic Preservation Comm	0	272	588	542	3,250
Clifton Life Committee	0	250	0	500	3,000
Council of the Arts					
Art Show & Sale	0	42	0	83	500
Spring Concert	0		0		1,000
Wine Festival	35,460	34,300	40,070	34,300	34,300
Winter Concert	0		0		1,000
Total Council of the Arts	35,460	34,342	40,070	34,383	36,800
Total Committees Fundraising	35,460	35,281	40,658	36,258	48,050
Interest Income	1	1,917	2,004	3,833	23,000
Clifton Day Revenues	0		0		500
Community Hall Revenues					
Community Hall Rentals	0	1,000	0	2,000	12,000
Total Community Hall Revenues	0	1,000	0	2,000	12,000
Grants					
Federal					
Federal Grant-Land					
CBA Match - Land	0	500	0	1,000	6,000
Town Match - Land	0	350	0	700	4,200
Federal Grant-Land - Other	0	4,250	0	8,500	51,000
Total Federal Grant-Land	0	5,100	0	10,200	61,200
FEMA	0		0		56,009
SAFET-LU Grant	0	13,148	0	26,297	157,779
Total Federal	0	18,248	0	36,497	274,988
Other					
CBA Grant	0		0		10,000
Total Other	0		0		10,000
State					
Fire Program Funds	0		0		8,000
Total State	0		0		8,000
Total Grants	0	18,248	0	36,497	292,988
Haunted Trail Event	11,878		11,878		
Other Income	0	17	0	33	200
Park Rental	500	192	500	383	2,300
S.R. - Litter Control Grant	0		0		1,000
Tax and Permits Revenue					

Town of Clifton
Profit & Loss Budget Performance
August 2007

	<u>Aug 07</u>	<u>Budget</u>	<u>Jul - Aug 07</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
Franchise Fees - Cox Cable	492	292	492	583	3,500
Franchise Fees - Cell Phones	1,284		1,284		
ABC Profits	0	9	0	18	110
ARB Permits	0	8	0	17	100
BPOL tax	85		85		20,000
Cigarette Tax	0	250	283	500	3,000
Motor Vehicle Tags	73		148		5,800
Railroad Tax	0	100	0	200	1,200
Sales Tax	0	1,667	0	3,333	20,000
Use Permits	25	25	175	50	300
Utility Consumption Tax	95	92	95	183	1,100
Total Tax and Permits Revenue	<u>2,054</u>	<u>2,443</u>	<u>2,562</u>	<u>4,884</u>	<u>55,110</u>
Total Income	49,893	59,098	57,602	83,888	435,148
Expense					
Payroll Expenses					
Gross Wages					
Town Clerk (Administrative)	0		0		4,600
Town Treasurer	0		0		8,000
Total Gross Wages	<u>0</u>		<u>0</u>		<u>12,600</u>
Payroll Taxes					
FICA	0		0		1,978
Total Payroll Taxes	<u>0</u>		<u>0</u>		<u>1,978</u>
Total Payroll Expenses	0		0		14,578
Contractual					
Insurance	0		5,754	6,200	6,200
Town Government					
Planning Commission					
General Consulting	1,416	250	1,416	500	3,000
Update Town Plan	0	1,042	0	2,083	12,500
Regional Water Study	0	139	0	278	1,667
Planning Commission - Other	0		200		
Total Planning Commission	<u>1,416</u>	<u>1,431</u>	<u>1,616</u>	<u>2,861</u>	<u>17,167</u>
Town Committees Expense					
Traffic, Parking & Safety Comm	0	108	0	217	1,300
Town Parks Committee Exp	0	225	0	450	2,700
Historic Preservation Comm Exp					
HPC Membership & Educ Exp	0	29	0	58	350
Clifton Elem School Exp	0	31	0	63	375
Clifton Day Commemorative Cover	0		0		500
Calendar 2008 Exp	0		0		775
Post Cards Expense	0	42	0	83	500
PO 100th Rural Anniv Exp	0		0	500	500
Total Historic Preservation Comm Exp	<u>0</u>	<u>102</u>	<u>0</u>	<u>704</u>	<u>3,000</u>
Clifton Life Committee					
Citizens' Recognition Expense	0	17	0	33	200
Total Clifton Life Committee	<u>0</u>	<u>17</u>	<u>0</u>	<u>33</u>	<u>200</u>
Communication Committee					
Internet Service	0	21	0	42	250
Web Server Annual Expense	0	92	0	183	1,100

Town of Clifton
Profit & Loss Budget Performance
August 2007

	<u>Aug 07</u>	<u>Budget</u>	<u>Jul - Aug 07</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
Total Communication Committee	0	113	0	225	1,350
Council for the Arts Committee					
Art Show & Sale Expenses	0	25	0	50	300
Winter Concert	0		0		1,000
Spring Concert Expenses	0		0		1,000
Wine Festival Expenses	13,806	16,313	15,006	16,313	16,313
Total Council for the Arts Committee	13,806	16,338	15,006	16,363	18,613
Sunshine Committee	0	125	100	250	1,500
Total Town Committees Expense	13,806	17,028	15,106	18,242	28,663
Beautification Comm.					
Homes Tour/Bazaar Exp	0		0		3,000
Beautification Comm. - Other	0	417	0	833	5,000
Total Beautification Comm.	0	417	0	833	8,000
Total Town Government	15,222	18,876	16,722	21,936	53,830
Professional Fees					
Accounting	0		0		3,500
Legal Fees	2,432	833	2,432	1,667	10,000
Special Counsel	0	125	0	250	1,500
Total Professional Fees	2,432	958	2,432	1,917	15,000
Rent					
Ayre Square Rental	0		472	700	700
Railroad Siding Rental	0	775	0	775	775
Total Rent	0	775	472	1,475	1,475
Town Facilities					
Buckley Park FEMA Cleanup	32		32		
Grounds Maintenance	0	125	0	250	1,500
R.R. Siding/Caboose Maint.	0	21	0	42	250
Total Town Facilities	32	146	32	292	1,750
Town Services					
Elections	0		0		800
Fire Program	0		0		8,000
Grass Mowing	0	400	0	800	4,800
Trash Collection	0	92	192	183	1,100
Utilities					
Gas and Electric	48	67	48	134	800
Town Voice Mail	35		106		
Total Utilities	83	67	154	134	800
Total Town Services	83	559	346	1,117	15,500
Dues and Subscriptions					
Va. Municipal League	0		0	450	450
Total Dues and Subscriptions	0		0	450	450
Caboose Expenses					
Caboose Electric	0	21	0	42	250
Total Caboose Expenses	0	21	0	42	250
Community Hall Expenses					

Town of Clifton
Profit & Loss Budget Performance
August 2007

	<u>Aug 07</u>	<u>Budget</u>	<u>Jul - Aug 07</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
C.H.-Cleaning	0	325	0	650	3,900
C.H.-Equipment	0	33	0	67	400
C.H.-Ffx Co Maint. Contract	0	275	0	550	3,300
C.H.-General Maintenance	103		363		
C.H.-Management Fee	0	200	0	400	2,400
C.H. - Electric	0	1,290	0	2,580	15,480
C.H. Floors	0	175	0	350	2,100
Total Community Hall Expenses	<u>103</u>	<u>2,298</u>	<u>363</u>	<u>4,597</u>	<u>27,580</u>
 Legal Advertising	148	83	444	167	1,000
Miscellaneous	107	108	107	217	1,300
Printing and Reproduction	0	25	0	50	300
Total Contractual	<u>18,127</u>	<u>23,849</u>	<u>26,672</u>	<u>38,460</u>	<u>124,635</u>
 Commodities					
Computer Supplies	0	58	0	117	700
Copies	10	8	10	17	100
License Plates	671		671		900
Miscellaneous	0	208	0	417	2,500
Miscellaneous - Commodities	0	42	0	83	500
Office Supplies	158	42	158	83	500
Postage and Delivery	43	42	193	83	500
Total Commodities	<u>882</u>	<u>400</u>	<u>1,032</u>	<u>800</u>	<u>5,700</u>
 CIF Expenses					
FEMA - Buckley Bridge Repair	0		1,768		62,232
CIF-Playground Impr.	0	2,354	0	4,708	28,250
CIF - Land Purchase	0		0		10,000
Total CIF Expenses	<u>0</u>	<u>2,354</u>	<u>1,768</u>	<u>4,708</u>	<u>100,482</u>
 Fed Fund-Transportation Proj					
F.F.- Transp. Project-Trails	0	5,100	0	10,200	61,200
Total Fed Fund-Transportation Proj	<u>0</u>	<u>5,100</u>	<u>0</u>	<u>10,200</u>	<u>61,200</u>
 SAFET-LU Grant Administrator	0	1,898	0	3,797	22,779
SAFET-LU Improvements	0	10,833	0	21,667	130,000
Special Revenue Expenses					
S.R. - Litter Control	0		0		1,000
Total Special Revenue Expenses	<u>0</u>	<u></u>	<u>0</u>	<u></u>	<u>1,000</u>
 Total Expense	<u>19,009</u>	<u>44,434</u>	<u>29,472</u>	<u>79,632</u>	<u>460,374</u>
 Net Ordinary Income	<u>30,884</u>	<u>14,664</u>	<u>28,130</u>	<u>4,256</u>	<u>(25,226)</u>
 Other Income/Expense					
Other Expense					
Other Expenses	0	208	0	417	2,500
Total Other Expense	<u>0</u>	<u>208</u>	<u>0</u>	<u>417</u>	<u>2,500</u>
 Net Other Income	<u>0</u>	<u>(208)</u>	<u>0</u>	<u>(417)</u>	<u>(2,500)</u>
 Net Income	<u>30,884</u>	<u>14,456</u>	<u>28,130</u>	<u>3,839</u>	<u>(27,726)</u>

September 4, 2007

**Proposed Amendment to the Town of Clifton Plan for
Old Town Hall Property**

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Buckley Bridge Restoration Project

FEMA –FIPS # 059-17376-00

Monthly Report – September 4, 2007

AUGUST	COMPLETED
15	Received – FX County, Site Plan approved to work in flood plain
17	Signed – Contract between Town and Nitz Development & Construction
21	Received – FX County, Building plan approved, pick up your permit
22	Construction – Nitz Construction starts mobilization on site
23	Sent – Request to VDEM/FEMA for \$23,324.00 additional project funds
28	Received – Army Corps of Engineers Permit #13
28	Construction – Notice to Proceed sent to Nitz Construction, start work

SEPTEMBER	SCHEDULED
To	Install coffer dam at east abutment
OCTOBER	Remove dirt walk way to east abutment
	Remove steel bridge structure from east and west abutments
	Remove and dispose of east concrete abutment
	Replace east abutment, footing and back wall
	Backfill east abutment and walk ramp
	Reset steel bridge
	Install Rip Rap
	Install wood decking and railings on bridge
October 9th	Target Date – Substantial Completion date, Town can use the bridge

Main Identity

From: <Mayorofcliftonva@aol.com>
To: <andersonbear@earthlink.net>; <LEffros@aol.com>; <steve@effros.com>;
<chesleyjc@nswccd.navy.mil>; <burdette@bsgpc.com>; <llbuller@earthlink.net>;
<mbooth@bellatlantic.net>; <bb@baberkal.com>; <michael.anton@cox.net>;
<claudia.anton@cox.net>; <Jen2beach@aol.com>; <marnold@mccandlaw.com>;
<pawsnfins@cox.net>; <ddygve@cox.net>; <rdygve@jsinsurance.com>; <coragyps@cox.net>;
<merle@mindspring.com>; <Cliftonfish23@aol.com>; <Plum1881@aol.com>;
<Stevebittner@aol.com>; <SandKBittner@aol.com>; <mbooth@verizon.net>; <hunter@boo.net>;
<helenruthbuller@yahoo.com>; <flyaa737@yahoo.com>; <geoffengle@halliburton.com>
Sent: Tuesday, September 04, 2007 9:23 AM
Attach: Clifton-AGENDA September 4, 2007 (final).doc
Subject: Town Council Meeting Agenda for tonight

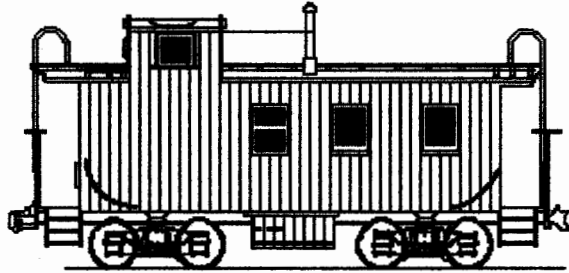
Good morning,

Here is the agenda for tonight's Town Council Meeting. My apologies for sending this out to you at the last minute. It was a busy weekend.

Have a blessed day.

Tom

Get a sneak peek of the all-new AOL.com.



**CLIFTON TOWN MEETING AGENDA
FOR TUESDAY, September 4, 2007 7:30 PM
CLIFTON TOWN MEETING HALL
12641 CHAPEL ROAD
CLIFTON, VA 20124**

Public Hearings:

1. Amendment to the Comprehensive Plan. 2. Rezoning of Old Town Hall property to Low Impact Commercial
Order of business

1. Reading of minutes of last regular meeting and any subsequent special meetings.
2. Report of the Treasurer
3. Reading of communication
4. Citizens' remarks.

(Suggestions or complaints of citizens and taxpayers, and other persons authorized by the Mayor to address the Council. Each person wishing to address the Council shall, when recognized by the Mayor; Give his name and address, Direct his remarks to the Council and not to other citizens present, Be limited to one period of not over five (5) minutes, unless granted additional time by unanimous consent of the Council.). Priority shall be given to persons who have signified to the Clerk their desire to address the Council and the Mayor shall enforce this Subsection.

5. Unfinished business.
 - a. Buckley Bridge repair update (Pat Layden)
 - b. Revenue Survey (Potential vote, Mike Anton)
 - c. Verizon line burial update (Mike Anton)
 - d. Wine Festival update (Tom Peterson)
 - e. Town issues with VDOT (Tom Peterson)
6. Reports of Committees, Planning Commission, and ARB
 - a. Planning Commission
 - b. ARB
 - c. Community Hall – Rental regulations and appointment of Karen Arnold to the committee.
7. New business
 - a. Haunted Trail discussion (Tom Peterson)
 - b. Voicemail system (Vote needed, Mike Anton)
 - c. Amendment to the Comprehensive Plan (vote needed)
 - d. Rezoning of Old Town Hall to Low Impact Commercial (vote needed)
 - e. BPOL Audit discussion

Adjournment

If anyone attending the Town Council meeting needs a sign language interpreter, or any other type of special accommodation or auxiliary aid, please call Tom Peterson at 703-830-6769. A request should be made at least five (5) days in advance of the meeting to provide sufficient time to make the necessary arrangements. These services are available at no charge to the individual.

POSTED September 1, 2007,– CLIFTON POST OFFICE, CLIFTON STORE, PETERSON'S ICE CREAM DEPOT, TOWN WEBSITE (www.cliftonva.us)

kathleen

From: "clifton town clerk" <babysquirrels7@cox.net>
To: "Mr. Peterson" <mayorofcliftonva@aol.com>
Sent: Wednesday, September 05, 2007 9:16 PM
Subject: Use permits

Mr. Peterson,

I have two use permits for you to sign at the Post Office tomorrow, while my Dad is there after 2. One is for The Pink Pantry, and the second is for Levon Buller. I have prepared two copies for your signature. One is for Town record and the other is to send out.

In the future would you prefer I sign these as Town Clerk , noting the date approved by the Town Council on the Use Permit ?

Thanks :)

Kathleen B .

9/5/2007



The Pack Is Back.

Help the Environment and Help Yourself

Your gift of real estate to the National Wildlife Federation can produce GIANT results—for conservation education as well as for your taxes. You can even donate your home or vacation home and retain the right to continue living there. For a FREE brochure, just call Mike Green, Land Gifts Director, 1-800-332-4949, extension 4020 or send in the attached reply card in this

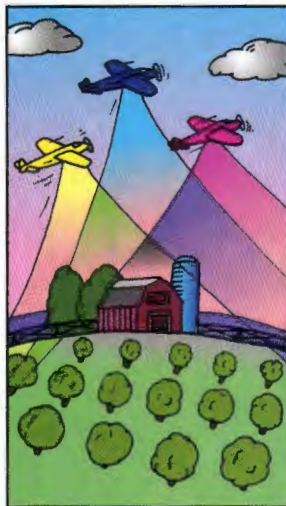
Harmless Chemicals Yield **Dangerous** Combinations

Since the early 1990s, scientists have been scurrying to see if an increased risk of breast cancer in women and a decline in human semen quality have resulted from synthetic chemicals that human society has released into the environment. Biologists suspect the same cause in reproductive abnormalities plaguing a variety of species ranging from Florida alligators to otters in the Pacific Northwest. Now, data from biochemists at Tulane University in New Orleans and the University of Florida have tightened the link to environmental chemicals and suggest that the danger may lie in relatively harmless compounds that form hazardous combinations after release.

four mimic female estrogen hormones in the body, but show weak effects when tested alone. "However, these compounds occur as mixtures in the environment, and their combined action has not been well studied," the researchers reported in the journal *Science*.

The scientists found that combining the chemicals dramatically boosts their potential as health hazards. For example, a mixture of endosulfan and dieldrin had 160 to 1,600 times the estrogenic potency of the individual chemicals.

"These results are truly astounding," observed Lynn Goldman, the Environmental Protection Agency's assistant administrator for pesticides and toxics. The research, she said, "is



CLIFTON PLANNING COMMISSION
TOWN OF CLIFTON, VIRGINIA
APPLICATION FOR USE PERMIT

Revised by Planning Commission 08/06

The undersigned hereby applies for a Use Permit pursuant to Article 2, Section 9-10 of the Zoning Ordinance of the *Code of Town of Clifton, Virginia*. The undersigned has enclosed herewith a check made payable to the "Town of Clifton" for the required application review fee.

Date Submitted to Town Clerk: 8/15/07

Date Submitted to Chairman of Planning Commission: 8/1/07

1. Type: ~ Construction ~ Residential ~ Non-Residential ~ Home Business

2. Name of Applicant:
Danyelle Ballard

3. Owner of Property:
main street clifton, LLC

4. Name of Business/Organization:
The Pink Pantry

5. Owner of Business/Organization:
Danyelle Ballard

6. Address of Premises:
714 Main St

7. Tax Map Number:
0754 02 0032

8. Attach Copy of Plat for Property: ~ Plat Attached

9. Attach Floor Plan (All Non-Residential and Home Business): ~ Floor Plan Attached

10. Zoning District of Premises:

~ Residential ~ Commercial ~ Agricultural ~ Industrial

11. Describe Purpose of Application:

Re-open the Clifton Coffee Mill

12. If Commercial, Home Business, Agricultural or Industrial:

· Describe Operation:

Coffee Shop / Bakery

· Number of Employees:

2

· Days and Hours of Operation:

M-F 6am - 7pm S-Su 6am - 7pm

· Number of Client Visits per Day:

approx 100

· Square Footage of Premises:

722 S.F

· Number of Off-Street Parking Spaces Available:

13 spaces on site

· Number of Off-Street Parking Spaces Required:

7

· For Home Business Only, Gross Square Footage of Dwelling:

0

13. Application Fee Enclosed:

\$75

(\$250 for new home or commercial construction; \$150 for adding to existing buildings, or new residential construction other than new homes, where the addition or new construction costs over \$25,000; \$25 for all other construction, and any other use permit)

Danyelle Ballard

Signature of Applicant/Agent

[Signature]

Signature of Landlord/Lessor

8/13/07

Date

8/13/09

10020 Lake Occoquan Dr

Mailing Address

P.O. Box 307

Mailing Address

Manassas, VA 20111

City/Town, State, Zip Code

703-930-4900

City/Town, State, Zip Code

danyelle-ballard@
yahoo.com

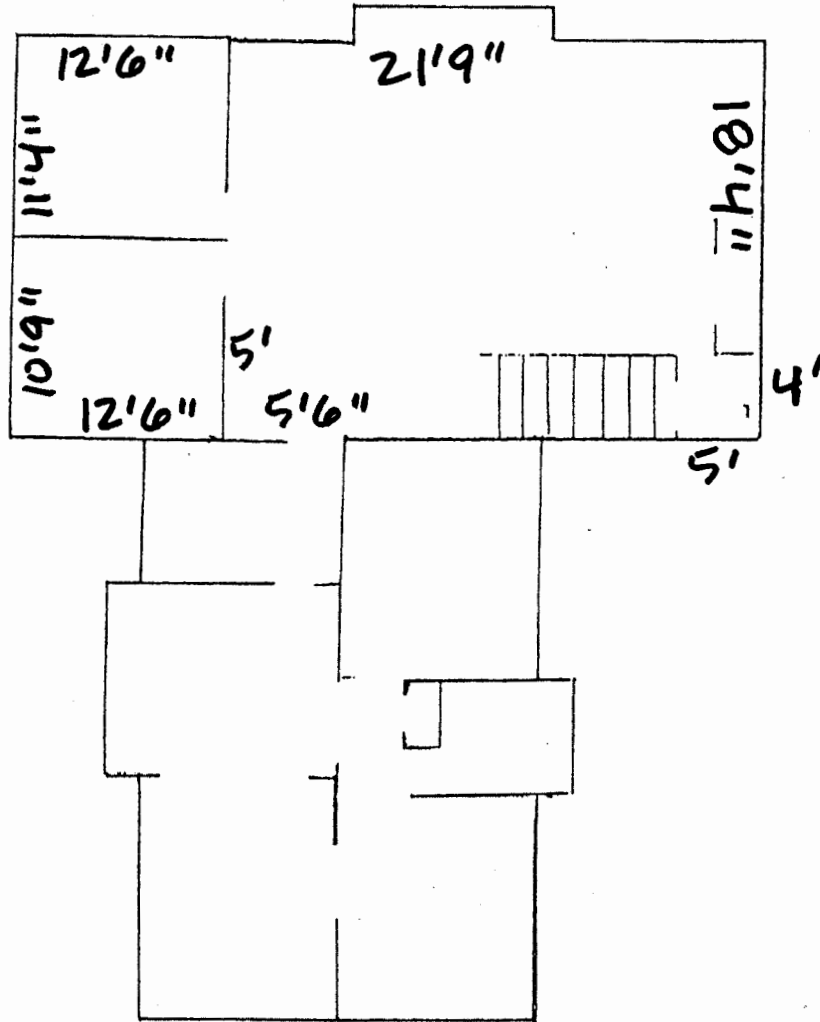
jstein@tranzon.com

SUITE B
7144 Main Street
Clifton, Virginia 20124

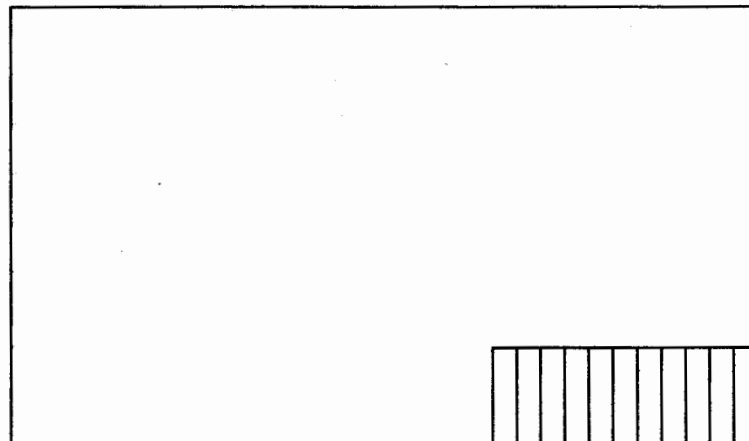
MAIN LEVEL

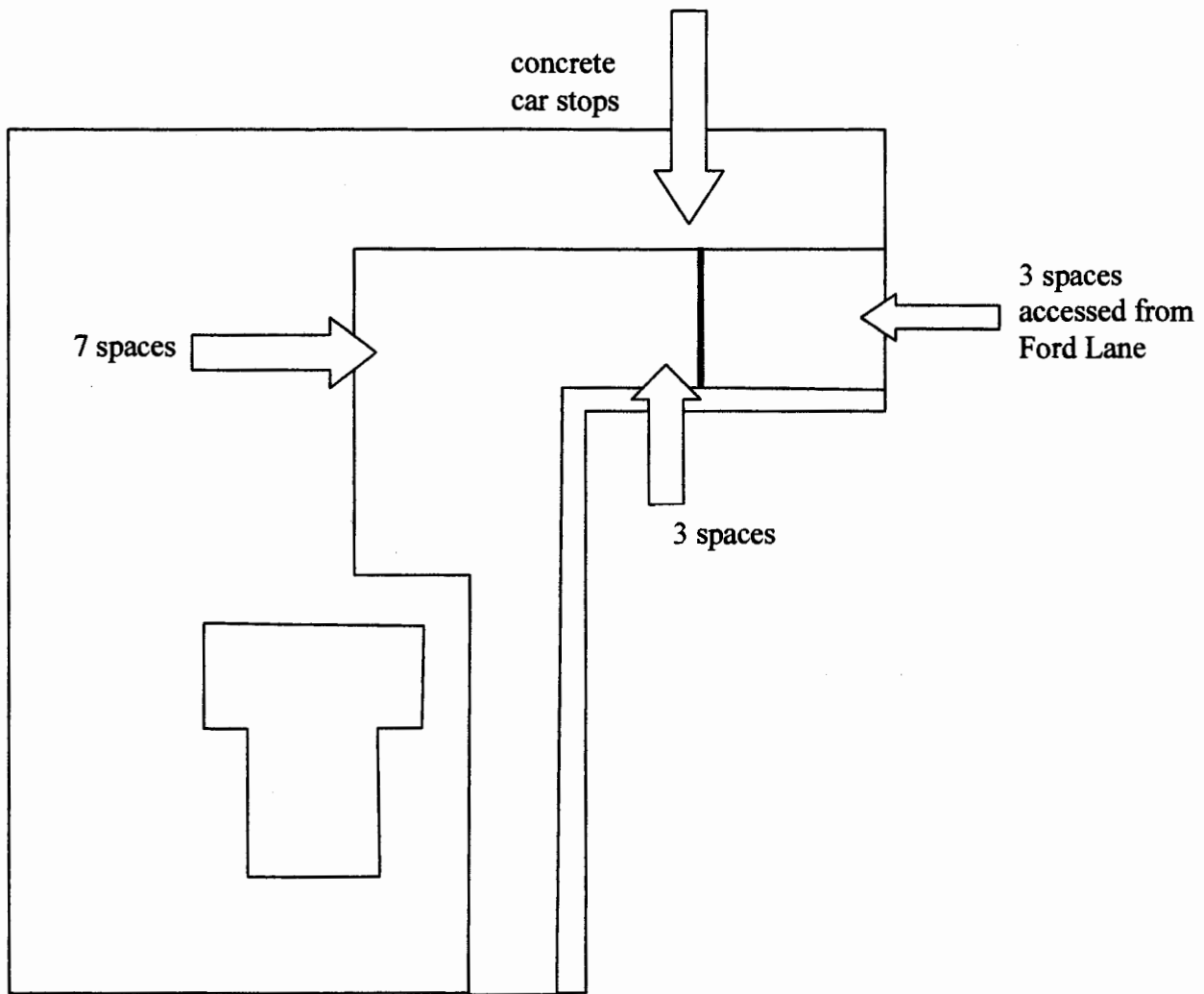
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27.50

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SQ FT

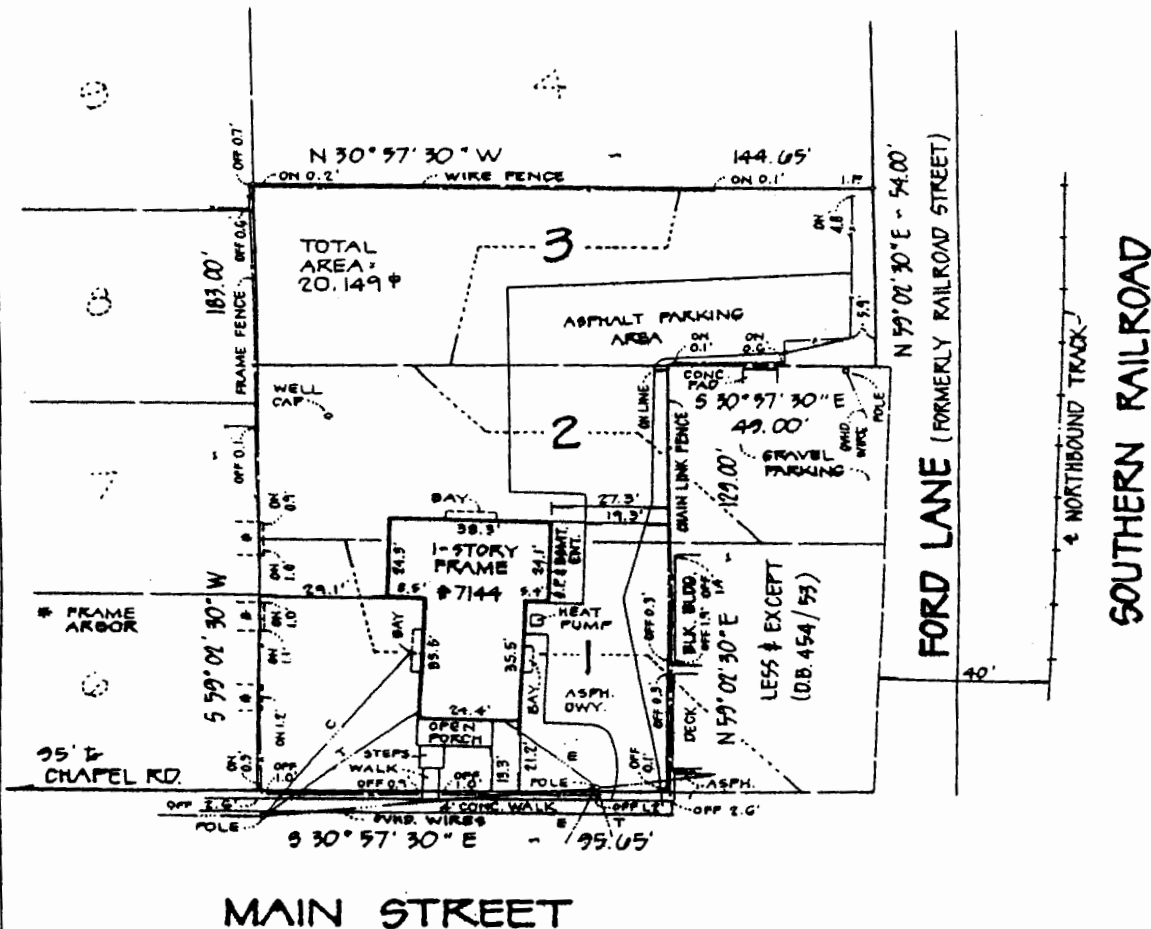


LOWER LEVEL





**7144 Main Street
Parking Plan**



MAIN STREET

PLAT

SHOWING BUILDING LOCATION ON
LOT 3 AND PART OF LOTS 1 & 2

TOWN OF CLIFTON

RECORDED IN LIBER R-4, PAGE 156

FAIRFAX COUNTY, VIRGINIA

SCALE: 1" = 40'

DEC. 3, 1997

TAX MAP: 75-4-002-32

THIS PROPERTY IS NOT LOCATED IN A
SPECIAL FLOOD HAZARD AREA.

PLAT SUBJECT TO RESTRICTIONS OF
RECORD.

TITLE REPORT NOT FURNISHED.

I HEREBY CERTIFY THAT THE POSITIONS OF
ALL THE EXISTING IMPROVEMENTS HAVE BEEN
CAREFULLY ESTABLISHED BY A TRANSIT TAPE
SURVEY AND UNLESS OTHERWISE SHOWN,
THERE ARE NO VISIBLE ENCROACHMENTS.

Kenneth W. White
KENNETH W. WHITE L.S.



CASE NAME:

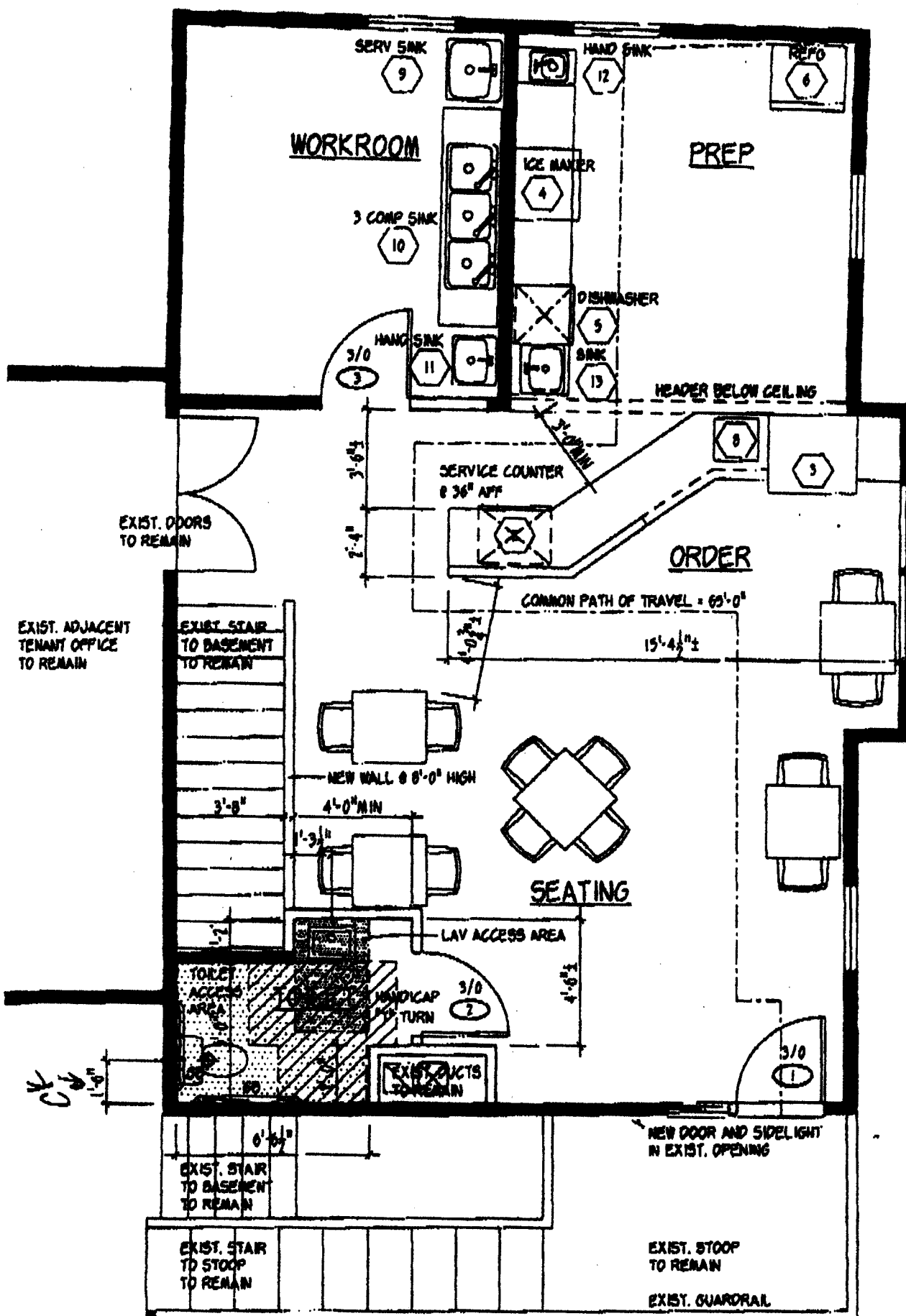
GANDEE - WASSERMAN

STEWART TITLE & ESCROW

ALEXANDRIA SURVEYS, INC.
6343 SOUTH KINGS HIGHWAY
ALEXANDRIA, VIRGINIA 22306
703-660-6615
FAX 703-768-7764

* 19971201019

p. 2



CLIFTON PLANNING COMMISSION
TOWN OF CLIFTON, VIRGINIA
APPLICATION FOR USE PERMIT

Revised by Planning Commission 08/06

The undersigned hereby applies for a Use Permit pursuant to Article 2, Section 9-10 of the Zoning Ordinance of the *Code of Town of Clifton, Virginia*. The undersigned has enclosed herewith a check made payable to the "Town of Clifton" for the required application review fee.

Date Submitted to Town Clerk: 8/15/07

Date Submitted to Chairman of Planning Commission: 8/15/07

1. Type: ~ Construction ~ Residential ~ Non-Residential ~ Home Business

2. Name of Applicant: Levon Buller

3. Owner of Property: Levon Buller and Helen Parsons

4. Name of Business/Organization: Buller Consulting

5. Owner of Business/Organization: Levon Buller

6. Address of Premises: 7211 Main St. Clifton

7. Tax Map Number: 0754-02-0102

8. Attach Copy of Plat for Property: ~ Plat Attached

9. Attach Floor Plan (All Non-Residential and Home Business): ~ Floor Plan Attached

10. Zoning District of Premises:

~ Residential ~ Commercial ~ Agricultural ~ Industrial

11. Describe Purpose of Application:

Apply for a Home Business Use Permit - WORK IN CLIFTON,
WILL BE PERFORMED SOLEY ON PHONE, COMPUTER,
AND DESK - NO CUSTOMERS, NO DELIVERIES - NO NOXIOUS
DUST, ODORS OR FUMES - NO SIGNS, NO EXPLOSIVES

12. If Commercial, Home Business, Agricultural or Industrial:

• Describe Operation: CONSULTING - WRITING, EDITING, DATABASE MANAGEMENT

• Number of Employees: none other than owner

• Days and Hours of Operation: 7 days a week, 24 hours a day

• Number of Client Visits per Day: 0

• Square Footage of Premises: 1852

• Number of Off-Street Parking Spaces Available: 3

• Number of Off-Street Parking Spaces Required: 0

• For Home Business Only, Gross Square Footage of Dwelling: 1852

13. Application Fee Enclosed: ✓

(\$250 for new home or commercial construction; \$150 for adding to existing buildings, or new residential construction other than new homes, where the addition or new construction costs over \$25,000; \$25 for all other construction, and any other use permit)

Signature of Landlord/Lessor

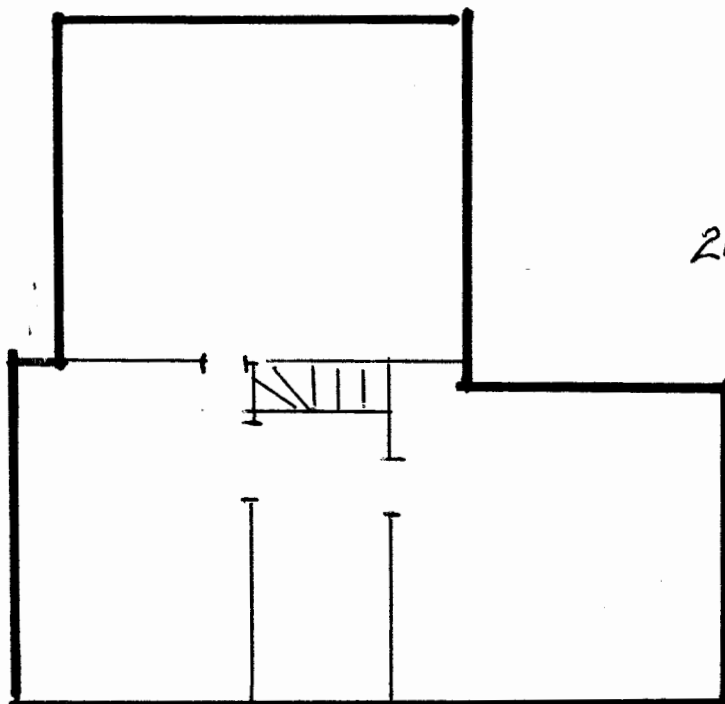
Po Box 229

Clinton 20124

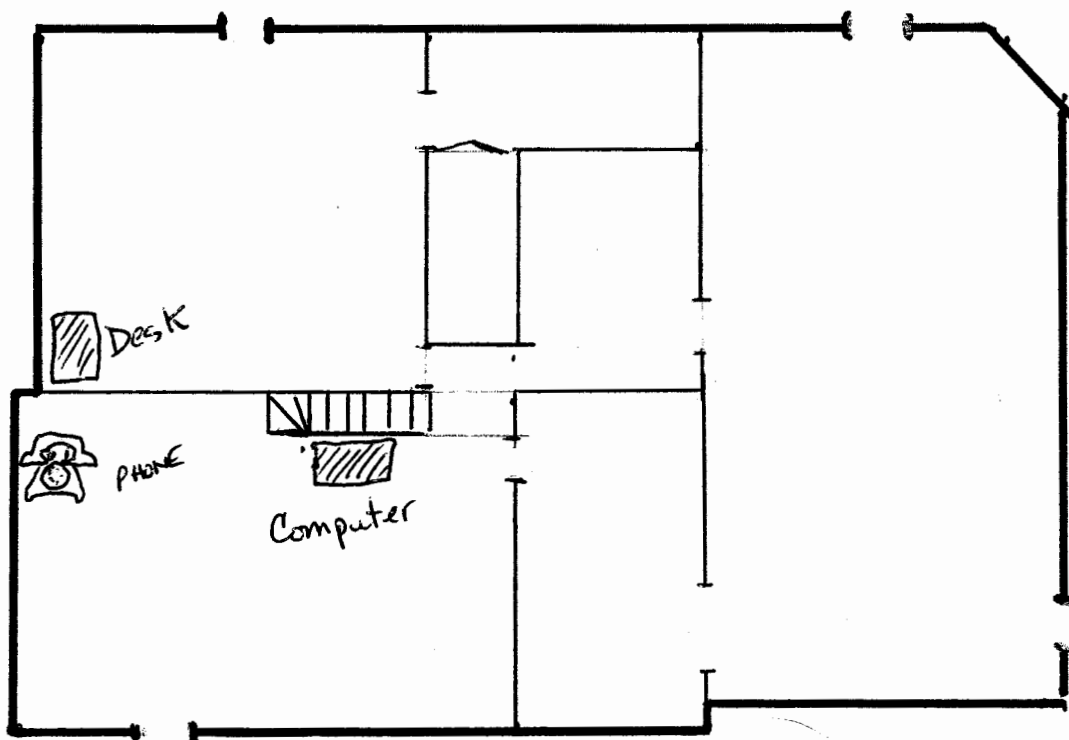
703) 830-3392

11bulter@earthlink.net

E-Mail Address



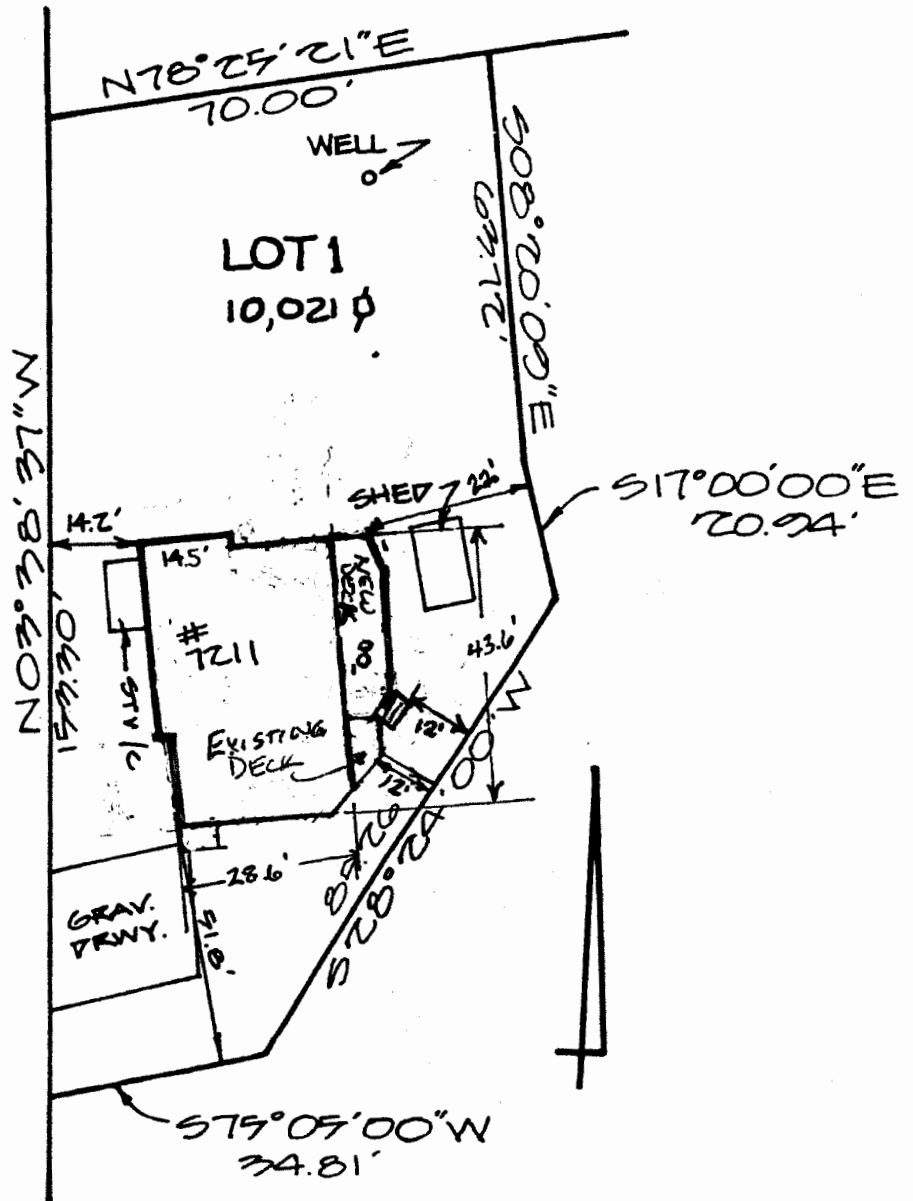
2ND FLOOR



FIRST FLOOR

FRONT OF HOUSE

TESTS

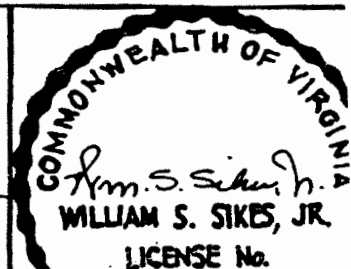


DATE:
APR. 22, 1987

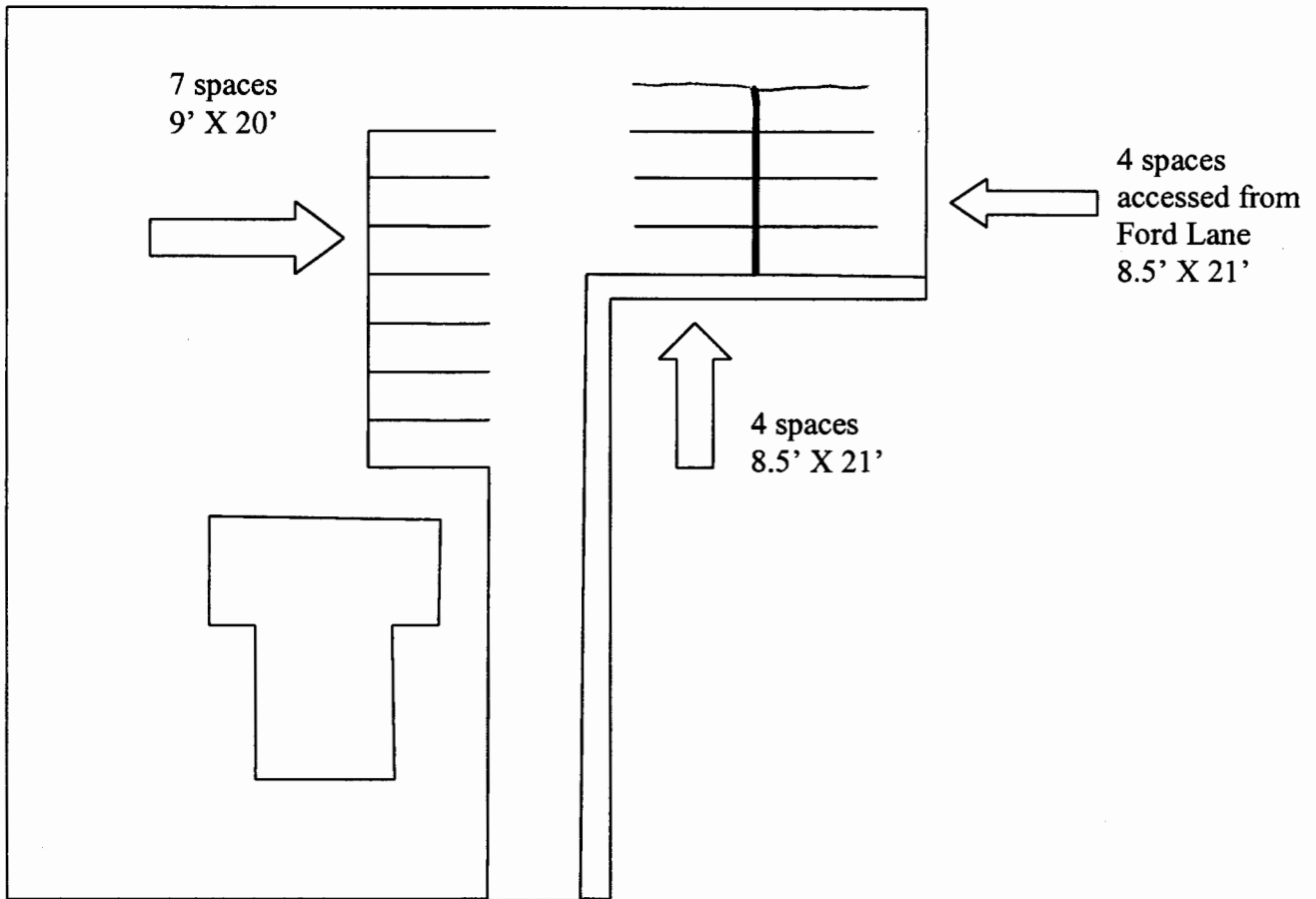
SCALE:
1" = 30'

SIKES SURVEYS, LTD.
LAND SURVEYING AND PLANNING
NORTHERN VIRGINIA
(703) 521-0055

I HEREBY CERTIFY THAT THE POSITION OF ALL IMPROVEMENTS ON THE ABOVE DESCRIBED PROPERTY HAS BEEN CAREFULLY ESTABLISHED BY A TRANSIT-TAPE SURVEY AND THAT (UNLESS OTHERWISE STATED)



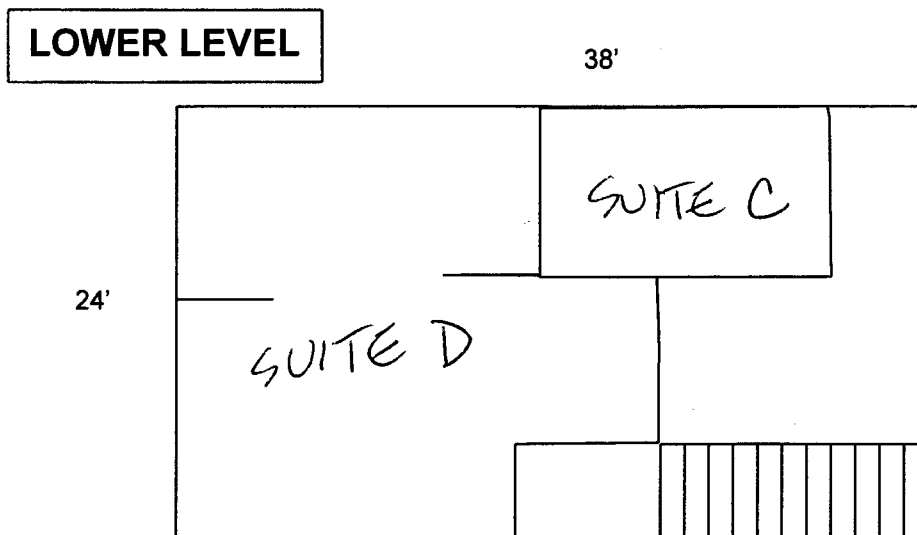
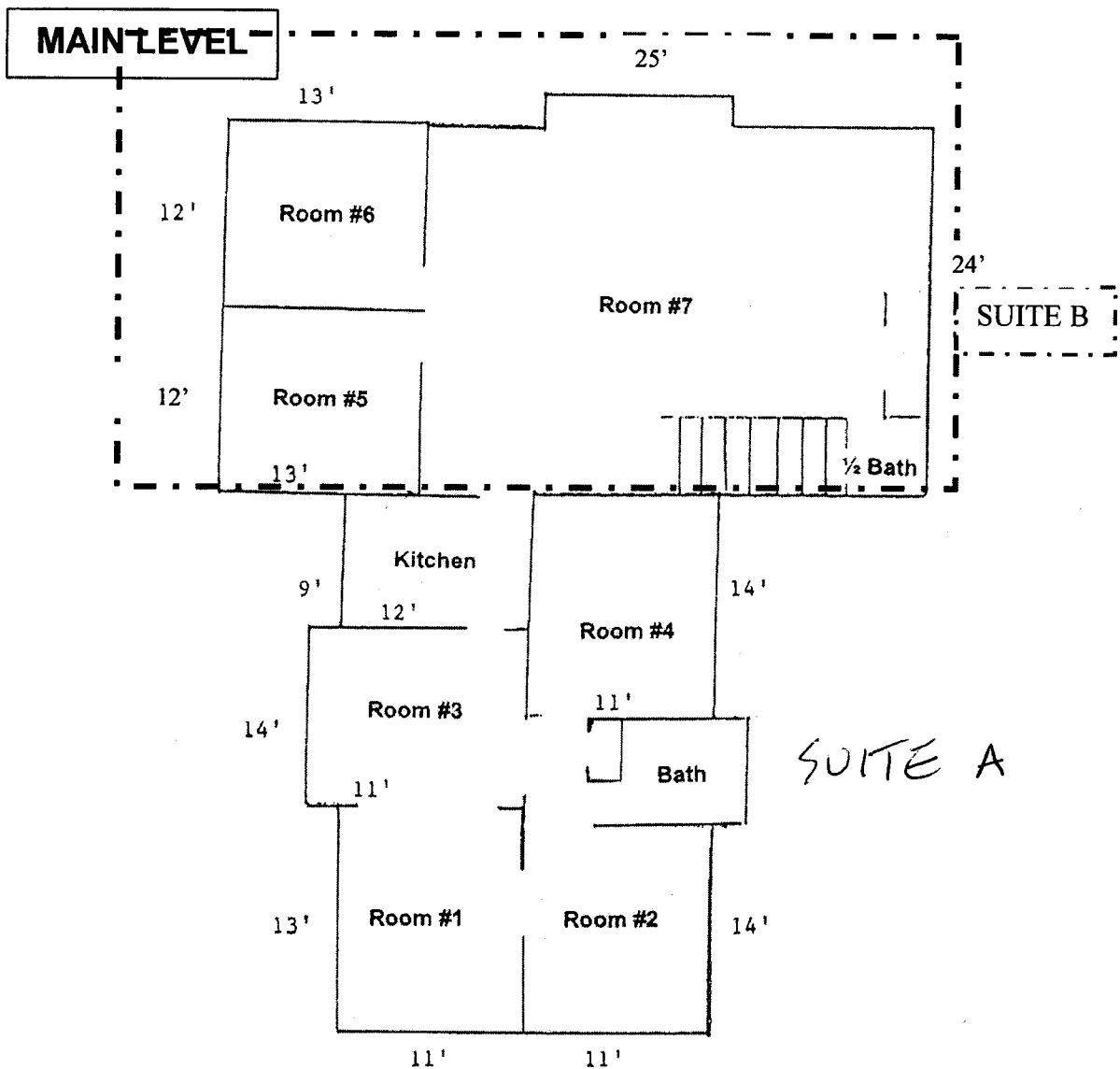
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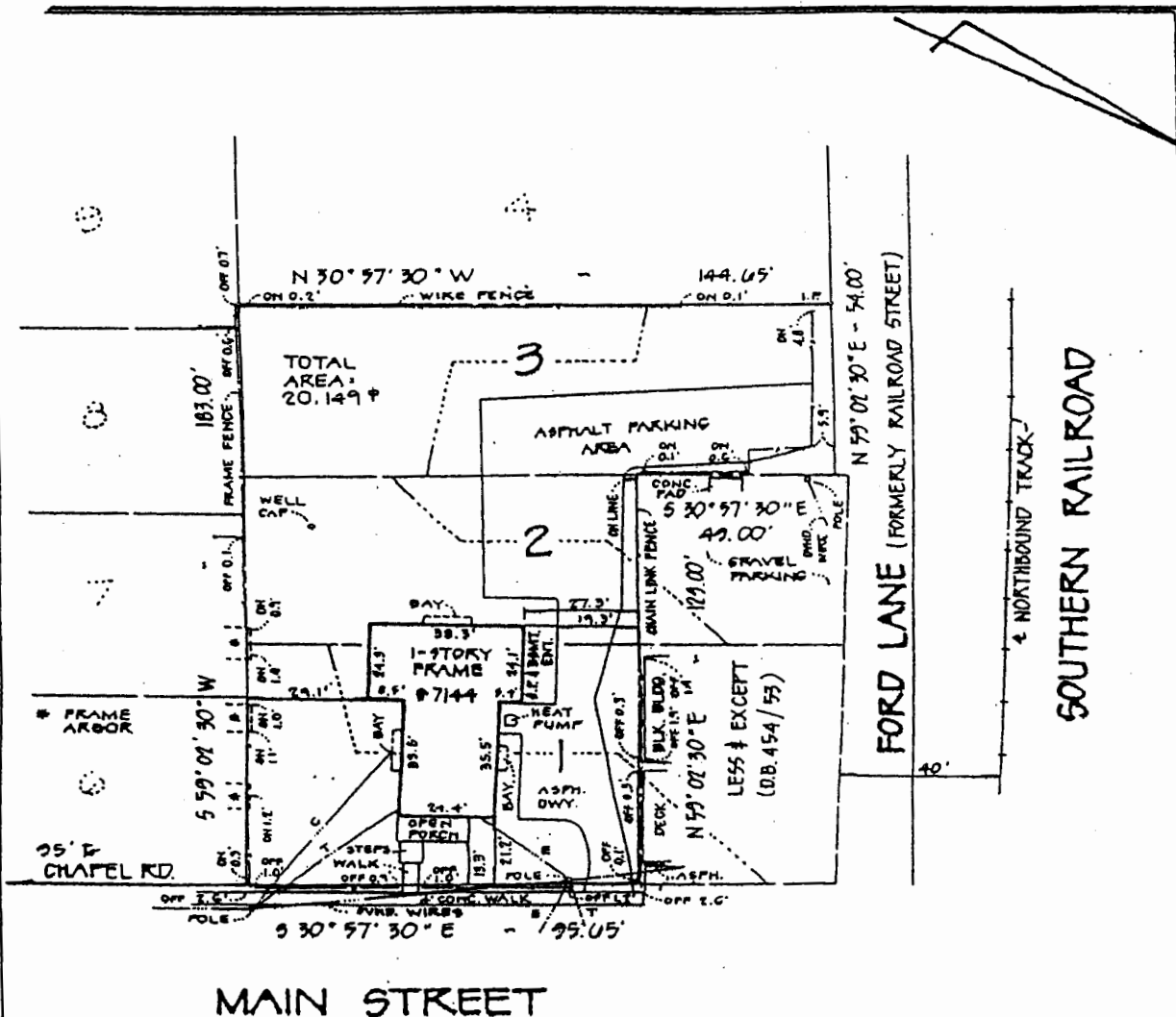


7144 Main Street
Parking Plan
15 spaces
09/04/07

Suite A	786 sq ft	3 spaces
Suite B	20 seats/4=5+ 2 emp	7 spaces
Suite C	220 sq ft	empty
Suite D	393 sq ft	2 spaces

7144 Main Street
Clifton, Virginia 20124





MAIN STREET

FLAT
 SHOWING BUILDING LOCATION ON
 LOT 3 AND PART OF LOTS 1 & 2
TOWN OF CLIFTON
 RECORDED IN LIBER R-4, PAGE 156
FAIRFAX COUNTY, VIRGINIA
 SCALE: 1" = 40' DEC. 3, 1997

TAX MAP: 75-4-002-32

THIS PROPERTY IS NOT LOCATED IN A
 SPECIAL FLOOD HAZARD AREA.
 PLAT SUBJECT TO RESTRICTIONS OF
 RECORD.
 TITLE REPORT NOT FURNISHED.

I HEREBY CERTIFY THAT THE POSITIONS OF
 ALL THE EXISTING IMPROVEMENTS HAVE BEEN
 CAREFULLY ESTABLISHED BY A TRANSIT TAPE
 SURVEY AND UNLESS OTHERWISE SHOWN,
 THERE ARE NO VISIBLE ENCRAGEMENTS.

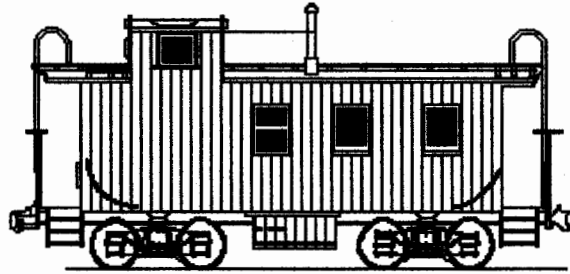
Kenneth W. White
 KENNETH W. WHITE L.S.



CASE NAME:
 GANDEE - WASSERMAN
 STEWART TITLE & ESCROW

ALEXANDRIA SURVEYS, INC.
 6343 SOUTH KINGS HIGHWAY
 ALEXANDRIA, VIRGINIA 22306
 703-660-6615
 FAX 703-766-7764

19971201019



CLIFTON TOWN MEETING MINUTES
FOR TUESDAY, August 7, 2007 7:30 PM
CLIFTON TOWN MEETING HALL
12641 CHAPEL ROAD
CLIFTON, VA 20124

Public Hearing – Re - Zoning of the property known as Old Town Hall.

Town Council members present: Mayor Tom Peterson, Mike Anton, Lane Johnston, Wayne Nickum, Pat Layden.

Not present: Chuck Rusnak

Town Officials present: Marilyn Barton, Kathleen Barton

Tom Peterson called the Public Hearing to order at 7:30 pm.

Mike Anton began with some opening comments, clarifying that the Planning Commission had a meeting concerning the rezoning of the Old Town Hall. There was a letter of intent saying that the Town Council was planning to rezone the property — not to commercial, necessarily, just rezoning. Judy McNamara opposed the idea of rezoning the property to commercial. She believed that it is unnecessary; the area around the property is residential, there are no sidewalks, there are kids around. Judy McNamara does not have a problem with low-impact commercial — she believes that historically the Town of had never desired for any piece of property to change from residential to commercial. She then asked why the Town was considering changing the Old Town Hall to commercial. Tom Peterson responded that the reasoning was that the Town Council had the obligation to do what is best for the Town — part of that job is putting in appropriate zoning, and the other part is trying to get the most value out of it for the Town. Tom Peterson added that possibly commercial zoning is not what's best for the Town. Michelle Stein commented that she had spoken to the neighbors in the area. She reports that they are fine with rezoning. Karen Arnold questioned if the Town's Comprehensive Plan had been changed to show commercial. Wayne Nickum responded no. Karen Arnold continued to explain that the Comprehensive Plan is a jurisdiction guide to development. If someone wants to change their property to commercial or residential, the Town looks to the plan. The plan is just a guide, she clarified — the Town does not need to rezone to the exact nature of the Comprehensive Plan. Karen Arnold believed that it would really behoove the Town to change the Comprehensive Plan and what is wanted for the property as a commercial property should be discussed. It is up too the town, Mrs. Arnold continued, through the Planning Commission, through hearings, to identify what would like the property to be when it gets re-zoned; there needs to be consistency in the way people are treated. Tom Peterson responded that the issue had been talked about, as it is part of the rezoning process. Karen Arnold continued that the new zoning classification could go ahead and be added without the knowledge of where it applies. However the plan should be looked over in order to find out where it's going to apply. Pure commercial opens up questions — people can request commercial for their property and then it could be for a use that is not wanted here in Town. But because it was already made to commercial, with no perimeters, there's a risk involved. Pat Layden asked if Karen Arnold knew the difference between Low Impact Commercial and Commercial. Wayne Nickum added that the Town Council is not just saying it is this particular property that is being focused on, and therefore changing Town potential. The Town Plan was being reviewed, and so is the entire Town. Karen Arnold responded that the whole Town can be looked at or

just a segment of it. The Town Council needs to support, she continued, any retail that will happen in Town for the areas that will already zone for it. Retail is having a problem being in Town already. Michelle Stein announced that the Planning Commission recommended that the Town Plan be changed. Tom Peterson expressed his opinion as supporting low-impact commercial zoning, and he felt that the Town Council or the Planning Commission should do whatever possible to get low-impact commercial zoning on the Plan. Royce Jarrendt is against the commercial rezoning idea, he believes that commercial zoning in that area would be inappropriate. Mac Arnold informed that there had always been a balance between commercial uses and residential uses in the past years that he'd lived in Town. He believes it important to support businesses, however there is a residential component that needs to be protected. He clarified that on this particular piece of property he believes that it should not be changed to commercial: Increased traffic would be a result, and it would have an incredible impact on the residents across the street. **Motion:** Wayne Nickum made a motion that the public hearing be closed at 8 pm. It was seconded, and approved. **Motion:** Wayne Nickum made a motion for when the Town Council meeting starts, the full rezoning of the property will not be approved.

The August 7, 2007 Town Council meeting was called to order at about 8 pm.

Order of business

1. Reading of minutes of last regular meeting and any subsequent special meetings.

Wayne Nickum only presented one error in the July 3, 2007's Town Council Minutes: on page three of the Minutes, under six C the number of dollars the Town could make a year on Bingo was supposed to be \$400,000 not \$4,000. This was the only change needed. **Motion:** Wayne Nickum made a motion to accept the Minutes for July 3, 2007. Mike Anton seconded the motion, and it passed. **Motion:** Wayne Nickum made a motion to accept the Minutes for the July 29, 2007 Special Town Council meeting. Mike Anton seconded, and it passed. **Motion:** Pat Layden made a motion to accept the Minutes for August 4, 2007's Special Meeting. Lane Johnston seconded, and it passed.

2. Report of the Treasurer

Marilyn Barton informed the Town Council that \$3004 is in the checking account. The total revenue for July was \$5,423; the total expenses was \$10,463; the total net loss was \$5,040. A lot of the expenses that were paid had to be included for June, because the bills for July arrived in June. Concerning the Wine Festival, Mrs. Barton continued, \$4,610 brought in as revenue in July; expenses are \$1200 so far. Wayne Nickum clarified that there was no number for July yet. Lane Johnston asked where the FEMA money was located. Wayne Nickum responded that the FEMA money should be in capital improvement, in the cash investment pool. Lane Johnston asked if checks could be written. Mr. Nickum informed her that yes, checks could be written. He went on to explain that because of the decrease use fee of air conditioning. There is a 50% decrease in the kilowatt usage in the Community Hall. The last billing that came in, he continued, as about \$400 or \$440 for June. When 12 months has passed, the question how much has been saved will factor in. He informed that the Community Hall is being worked on, trying to reduce expense: \$9,000 in investments put in to get the air conditioning improvements in the Community Hall. Mike Anton added that he would like to discuss the canceling of the voicemail during the September meeting: He proposed to add it to the agenda. The budget was not approved for Town voicemail in FY08, he continued, and it needs to be discussed. **Motion:** Wayne Nickum made a motion to accept the Treasurer's report. Lane Johnston seconded, and it passed.

3. Reading of communication

Tom Peterson began by sharing a letter from Giff Hampshire reporting that the Town had received \$11,877.88 from VML in payment for its claim for lost 2004 Haunted Trail funds. Tom Peterson also shared a letter from Helen Buller expressing that, given the Town's available funds, that the Town reconsider selling the Old Town Hall property.

4. Citizens' remarks.

Michelle Stein began, announcing that the Brigidune is out and being held at her house — they will be for sale at the Wine Festival. Kathy Baber asked how much the Brigidunes were being sold for. Michelle Stein said they were \$26.25, including tax. She continued, saying that if anyone is interested in the small space underneath the coffee shop, it's available. Judy McNamara had another comment: is there going to be someone organizing the Haunted Trail any time soon? It's August, the Haunted Trail is two months away. Tom Peterson responded that as soon as the Wine Festival is over, they will be preparing for the Haunted Trail. Lane Johnston suggested this discussed later.

5. Unfinished business.

Buckley Bridge repair information (Lane Johnston)

Lane Johnston let Pat Layden discuss the Buckley Bridge repair information. He began by announcing good news: on July 3 the council approved the ITB document; July 6, the bids were advertised and the bid posted; July 23 the Town Council requested the County proceed to complete the site and building review process. July 27, he continued, the bids were received from four Contractors. The price range was \$144k to \$78k. On July 29 a Special Town Council meeting was held to review the Contractor bids, gap in funds allocated, and follow up with VDEM/FEMA before a contractor was selected. July 30 a check was sent and the application for the Wet Lands Permit (VMRC) was notarized. Pat Layden went on to explain the completed tasks for the beginning of August: August 4 a Special Town Council meeting was held to select a bidder; Nitz Development and Construction CO. was selected as contractor from the four who responded. On August 6, a notification was sent to the contractor, and the Wet Lands Permit #5 was received. In the future, August 9, the contractor will be expected to submit a Project Schedule, Schedule of Values and a draft of the Contract to the Town. Mr. Layden clarified that we are a week behind in the process. Mike Anton added that this is because the Town had to wait for a response from FEMA. The assumption, Pat Layden responded, is that the contract will get done — even if it slips a week, this is not problem — the project should be finished by the first week of October. If the contractor goes over the selected completion date in October, a liquidated damages fee of \$200 a day is assessed, and could go to \$400 a day. He continued, saying that the Town is on the verge of signing a contract with the contractor, and the work should begin within a time span of 2 weeks. It could take about 8 weeks for FEMA to give a response regarding the gap in FEMA funding in the range of \$23,000.00, so the Town Council has decided to proceed with the work. The contractor will probably finish work before FEMA comes through.

a. Old Town Hall –Rezoning and lot consolidation (Mike Anton)

Mike Anton began by saying that he doesn't agree with rezoning the Old Town Hall to full commercial. If the Town rezones the property to commercial boundaries are needed. It is not known what the proppers would be, however — the Planning Commission discussed this. Mr. Anton believes that the Town had budgeted a good amount of money to redo the plan, so the Town should go through with it. The Planning Commission — Mr. Anton checked with Giff Hampshire as well — would like to suggest and make a motion that a joint hearing be scheduled with the Planning Commission at the next Town Council meeting, in order to discuss the additions to the Town Plan and the rezoning of the Old Town Hall. **Motion:** Wayne Nickum made a motion that the application to request commercial zoning for the Old Town Hall be denied. Pat Layden seconded, and the motion was approved.

b. Verizon update (Mike Anton)

Mike Anton presented the Verizon update, informing that there were a few issues. One, on Dell Avenue there were some wires that Verizon left hanging there. They deny it, but they are planning on doing a walk through in the next week. Two, the Town has 100% coverage for service— however, Mr. Anton proposed to have a special meeting the following week to discuss how a certain street could have gotten off the radar. Also, Mr. Anton continued, a wire on Clifton Creek was blown down, and an engineer will be coming to take care of it. The Newnan's have a dead pole, so another engineer will be coming for that issue. Mike Anton spoke to someone about burying the lines and had scheduled a meeting with them on the past Thursday, August 2 but they did not show up. He called them and they reported that they had found the map, have drawings, and working on the details. John Powell is a new resident to Town, and was trying to get Verizon Phios on his service, but he doesn't have it. Mayor Tom Peterson announced his sincere thanks to the Town Council for they have worked extremely hard to get Verizon working.

c. Wine Festival update (Tom Peterson)

The Town Council, Tom Peterson began, applied 20% of profits and created the Wine Festival from scratch. They've been working hard since April, but just received disappointing news from the VA ABC, who said that they were in violation in getting them 20% — they had to receive less than 10% by statute. Giff Hampshire informed they had misread the statute as it applied to the

non profit organization. The Town still needs volunteers for the Wine Festival, Tom Peterson continued. It has a chance for being a big money maker. In the budget, he concluded, the Town has \$36,000.

d. Town issues with VDOT (Tom Peterson)

Mike Anton presented, saying that there were a lot of issues, but good news: the State Board met on the Town's application to administer the grant. Because the state, he continued, was out of compliance the federal department of transportation froze the earmarked funding. VDOT is going to try to re-define the grant as admin. Rather than earmarked so that it would not be a frozen grant. Motion: Mike Anton made a motion to recommend doing a join Public Hearing with the Planning Commission on September 4, 2007 at 7:30 pm in order to amend the Comprehensive Plan. Tom Peterson seconded, and the motion passed. Motion: Pat Layden moved that as a second item for the Join Public hearing, rezoning the Old Town Hall to Low Impact Commercial be discussed. This Public Hearing, Pat Layden clarified, would follow after the Public Hearing discussing the amendment of the Comprehensive Plan. Tom Peterson seconded, and the motion passed.

7. Reports of Committees, Planning Commission, and ARB

a. Planning Commission

Kathy Baber presented the Planning Commission report for the meeting that was held on July 31, 2007. First, she began, a public hearing was held to consider the Council's proposal to rezone the consolidated Town Hall lots from residential to commercial. The Planning Commission recommends that the Town Plan be amended to consider rezoning the Town Hall lots to low impact commercial. Second, the Planning Commission recommended that the application from Acacia Lodge — planning to construct a handicapped walkway to the lodge and raise the building in order to repair flood damage — be approved. Motion: Wayne Nickum made a motion to approve the application for the Acacia Lodge. Pat Layden seconded the motion, and it passed. Lastly, Mrs. Baber continued, the Planning Commission recommended that the final construction plan and pool construction for the Silvas at 7151 Pendleton Avenue be approved with the condition that if the large tree dies before construction is completed, the applicant must return to the Planning Commission with landscaping plans that meet the requirements of the CBLAD ordinance. Motion: Wayne Nickum moved to accept the report of the Planning Commission. Pat Layden seconded the motion, and it passed. Motion: Wayne Nickum made a motion that the Commission Plan be reviewed. Pat Layden seconded. The motion passed.

b. Historic Preservation Committee Report

Pat Layden presented. He began by giving an update concerning the 100-year Anniversary of the Post Office event held on July 28th. The Town made \$588 on the Commemorative Covers and Brigadoon books were also sold. The total expenses were \$180, so the event was successful, Pat Layden said. H believes that it is important to display and publicize a segment of the Town's history periodically; plus Benjamin Franklin was a big hit — he had pictures taken with adults and children.

8. New business

a. Pendleton Avenue – Possibility of changing to one way street for traffic calming (Wayne Nickum)

Debra Dilliard announced that frequently there are vehicles that end up in her yard, because they cannot make the turn by her house. If the Town Council is going to make Pendleton Avenue a one way street, make it the opposite direction than the direction that is causing them to spin out into the yard, Debra Dilliard informed. Wayne Nickum believes that in order to decide which direction the one way street will be heading, both directions should be tested first before settling on one direction. Mark believes that the speed at which people drive on Pendleton Avenue would be the main concern — those who live on the street have to back in and out, plus in terms of VDOT, they will need to make the road so that it is heading in the direction that emergency vehicles will be needed. Mayor Tom Peterson agrees with Mr. Nickum's idea of testing both directions and seeing what effects each direction would have on the traffic. Karen Arnold announced that though she is open to a one way concept, she has to admit that as a resident of School St., it is disturbing what occurs during rush hour. Cars speed, hardly stop at the stop signs, race down School St. so they do not have to deal with the speed bumps on Main Street. Wayne Nickum proposed that the Town make School St. a one way street also. Mrs. Arnold suggested that possibly closing certain roads during rush hour on Pendleton. The Tom can work with VDOT. Perhaps no entry from 7 to 9 a.m.,

for example. Tom Peterson agreed this was a good idea, so he decided to refer it to the Traffic Committee. Treasurer Marilyn Barton provided her opinion that residents around the area who are sensitive to the speeding cars by their houses might not be comfortable switching traffic routines, as it would affect the ways in which they pull out of their driveway, how they leave town, etc. Wayne Nickum quickly responded that it needs to be experimented with, the Town can get VDOT to test it, and it would not be a permanent solution necessarily.

c. Possibility of creation of additional parking in town, Norfolk Southern land (Tom Peterson)

Tom Peterson expressed that parking has been a concern in Town for quite a while, and that as some parking spaces behind the Heart In Hand restaurant on Main Street are available, leasing parking might be a possibility. This could help pay for businesses or constructing. Wayne Nickum added that businesses do need the back parking lots. If Raymond would be bothered by any lights shining into his house at night from cars parked behind his house, the parking lots could possibly only be available during the day.

Adjournment

Motion: Wayne Nickum moved to adjourn at 9:22 pm. It was seconded, and the motion passed.

The Minutes were prepared by Kathleen L. Barton, Town Clerk

August 10, 2007

Dear Andrea Smith,

703 917-6401

Please run the Public Hearing Notice as described below in the one publication at least 7 days prior to Tuesday, September 4, 2007 in the one publication of the Connection (Fairfax Station and Clifton)

Sincerely,

Michael Anton, Clifton Town Council

**PUBLIC HEARING #1
TOWN OF CLIFTON
September 4, 2007**

Notice is hereby given that the Clifton Town Council and the Clifton Planning Commission will hold a Joint Public Hearing on Tuesday, September 4, 2007 at 7:30 P.M. at the Clifton Town Meeting Hall, 12641 Chapel Road, Clifton, Va. 20124 to consider amending the Town's Comprehensive Plan. The amendment would modify the usage of the Old Town Hall property located at 12640 Chapel Road, Clifton, VA as outlined in the current Comprehensive Plan from residential to low impact commercial. All interested parties are invited to attend and express their views with respect to amending the Comprehensive Plan and the usage of the property. Town residents are strongly urged to attend.

**PUBLIC HEARING #2
TOWN OF CLIFTON
September 4, 2007**

Notice is hereby given that the Clifton Town Council and the Clifton Planning Commission will hold an additional Joint Public Hearing on Tuesday, September 4, 2007 following the previous hearing at the Clifton Town Meeting Hall, 12641 Chapel Road, Clifton, Va. 20124 to consider rezoning the Old Town Hall property located at 12640 Chapel Road, Clifton, VA from residential to low impact commercial. All interested parties are invited to attend and express their views with respect to rezoning the property. Town residents are strongly urged to attend.

The September Council meeting will immediately follow.

By order of the Town Council, Clifton, VA

Michael Anton, Town Council

Billing should be forwarded to:

Town of Clifton

P.O. Box 309

Attn: Treasurer

Clifton, VA 20124-0309

August 10, 2007

Dear Andrea Smith,

Please run the Public Hearing Notice as described below in the one publication at least 7 days prior to Tuesday, September 4, 2007 in the one publication of the Connection (Fairfax Station and Clifton)

Sincerely,

Michael Anton, Clifton Town Council

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TOWN OF CLIFTON
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**PUBLIC HEARING #2
TOWN OF CLIFTON
September 4, 2007**

Notice is hereby given that the Clifton Town Council and the Clifton Planning Commission will hold an additional Joint Public Hearing on Tuesday, September 4, 2007 following the previous hearing at the Clifton Town Meeting Hall, 12641 Chapel Road, Clifton, Va. 20124 to consider rezoning the Old Town Hall property located at 12640 Chapel Road, Clifton, VA from residential to low impact commercial. All interested parties are invited to attend and express their views with respect to rezoning the property. Town residents are strongly urged to attend.

The September Council meeting will immediately follow.

By order of the Town Council, Clifton, VA

Michael Anton, Town Council

Billing should be forwarded to:

Town of Clifton

P.O. Box 309

Attn: Treasurer

Clifton, VA 20124-0309

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**PUBLIC HEARING #2
TOWN OF CLIFTON
September 4, 2007**

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The September Council meeting will immediately follow.

By order of the Town Council, Clifton, VA

Posted:
Peterson Ice Cream Depot
Clifton Post Office

Barton, Marilyn

From: Marilyn [pawsnfins@cox.net]
Sent: Sunday, July 15, 2007 3:42 PM
To: pjlayden@verizon.net
Cc: Barton, Marilyn
Subject: ad for TC hearing



Dear Mr. Layden,

Here is the public notice ad that I would like to send in to the Connection tomorrow. Please feel free to make any changes or comments before I sent it in.

Thanks :)

Kathleen B.
town clerk

7/16/2007

July 15, 2007

Dear Andrea Smith,

Please run the Public Hearing Notice as described below in the two consecutive publications prior to Tuesday, August 7, 2007. The last notice needs to appear at least 6 days and no more than 21 days before the hearing on 8/7/07. Not less than six days should elapse between the first and second notice. The notices should be placed in the Connection (Fairfax Station and Clifton).

Thank you for your assistance. Please e-mail me if you have any questions to babysquirrels7@cox.net.

Sincerely,

Kahleen Barton, Town Clerk

**PUBLIC HEARING
TOWN OF CLIFTON
August 7, 2007**

Notice is hereby given that the Clifton Town Council will hold a Public Hearing on Tuesday, August 7, 2007 at 7:30 p.m. at the Clifton Town Meeting Hall, 12641 Chapel Road, Clifton, VA 20124 to consider zoning change to Low Impact Commercial. Copies of the zoning change are available from the Town of Clifton Clerk by calling 266-2885 and will be available at the Public Hearing. All interested parties are invited to attend to express their views with respect to the zoning change. Town residents are strongly urged to attend. The Town Council Meeting will immediately follow the Public Hearing and include considering the zoning change to Low Impact Commercial.

By order of the Town Council, Clifton, VA

Kathleen Barton, Town Clerk

Billing should be forwarded to:

Town of Clifton
P.O. Box 309
Attn: Treasurer
Clifton, VA 20124-0309

July 15, 2007

Dear Andrea Smith,

Please run the Public Hearing Notice as described below in the two consecutive publications prior to Tuesday, August 7, 2007. The last notice needs to appear at least 6 days and no more than 21 days before the hearing on 8/7/07. Not less than six days should elapse between the first and second notice. The notices should be placed in the Connection (Fairfax Station and Clifton).

Thank you for your assistance. Please e-mail me if you have any questions to babysquirrels7@cox.net.

Sincerely,

Kahleen Barton, Town Clerk

PUBLIC HEARING
TOWN OF CLIFTON
August 7, 2007

Notice is hereby given that the Clifton Town Council will hold a Public Hearing on Tuesday, August 7, 2007 at 7:30 p.m. at the Clifton Town Meeting Hall, 12641 Chapel Road, Clifton, VA 20124 to consider zoning change to the Old Town Hall property located at 12640 Chapel Road with zoning map reference 0754 02 combined lots (0019,0020,&0021) from residential to commercial. Copies of the zoning descriptions are available from the Town of Clifton Clerk by calling 703-266-2885 and will be available at the Public Hearing. All interested parties are invited to attend to express their views with respect to the zoning change. Town residents are strongly urged to attend. The Town Council Meeting will immediately follow the Public Hearing and include considering the zoning change to Low Impact Commercial.

Deleted: Low Impact Commercial.

Deleted: change

By order of the Town Council, Clifton, VA

Kathleen Barton, Town Clerk

Billing should be forwarded to:

Town of Clifton
P.O. Box 309
Attn: Treasurer
Clifton, VA 20124-0309

July 15, 2007

Dear Andrea Smith,

Please run the Public Hearing Notice as described below in the two consecutive publications prior to Tuesday, August 7, 2007. The last notice needs to appear at least 6 days and no more than 21 days before the hearing on 8/7/07. Not less than six days should elapse between the first and second notice. The notices should be placed in the Connection (Fairfax Station and Clifton).

Thank you for your assistance. Please e-mail me if you have any questions to babysquirrels7@cox.net.

Sincerely,

Kahleen Barton, Town Clerk

PUBLIC HEARING
TOWN OF CLIFTON
August 7, 2007

Notice is hereby given that the Clifton Town Council will hold a Public Hearing on Tuesday, August 7, 2007 at 7:30 p.m. at the Clifton Town Meeting Hall, 12641 Chapel Road, Clifton, VA 20124 to consider zoning change to The Old Town Hall property located at 12640 Chapel Road with zoning map reference 0754 02 combined lots (0019, 0020, & 0021) from residential to commercial. Copies of the zoning change are available from the Town of Clifton Clerk by calling 703-266-2885 and will be available at the Public Hearing. All interested parties are invited to attend to express their views with respect to the zoning change. Town residents are strongly urged to attend. The Town Council Meeting will immediately follow the Public Hearing and include considering the zoning change to Low Impact Commercial.

By order of the Town Council, Clifton, VA

Kathleen Barton, Town Clerk

Billing should be forwarded to:

Town of Clifton
P.O. Box 309
Attn: Treasurer
Clifton, VA 20124-0309

Monday, December 12, 2005

Dear Andrea Smith,

As discussed today, please run the Public Hearing Notice as described below in the next two publications of the Centreview and Connection (Fairfax Station and Clifton)

Happy Holidays,
Fawn Freeman

**PUBLIC HEARING
TOWN OF CLIFTON
January 3, 2006**

Notice is hereby given that the Clifton Town Council and Clifton Town Planning Commission will hold a joint Public Hearing on Tuesday, January 3, 2006, at 7:00 p.m. at the Clifton Town Meeting Hall, 12641 Chapel Road, Clifton, VA 20124 to consider zoning change to Low Impact Commercial. Copies of the zoning change are available from the Town of Clifton Clerk by calling 266-2885 and will be available at the Public Hearing. All interested parties are invited to attend to express their views with respect to the zoning change. Town residents are strongly urged to attend. The Town Council Meeting will immediately follow the Public Hearing and include considering the zoning change to Low Impact Commercial.

By order of the Town Council, Clifton, VA

Fawn Freeman, Town Clerk

Billing should be forwarded to:

Town of Clifton
P.O. Box 309
Attn: Treasurer
Clifton, VA 20124-0309

SAMPLE
Public Notice
for Hearing

Layden's Calendar

Revised: 07-03-07

July 2007

<i>Sunday</i>	<i>Monday</i>	<i>Tuesday</i>	<i>Wednesday</i>	<i>Thursday</i>	<i>Friday</i>	<i>Saturday</i>
1	2	3 TC 7:30	4 HOLIDAY	5	6	7
8	9	10	11	12	13 HPC 7:30	14
15	16	17 JML	18 HPC 7:30 Change to 13 th .	19	20 BB 86 2002	21
22	23	24	25	26	27	28
29	30	31 PC MTG 7:30 REZONE OTH				

August 2007

<i>Sunday</i>	<i>Monday</i>	<i>Tuesday</i>	<i>Wednesday</i>	<i>Thursday</i>	<i>Friday</i>	<i>Saturday</i>
			1	2	3	4
5	6	7 TC 7:30 REZONE OTH	8	9	10	11
12	13	14	15 HPC 7:30	16	17	18
19	20	21	22	23	24	25 OC Owners week thru 08/31
26 OC OWNERS WEEK	27	28	29	30	31	

July 3, 2007

Dear Andrea Smith,

Please run the Public Hearing Notice as described below in the two consecutive publications prior to Tuesday, July 31, 2007. The last notice needs to appear not less than 5 days or more than 21 days before the scheduled meeting on 7/31/07. Not less than six days should elapse between the first and second notice. The notices should be placed in the Connection (Fairfax Station and Clifton).

Thank you for your assistance. Please e-mail me if you have any questions to

Sincerely,

Kathleen Barton, Town Clerk

PUBLIC HEARING
TOWN OF CLIFTON
July 31, 2007

Notice is hereby given that the Clifton Planning Commission will hold a Public Hearing on Tuesday, July 31, 2007 at 7:30 P.M. at the Clifton Town Meeting Hall, 12641 Chapel Road, Clifton, Va. 20124 to consider amendment of the zoning ordinance by changing the zoning map classification of the Old Town Hall property at 12640 Chapel Road, zoning map reference 0754 02 (combined lots 0019, 1120, 1121) from residential zoning to commercial zoning. All interested parties are invited to attend to express their views. Town residents are strongly urged to attend.

By order of the Town Council, Clifton, VA

Kathleen Barton, Town Clerk

Billing should be forwarded to:

Town of Clifton
P.O. Box 309
Attn: Treasurer
Clifton, VA 20124-0309

If over 1% of currently budgeted expenditures or over \$500,000, whichever is lesser.	2507.A.		VII, § 7; SC § 15.2-1428.
APPROPRIATIONS IN EXCESS OF \$500 Where already included, but not specified, in budget.	None. SC § 15.2-1428.	No. SC § 15.2-1428.	Two-thirds vote of the members present. TC § 2-10.a. ²
APPROPRIATIONS OF \$500 AND UNDER	None. SC § 15.2-1428.	No. SC § 15.2-1428.	Majority vote of the members present. TC § 2-10.a.
LAND USE ORDINANCES	Two – once a week for two successive weeks before hearing; second notice being at least 6 day nor more than 21 days before hearing. SC § 15.2-2204.A. Additional written notice requirements may apply in certain instances. SC § 15.2-2204.B. and C.	Yes. SC § 15.2-2204.A. Also, matter must be considered first by planning commission. SC § 15.2-2251 and 15.2-2253 (as to subdivision ordinances); SC § 15.2-2285 and TC § 9-26.c. and d. (as to zoning ordinances).	Majority. No specific provision.

CAUTION: This table lists the primary advertising, hearing, and adoption requirements for ordinances and is not necessarily intended to include any additional requirements that may apply to the adoption of ordinances generally or to the adoption of particular types of ordinances.

² For general appropriations in excess of \$500, a majority vote of all members elected is required. Va. Const., Art. VII, § 7; SC § 15.2-1428. These provisions do not require such a vote for the specific appropriation of funds already generally appropriated and, therefore, are usually already satisfied by the adoption of the budget in accordance with the applicable requirements for adoption or amendment of budgets.

TOWN OF CLIFTON, VIRGINIA
ADVERTISEMENT, PUBLIC HEARING, AND ADOPTION REQUIREMENTS FOR ORDINANCES
 SC = State Code TC = Town Code

	ADVERTISEMENT REQUIREMENTS (number required)	PUBLIC HEARING REQUIREMENT	ADOPTION REQUIREMENTS
ALL ORDINANCES These requirements apply to all ordinances. For the particular types of ordinances listed below, the indicated <u>additional</u> requirements apply.	STATE REQUIREMENT: None. SC § 15.2-1427.A.; <u>see</u> SC § 15.2-1433.	STATE REQUIREMENT: No. SC § 15.2-1427.A.; <u>see</u> SC § 15.2-1433.	STATE REQUIREMENT: Majority vote of the members present and voting. SC § 15.2-1427.A.
	TOWN REQUIREMENT: None – but 15 days notice required, TC § 2-14.a., unless waived unanimously by all members present, TC § 2-14.b.	TOWN REQUIREMENT: No.	TOWN REQUIREMENT: Majority vote of all members elected. TC § 2-22.
TAXATION ORDINANCES	One – at least seven days before adoption. SC § 58.1-3007.	Yes – no dates specified. SC § 58.1-3007.	Two-thirds vote of all members elected. SC § 15.2-1427.G.
BUDGET¹	One – at least seven days before public hearing. SC § 15.2-2506.	Yes – at least seven days before adoption. SC § 15.2-2506.	Majority vote of all members elected. <u>See</u> Va. Const., Art. VII, § 7; SC § 15.2-1428.
BUDGET AMENDMENTS	One – at least seven days before hearing/adoption. SC § 15.2-	Yes – may be on same day as adoption. SC § 15.2-2507.A.	Majority vote of all members elected. <u>See</u> Va. Const., Art.

¹ All officers and heads of departments, offices, divisions, boards, commissions, and agencies of every locality shall, on or before the first day of April of each year, prepare and submit to the governing body an estimate of the amount of money needed during the ensuing fiscal year for his department, office, division, board, commission or agency. If such person does not submit an estimate in accordance with this section, the clerk of the governing body or other designated person or persons shall prepare and submit an estimate for that department, office, division, board, commission or agency. SC § 15.2-2503.

Marilyn

From: "Marilyn" <pawsnfins@cox.net>
To: <khk@amervillage.org>
Sent: Wednesday, July 04, 2007 10:09 PM
Subject: Re: Planning Commission notice of public hearing

----- Original Message -----

From:
To:
Sent: Wednesday, July 04, 2007 11:54 AM
Subject: RE: Planning Commission notice of public hearing

Katherine, thank you for sending the draft notice. I have attached a few to the email I am sending you. I will also send you out a notice when the changes are made. The version of the notice that I am sending you is the final version. I will let you know if I have anything else from me. Thanks.

From: Marilyn [mailto:pawsnfins@cox.net]
Sent: Tuesday, July 03, 2007 5:54 PM
To: Katherine Kalinowski
Cc: :o)
Subject: Re: Planning Commission notice of public hearing

Dear Mrs. Kalinowski,

Here is the notice I've prepared for the public hearing, as you requested. :) If you could review it and let me know if it's okay, I'll make sure it gets mailed out and posted right away.

Thanks!

Kathleen, Town Clerk

----- Original Message -----

From: Katherine Kalinowski
To: Barton, Marilyn ; pawsnfins@cox.net
Cc: pjlayden@verizon.net
Sent: Monday, July 02, 2007 3:09 PM
Subject: Planning Commission notice of public hearing

Marilyn, the Planning Commission voted last Tuesday nite to hold a public hearing on the Town Council's proposal to amend of the zoning ordinance by rezoning the Old Town Hall property at 12640 Chapel Road, zoning map reference 0754 02 (combined lots (0019, 1120, 1121) from residential zoning to commercial zoning. The public hearing is to be held before the Planning Commission at 7:30 pm on Tuesday, July 31, 2007 at the Town Meeting Hall.

I know Kathleen is our new clerk and Pat Layden told me he walked her through the process for the Town Council public hearing on August 7. So we need the same thing only different date. As I understand the statute, the notice needs to appear once a week for two successive weeks in a newspaper having general circulation in the locality. The last notice needs to appear not less than 5 days or more than 21 days before the scheduled hearing.

Can you or Kathleen please do this and get me a copy of the notices so I will have them at our public hearing. I will be at the Town Council meeting tomorrow if you or Kathleen have any questions. Or you can email me.

Many thanks, Kathy

khk@baberkal.com

Barton, Marilyn

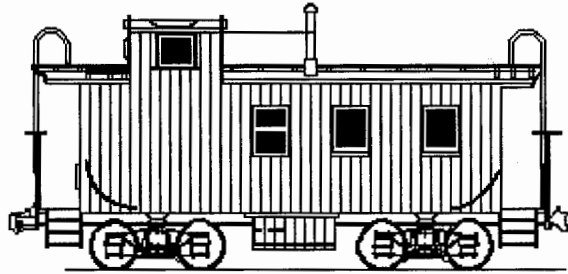
m: Kathleen .b. [babysquirrels7@cox.net]
Sent: Monday, October 01, 2007 9:31 AM
To: Mom; Barton, Marilyn; Chuck Rusnak; Mr. Anton; Lane Johnston; Mr. Peterson; Pat Layden; mr. nickum
Subject: sept. 4 TC Minutes

Hello everyone,

Here are the updated Minutes for Sept. 4, 07. Thank you Mr. Nickum and Mr. Anton, for your edits. :)

Thanks,
Kathleen B.

10/1/2007



**CLIFTON TOWN MEETING MINUTES
FOR TUESDAY, September 4, 2007 7:30 PM
CLIFTON TOWN MEETING HALL
12641 CHAPEL ROAD
CLIFTON, VA 20124**

Public Hearings:

1. Amendment to the Comprehensive Plan.

Mike Anton discussed why the Town Council was holding a Public Hearing regarding amending the Comprehensive Plan. He explained that this Town Council has budgeted \$12,500 toward revising and updating the current plan and this is the guiding document for the Town Council, Planning Commission and all other committees should abide by. The current Comprehensive Plan mentions specific use of the Town Hall and if this Town Council is going to consider changing that use, it must amend the plan. He discussed that it is important for this Town to follow the correct process. No other comments were made.

Motion: Wayne Nickum made a motion that the joint public hearing be closed. Tom Peterson seconded, and it passed.

2. Rezoning of Old Town Hall property to Low Impact Commercial

No comments were offered.

Motion: Wayne Nickum made a motion that the joint public hearing be closed. Tom Peterson seconded, and it passed.

Town Council members present: Chuck Rusnak, Mike Anton, Tom Peterson, Pat Layden, Wayne Nickum

Not present: Lane Johnston

Town officials present: Marilyn Barton and Kathleen Barton

Regular Town Council meeting:

Order of business

1. Reading of minutes of last regular meeting and any subsequent special meetings.

Wayne Nickum began by noting a few edits: first, there was a change in reference at item number two, midway down. There was a decrease in the usage of the air conditioning, not an increase. Second, there was a use permit that was approved for the Acacia Lodge; the motion was added in to the Minutes under number 7-A and it's second. **Motion:** Mike Anton made a motion to approve the Tuesday August 7, 2007 Minutes. Wayne Nickum seconded the motion, and it passed.

2. Report of the Treasurer

Treasurer Marilyn Barton presented the Financial Statements for the period ended August 30, 2007. She reported the cash balances totaling \$499,069.88. The report includes the Wine Festival results recorded as of Aug. 30th with \$35,460 in August (\$40,070 YTD) and expenses of \$13,806 in August (\$15,006 YTD) and additional income and expenses still coming in. The Profit and Loss to Budget Statement reports total YTD income of \$57,602, total expenses of \$29,472 for a net income of \$28,130. Wayne Nickum provided additional highlights on the financials and noted the preliminary results of the Wine Festival: gross revenue \$53,000, expenses \$33,000, net income \$20,000 and 3,003 people attended the event. An update on the Wine Festival results will be provided at the next Town Council meeting. Tom Peterson enhanced that the budget for the Wine Festival was successful. The town purchased too many wine glasses, he added with a laugh, but the lesson was learned, and it was a successful event. **Motion:** Wayne Nickum made a motion to accept the Treasurer's report. Pat Layden seconded, and it passed.

3. Reading of communication

Tom Peterson reported that he received two citizens' communications: The first was concerning a VDOT issue – stating that as cars are coming from the Centreville area by the triangle they cannot turn left in the morning as they're going up Newman Rd. The writer believed that there should be a yield to any coming traffic that's coming left. Tom Peterson believed that the Town can work with VDOT on this. The second letter was a request that the Town have a Commercial District Committee. Tom Peterson indicated that he will be involved and that there will be a meeting with the Commercial District Committee.

Wayne Nickum diverted the discussion back to the VDOT issue, indicating that there is a website for citizens to report their complaints. Chuck Rusnak added that the Town's Citizens also has the benefit of requesting their elected officials to contact VDOT on their behalf. Wayne Nickum believed that the process is faster when all the citizens write individually, adding that it would be their choice to do so. Mike Anton interjected that the Director of VDOT had been asked to come into Town for lunch. It was suggested they do a walk through of the Town to look at some projects that could be worked on. Mr. Rusnak indicated that he would put the VDOT forms on the Town's website to provide the option for citizens to use it and if they prefer to have elected officials handle it, they could do that too. Wayne Nickum agreed that would be just fine.

4. Citizens' remarks.

There were no citizens' remarks.

5. Unfinished business.

a. Buckley Bridge repair update (Pat Layden)

Pat Layden reported that the completion date is set for October 9th. On August 15, 2007, he continued, the Town received the Fairfax County Site Plan that was approved work in the flood plane. On August 17, a contract between the Town and Nitz Development and Construction was signed. August 21, the Building plan was approved. August 22, Nitz Construction began construction, starting mobilization on the site. On August 23, the request to VDEM/FEMA for \$23,324.00 in additional project funds was sent. On the 28th of August, the Army Corps of Engineers Permit #13 was received, and the notice to proceed was sent to Nitz Construction to begin work. Scheduled for the following weeks, Mr. Layden continued, was to install coffer dam at the east abutment, remove the dirt walk way to east abutment, remove steel bridge structure from east and west abutments, remove and dispose of east concrete abutment, replace east abutment, footing and back wall, backfill east abutment and walk ramp, reset bridge, install Rip Rap, and install wood decking and railings onto the bridge. This should all be done by October 9, he concluded, as it is the target date, and the bridge should be opened for the public again. Tom Peterson thanked Mr. Layden for his hard work, and for a fantastic job. Pat Layden then thanked Wayne Nickum for filling in for him while he was away.

b. Revenue Survey (Potential vote, Mike Anton)

Concerning the Revenue Survey, Mike Anton began that forming a Process Committee is the main goal to finalizing the Revenue Survey by the next meeting. Pat Layden asked if the thought proposed was to clean up the survey sheet then to create a process for the October 07 meeting. Mr. Anton answered yes. Wayne Nickum added that the Committee would be setting up the process of methodology. Tom Peterson explained for those who weren't aware, that the survey offers a way for residents to give ideas on generating consistent sources of revenue, and the Town Council would like to hear everyone's opinions. Wayne Nickum added that this process is conducted anonymously.

c. Verizon line burial update (Mike Anton)

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c. Community Hall – Rental regulations and appointment of Karen Arnold to the committee.

Motion: Judy McNamara made a motion to appoint Karen Arnold to the Committee. Pat Layden seconded the motion, and it passed.

7. New business

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Pat Layden reported that Cox was spoken to and some people in Fairfax requested October 27th for a movie festival. They still have a banner from two years earlier and the Town has Munster Movies in the Moon. Cox is willing to sponsor a movie night in the flood plain field. Pat Layden added that there is a risk. For example, if the weather isn't to the event's advantage, it could be delayed. The Committee, he continued, should be looking at the flood plain as a second choice if there is a delay on the Bridge before the Haunted Trail.

Michelle Stein added that the flood plain belongs to CBA. She asked if the Town will be asking her to bring the topic up at the CBA meeting. Mike Anton said yes, as a second choice. Pat Layden said that based on the amount of work that still needs to be done, the committee must get enough horsepower to do it. Chuck Rusnak remarked that this was “dropping a bomb on the Art’s Committee.”

Motion: Mr. Layden made a motion the Town authorize the Haunted Trail and see if the Haunted Trail can be ready by October 27th, depending on how far Lane Johnston is on the project. Wayne Nickum seconded the motion, and it passed.

Mike Anton understood that Lane had talked to a few Drama students at George Mason and they’re excited about it. Michelle Stein informed that after the Wine Festival there was a generator missing.

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Mike Anton began by saying that \$35 was being spent a month, and there was no budget for voicemail. He asked whether the voicemail was being used and if it was, it should be included in the budget. Pat Layden responded that the voicemail was set up a year ago. He personally had received very few calls on the number and was in favor of discontinuing it. Chuck Rusnak added that the voicemail isn’t being used and it isn’t public. When funding was budgeted for this last year, he added, it was desired that the communication be improved with the community, and to raise the level of access to public. If the voicemail is taken away, Mr. Rusnak continued, there would not be any way of being in touch with the public, except for home phone. Michelle Stein contributed that she would never call the voicemail and others agree.

Motion: Wayne Nickum made a motion to table this discussion for the next meeting in October. Pat Layden seconded the motion.

Mr. Buller requested that the Minutes from the past April through the most recent be posted on the website. The Clerk agreed to email them to Mr. Rusnak for posting.

c. **Amendment to the Comprehensive Plan** (vote needed)

Action was taken under the Planning Commission.

d. **Rezoning of Old Town Hall to Low Impact Commercial** (vote needed)

Action was taken under the Planning Commission.

e. **BPOL Audit discussion**

Mike Anton requested the status of the Town Council requested BPOL Audit process. Marilyn Barton responded that as the Town Council had requested a random selection of the businesses to be audited, she plans to ask the Town’s independent auditors to make the random selection during their upcoming field audit in late September.

Adjournment:

Motion: Wayne Nickum made a motion to adjourn at 9:00 pm.

Barton, Marilyn

om: Kathleen .b. [babysquirrels7@cox.net]
Sent: Saturday, September 29, 2007 6:16 PM
To: Mom; Barton, Marilyn; Chuck Rusnak; Mr. Anton; Lane Johnston; Mr. Peterson; Pat Layden; mr. nickum
Subject: Sept. 4 07 TC minutes with edits

hello everyone,

here are the Sept. 4 07 Minutes. I have added in Mr. Nickum's edits, thank you for your input. :)
If there are any remaining edits, please respond and I will add them before the meeting on Tuesday.

thanks!
Kathleen B.

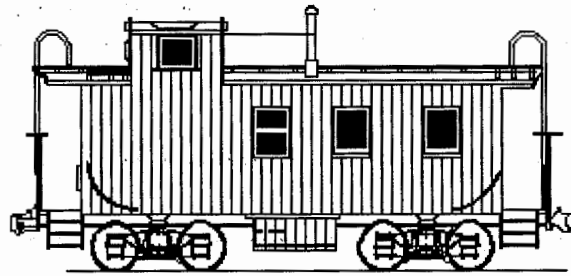
10/1/2007

4 pages @ 20 copies

Printed 9/3 -

Prior to M. Anton's
edit rec'd 9/3 -
mtg 9/4 -

Reprinting also
needed



**CLIFTON TOWN MEETING MINUTES
FOR TUESDAY, September 4, 2007 7:30 PM
CLIFTON TOWN MEETING HALL
12641 CHAPEL ROAD
CLIFTON, VA 20124**

Public Hearings:

1. Amendment to the Comprehensive Plan.

Motion: Wayne Nickum made a motion that the joint public hearing be closed. Tom Peterson seconded, and it passed.

2. Rezoning of Old Town Hall property to Low Impact Commercial

Motion: Wayne Nickum made a motion that the joint public hearing be closed. Tom Peterson seconded, and it passed.

Town Council members present: Chuck Rusnak, Mike Anton, Tom Peterson, Pat Layden, Wayne Nickum

Not present: Lane Johnston

Town officials present: Marilyn Barton and Kathleen Barton

Regular Town Council meeting:

Order of business

- 1. Reading of minutes of last regular meeting and any subsequent special meetings.**

Wayne Nickum began by noting a few edits: first, there was a change in reference at item number two, midway down. There was a decrease in the usage of the air conditioning, not an increase. Second, there was a use permit that was approved for the Acacia Lodge; the motion was added in to the Minutes under number 7-A and it's second. **Motion:** Mike Anton made a motion to approve the Tuesday August 7, 2007 Minutes. Wayne Nickum seconded the motion, and it passed.

2. Report of the Treasurer

Treasurer Marilyn Barton presented the Financial Statements for the period ended August 30, 2007. She reported the cash balances totaling \$499,069.88. The report includes the Wine Festival results recorded as of Aug. 30th with \$35,460 in August (\$40,070 YTD) and expenses of \$13,806 in August (\$15,006 YTD) and additional income and expenses still coming in. The Profit and Loss to Budget Statement reports total YTD income of \$57,602, total expenses of \$29,472 for a net income of \$28,130. Wayne Nickum provided additional highlights on the financials and noted the preliminary results of the Wine Festival: gross revenue \$53,000, expenses \$33,000, net income \$20,000 and 3,003 people attended the event. An update on the Wine Festival results will be provided at the next Town Council meeting. Tom Peterson enhanced that the budget for the Wine Festival was successful. The town purchased too many wine glasses, he added with a laugh, but the lesson was learned, and it was a successful event. **Motion:** Wayne Nickum made a motion to accept the Treasurer's report. Pat Layden seconded, and it passed.

3. Reading of communication

Tom Peterson reported that he received two citizens' communications: The first was concerning a VDOT issue – stating that as cars are coming from the Centreville area by the triangle they cannot turn left in the morning as they're going up Newman Rd. The writer believed that there should be a yield to any coming traffic that's coming left. Tom Peterson believed that the Town can work with VDOT on this. The second letter was a request that the Town have a Commercial District Committee. Tom Peterson indicated that he will be involved and that there will be a meeting with the Commercial District Committee.

Wayne Nickum diverted the discussion back to the VDOT issue, indicating that there is a website for citizens to report their complaints. Chuck Rusnak added that the Town's Citizens also has the benefit of requesting their elected officials to contact VDOT on their behalf. Wayne Nickum believed that the process is faster when all the citizens write individually, adding that it would be their choice to do so. Mike Anton interjected that the Director of VDOT had been asked to come into Town for lunch. It was suggested they do a walk through of the Town to look at some projects that could be worked on. Mr. Rusnak indicated that he

would put the VDOT forms on the Town's website to provide the option for citizens to use it and if they prefer to have elected officials handle it, they could do that too. Wayne Nickum agreed that would be just fine.

4. Citizens' remarks.

There were no citizens' remarks.

5. Unfinished business.

a. Buckley Bridge repair update (Pat Layden)

Pat Layden reported that the completion date is set for October 9th. On August 15, 2007, he continued, the Town received the Fairfax County Site Plan that was approved work in the flood plane. On August 17, a contract between the Town and Nitz Development and Construction was signed. August 21, the Building plan was approved. August 22, Nitz Construction began construction, starting mobilization on the site. On August 23, the request to VDEM/FEMA for \$23,324.00 in additional project funds was sent. On the 28th of August, the Army Corps of Engineers Permit #13 was received, and the notice to proceed was sent to Nitz Construction to begin work. Scheduled for the following weeks, Mr. Layden continued, was to install coffer dam at the east abutment, remove the dirt walk way to east abutment, remove steel bridge structure from east and west abutments, remove and dispose of east concrete abutment, replace east abutment, footing and back wall, backfill east abutment and walk ramp, reset steel bridge, install Rip Rap, and install wood decking and railings onto the bridge. This should all be done by October 9, he concluded, as it is the target date, and the bridge should be opened for the public again. Tom Peterson thanked Mr. Layden for his hard work, and for a fantastic job. Pat Layden then thanked Wayne Nickum for filling in for him while he was away.

b. Revenue Survey (Potential vote, Mike Anton)

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